

# Application for waiver from requirements of holding Certificate of knowledge of law and practice

## Applicant details

Show street number and name, suburb, town/city.

\*If you don't have a transport service licence yet, this application must accompany an application for transport service licence.

## Service details

Please provide as much information about your service as possible.

## Vehicle details

## Signature

Name

(Surname or family name)

(Full first names)

Physical address

  

Mailing address

  

Daytime contact telephone number

Transport service licence number\*

Email address

Please give details about the nature of your service

  
  

Type of goods you transport

  
  

Where you transport the goods to and from

  
  

Owner of the goods being carried

  
  

Plate number

Gross laden weight (GLW)

Mileage per month

Signature

Date

Day                      Month                      Year

## Who should use this form?

Waka Kotahi may waive the requirement to hold a *Certificate of knowledge of law and practice* if we think your service is limited or infrequent.

Things we may consider when assessing if your service is limited or infrequent include:

- whether you operate more than one vehicle,
- how frequently the vehicle is being used,
- how many kilometres the vehicle is expected to travel per month,
- the furthest locations the vehicle will travel between,
- whether you're carrying your own goods (tools of trade), or goods for hire or reward,
- if the vehicle is an essential part of your business.

Complete this form and submit it at the same time as your *Application for transport service licence form (TL01)*. Make sure you include as much information about your service as possible.

Your application will be assessed on a case-by-case basis. If it's declined, you'll need to sit the certificate of knowledge of law and practice exam.

## Your information

The information requested is required for Waka Kotahi NZ Transport Agency (and its agents) to process your application for a transport service licence and to maintain the register of transport service licences. Collection of this information is required by section 2 of the Land Transport Rule: Operator Licensing 2017.

Waka Kotahi will hold, store, use or disclose personal information collected through this application in accordance with the Privacy Act 2020. Waka Kotahi may also use some of these particulars to provide you with information relating to transport service licensing or to contact you for feedback on our services.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by Waka Kotahi. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at [info@nzta.govt.nz](mailto:info@nzta.govt.nz)

## Email address

Giving your email address is optional, but it may help us to process your application faster. We'll email you information about your application and transport service licensing, and other Waka Kotahi services, including asking for feedback on our services and the transport system.