# Using the Pilot template

## Objective

This template is designed to help Road Controlling Authorities address statutory requirements for a speed limit pilot and provide associated information for the National Speed Limit Register.

## Before you begin

* The following links provide information on Pilots:
* The Land Transport Rule: Street Layouts 2023  
  [nzta.govt.nz/resources/rules/street-layouts-2023/](https://www.nzta.govt.nz/resources/rules/street-layouts-2023/)
* The Land Transport Rule: Setting of Speed Limits 2024  
  [nzta.govt.nz/resources/rules/land-transport-rule-setting-of-speed-limits-2024/](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnzta.govt.nz%2Fresources%2Frules%2Fland-transport-rule-setting-of-speed-limits-2024%2F&data=05%7C02%7CSpeedManagementPlanning%40nzta.govt.nz%7C89f68727d62642fe69e808dce276a4bf%7C7245e48ca9ff4b2898ef05cfa8edb518%7C0%7C0%7C638634246408043394%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=F6%2FEiln4xNtm0sFiTwoxJzMTG4FjVRlWLdZgpR410G8%3D&reserved=0)
* Guidance – Land Transport Rule: Setting of Speed Limits 2024  
  [nzta.govt.nz/assets/Safety/docs/speed-management-resources/Guidance-Setting-of-Speed-Limits-Rule-2024-.pdf](https://www.nzta.govt.nz/assets/Safety/docs/speed-management-resources/Guidance-Setting-of-Speed-Limits-Rule-2024-.pdf)

## What to submit:

|  |  |
| --- | --- |
| **Please submit** | **Please do not submit** |
| This form which provides the information required to begin or end a Pilot (use the appropriate form) | Internal (Council or Agency as RCA) reports/memos and resolutions to approve the Pilot |

**Note:** This page has been designed to outline requirements for providing information for a Pilot, and can be deleted before submitting to the Director of Land Transport.

# Notification to begin a Pilot

As required by The Land Transport Rule: Setting of Speed Limits 2024 (the Rule) and The Land Transport Rule: Street Layouts 2023

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the RCA** |  | | |
| **Contact**  (provide the name, designation, and email address of the key contact for this pilot*)* |  | | |
| **Name of the Pilot** |  | | |
| **Name of the road**  (include start and end point, and the geographical area, ie suburb, town/city) |  | | |
| **Map showing the location of the Pilot**  (include a key or descriptors of what is to be implemented, the surrounding area if that provides context, and the relevant road name/s) |  | | |
| **Any relevant background information** |  | | |
| **Description of the traffic calming infrastructure and/or design being implemented** |  | | |
| **Road classification**  (as per Schedule 3 of the Rule) |  | | |
| **Current Speed Limit (km/h)** |  | **Current Speed Limit Type**  (permanent, variable, seasonal\*) |  |
| **Pilot Speed Limit (km/h)** |  | **Speed Limit Type during the Pilot**  (permanent, variable, seasonal\*) |  |
| S**tart date of the Pilot** |  | **End date of the Pilot** |  |

\*include the applicable specified dates or conditions during which a speed limit will apply

## Declaration:

I [insert name], [insert designation] of [insert name of RCA] declare legal requirements in relation to setting the speed limit have been satisfied.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

|  |
| --- |
| **Please send this information, at least 4 weeks before the commencement of the Pilot, to**  The Director of Land Transport, c/o [speedmanagementplanning@nzta.govt.nz](mailto:speedmanagementplanning@nzta.govt.nz) |

# Notification to end a Pilot

As required by The Land Transport Rule: Setting of Speed Limits 2024 (the Rule) and The Land Transport Rule: Street Layouts 2023

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the RCA** |  | | |
| **Contact**  (provide the name, designation, and email address of the key contact for this pilot*)* |  | | |
| **Name of the Pilot** |  | | |
| **Name of the road**  (include start and end point, and the geographical area, ie suburb, town/city) |  | | |
| **Map showing the location of the Pilot**  (include a key or descriptors of what is to be implemented, the surrounding area if that provides context, and the relevant road name/s) |  | | |
| **Description of the traffic calming infrastructure and/or design being implemented** |  | | |
| **Road classification**  (as per Schedule 3 of the Rule) |  | | |
| **Speed Limit before the Pilot (km/h)** |  | **Speed Limit Type before the Pilot**  (permanent, variable, seasonal\*) |  |
| **Pilot Speed Limit (km/h)** |  | **Speed Limit Type during the Pilot**  (permanent, variable, seasonal\*) |  |
| **Start date of the Pilot** |  | **End date of the Pilot** |  |
| **Outcome of the Pilot** | [insert name of RCA] plans to implement the piloted speed limit, and will seek approval from the Director of Land Transport in a speed management plan or alternative method proposal  [insert name of RCA] plans to revert to the previous speed limit, which was in place before the pilot, from [insert date the previous speed limit will come back into force] | | |

\*include the applicable specified dates or conditions during which a speed limit will apply

## Declaration:

I [insert name], [insert designation] of [insert name of RCA] declare legal requirements in relation to setting the speed limit have been satisfied.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

|  |
| --- |
| **Please send this information, at least 4 weeks before the end of the Pilot, to**  The Director of Land Transport, c/o [speedmanagementplanning@nzta.govt.nz](mailto:speedmanagementplanning@nzta.govt.nz) |