

## RCA FORUM ACTIVE MODES INFRASTRUCTURE GROUP

**MEETING MINUTES: Thursday 27 November 2014 – 101 Wakefield St - 9.00 am to 3.30 pm**

**Present:**

- Carl Whittleston                      Lets Go Project Manager, New Plymouth District
- Susan Lilley                              Transportation Planner, Dunedin City
- Steve Dejong                             Traffic Engineer, Christchurch City
- Paul Barker                                Safe and Sustainable Transport Manager, Wellington
- Sandi Morris                                Transportation Planner, Palmerston North City
- Matthew Rednall                         Manager-Community Transport, Auckland Transport
- Malcolm McAulay                         Senior Walking & Cycling Engineer, AT
- Kirsty Horridge                          Network Engineer, Hamilton City
- Glen Koorey                                Civil and Natural Resources Engineering School, Cant.
- Dougal List                                 National Manager Cycling, NZTA
- Gerry Dance                                Principal Advisor, Network Optimisation, NZTA
- Glenn Bunting                             Network Manager, NZTA
- Richard Bean                              Senior Engineer, NZTA
- Wayne Newman                            RCA Forum Research and Guidelines Steering Group (secretary)

**Apologies:**

- Bruce Galloway                          Road Corridor Advisor, Tauranga City
- Tim Hughes                                National Traffic and Safety Engineer, NZTA

ITEM	DISCUSSION	ACTION
1. Welcome and apologies	<u>Noted</u> : Apologies of Bruce Galloway and Tim Hughes. Welcomed Kirsty Horridge, Susan Lilley, Malcolm McAuley and Dougal List.	
2. Meeting of 19.06.14 and actions arising	<u>Noted</u> : Actions from 19 June meeting and received reports on actions arising.	

3. Markings trials	<p><u>Noted:</u> Progress of trials and preliminary results indicating strongly positive effects for “sharrows”, but neutral effects for using “LANE”.</p> <p><u>Agreed:</u> The cost benefit analysis of the “LANE” trials will need to compare the cost benefit of using the M2-3 symbol on a green background to define a cycle lane.</p>	<b>Cost benefit analyses from trials to include comparison of “LANE” with green background colour. (AT, PNCC, WCC, NCC, DCC)</b>
4. Implementation guidance	<u>Agreed:</u> Guidelines for “sharrow” markings will need to provide the principles of these markings and detailed guidance on their use and placement.	<b>Trials data to be copied to Flow Transportation to redraft Guidelines</b>
5. Delineators	<u>Agreed:</u> A schedule of the performance of delineators already in use and a list of the delineators currently being assessed for use should be compiled.	<b>Members to circulate list of delineators and notes of performance</b>
6. Way-finding signage	<p><u>Noted:</u> The draft Christchurch City Council Bicycle Network Sign Design Manual, and Draft Bicycle Network Signage Plan.</p> <p><u>Agreed:</u> Comment on the draft Design Manual should consider the suitability of the document for providing national guidelines.</p>	<b>Members to circulate comments on the CCC Design Manual and Network Signage Plan.</b>
7. Separated bicycle facilities trial	<p><u>Noted:</u> The successful trial of the Beach Rd SBF.</p> <p><u>Agreed:</u> As well as better guidance for dealing with intersections, parking and private accessways, guidelines are needed for designing and marking cycle crossings, especially where these are beside pedestrian crossings.</p>	<b>Members to circulate experiences and ideas for design, marking and control of cycle and pedestrian crossings.</b>
8. Shared paths	<u>Agreed:</u> Guidelines on the appropriate design widths for shared paths will be needed to provide facilities adequate for increasing use and increasing mode types.	<b>Members to circulate comments on design widths and user needs.</b>
9. Intersections	<p><u>Noted:</u> The draft report on MCR Signalised Intersections – design considerations.</p> <p><u>Agreed:</u> There is a need to identify all the changes to the RUR being sought and the research already undertaken or still to be undertaken to support the changes being proposed.</p>	<b>Gerry/Wayne to review proposed changes to RUR and circulate summary</b>

10. Shared spaces	<u>Agreed:</u> Provision of designs able to accommodate static and mobile users, and differing flows of mobile users, will be essential in guidelines for shared spaces.	<b>Members to circulate experiences and ideas on shared spaces</b>
11. Related activity and research	<u>Noted:</u> The Cycling Safety Expert Panel recommendations are expected to include creating a national guidance document, and the current NZTA research on improving cycling safety on rural roads.  <u>Agreed:</u> Classification of components of the network in terms of the class of cyclist it is appropriate for could be considered.	<b>Members to investigate concept of classifying cycling facilities by class of confidence of target user, possibly using FHWA A, B, C classification</b>
12. National guidance document	<u>Noted:</u> A draft Summary Scope for Developing National Cycle Design Guidelines for New Zealand has been prepared.  <u>Agreed:</u> There is a need for a guidance document that can be consistent across modes and provide comprehensive guidelines for practitioners on infrastructure to be used by all active modes and assisted modes.	<b>Members to circulate comments on draft Summary Scope for national guidelines</b>
13. Presentation to Forum	<u>Noted:</u> The next Forum agenda no longer has space for a presentation from this group.	
14. Other business	<u>Noted:</u> There is a need to ensure that future meetings give adequate consideration to other modes besides cycling.	
15. Next meeting	<u>Agreed:</u> The group will convene in Christchurch on 5 March 2015.	