[month & year of event]

Emergency Works

[event name as per naming convention]

### This emergency works claim covers [event].

### [date/s the event occurred]

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# 1. Executive summary of emergency event

Weather evidence, rainfall data or other event data.

Obtain information from:

[HIRDS (High Intensity Rainfall Design System)](https://niwa.co.nz/information-services/hirds)

[CliFlo (National Climate Database)](https://cliflo.niwa.co.nz/)

# 2. Summary of costs

|  |  |
| --- | --- |
| Phase | Cost |
| Response | $ |
| Recovery (minor works)(Practitioner solutions) | $ |
| Recovery (major)(Design solutions) | $ |
| TOTAL | **$** |

Annual cashflow forecast for funding requested (if over multiple years)

|  |  |
| --- | --- |
| Year | Cost ($M) |
| 2024/25 | $ |
| 2025/26 | $ |
| 2026/27 | $ |
| TOTAL | **$** |

|  |
| --- |
| FUNDING REQUEST SUMMARY *(to be completed if information is available)* |
| Context  |  |
| Problem statement |  |
| Key benefit |  |
| Risks & issues |  |
| Constraints |  |
| Dependencies |  |

# 3. Assessment of damage

* Include details of damage assessment in terms of number of sites under each phase (response and recovery) and extent of damage.
* Confirmation that the road controlling authority (RCA) has completed a validation of all the costs of the submission (see example below).
* The road maintenance contractor’s network inspectors have assessed the damage and provided estimates of the quantity of work and the cost of recovery. The RCA network inspectors have also driven the network and validated the work and estimates as being accurate based on visual inspection of the work involved. As the work is completed, the RCA will scrutinise the monthly claims for accuracy.
* All the first response will be carried out by the road maintenance contractors, and contract measure and value rates have been used to derive these estimates.

# 4. Emergency works schedule of work

Attach data from RAMM here

# 5. Sites / location maps

# 6. Photos / images

# 7. Appendices

### Appendix A

### eg, Data submission template

### Appendix B

eg, Dispatches sheets

### Appendix C