

NZTA Waka Kotahi: 2024 - IAG MEETING MINUTES

Meeting Name:	NZTA Waka Kotahi Industry Advisory Group Meeting		
Date of Meeting:	19 November 2024	Time:	8:30am-10:30am
Meeting Chair:	Pete Connors (NZTA)	Location:	TEAMs
Meeting Objective:	The key objective of the Industry Advisory Group (IAG) is to optimise and improve sustainable system management within New Zealand.		
Attendees:			
Name	Organisation	Email Address	
Sean O'Neil	Downer	Sean.O'Neil2@downer.co.nz	
Kieron Ingram	FH	kieron.ingram@fultonhogan.com apologies	
Adam Humphries	FH	Adam.humphries@fultonhogan.com apologies	
Chelsea Saywell	FH	chelsea.saywell@fultonhogan.com	
Gary Porteous	WSP	gary.porteous@wsp.com apologies	
Mike Darnell	WSP	mike.darnell@wsp.com	
Andre Langeveld	Higgins	A.Langeveld@higgins.co.nz (ALTERNATE)	
Tracy Ten Hove	Higgins	t.tenhove@higgins.co.nz	
Chris Kerr	HEB	chris.kerr@heb.co.nz (Alternate)	
Carol Ma	HEB	Carol.Ma@heb.co.nz	
Michelle Farrell	Civil Contractors	michelle@civilcontractors.co.nz apologies	
Cara Lauder	Ventia	cara.lauder@ventia.com	
Richard Parsons	Beca	Richard.Parsons@beca.com	
Mike Tapper	Beca	michael.tapper@beca.com	
Stuart MacLeod	Southroads	stuart.macleod@southroads.co.nz	
Dean Elder	Southroads	dean.elder@southroads.co.nz apologies	
David Larsen	GHD	David.larsen@ghd.com (ALTERNATE)	
Simon Bird	GHD	Simon.Bird@ghd.com	
Craig Pitchford	Aecom	Craig.pitchford@aecom.com	
Jack Hansby	NZTA	Jack.hansby@nzta.govt.nz	
Rochelle Leach	NZTA	Rochelle.leach@nzta.govt.nz	
Phil Wall	NZTA	Phil.Wall@nzta.govt.nz (ALTERNATE)	
Peter Connors (chair)	NZTA	Peter.connors@nzta.govt.nz	
Ross I'Anson	NZTA	Ross.ianson@nzta.govt.nz	
Mike Manion	NZTA	Mike.manion@nzta.govt.nz	
Karen Kiriona	KSK Consultancy	Karen@kskconsultancy.nz	

Topic	Lead
<p>Item 1 - Welcome & Safety Moment</p> <ul style="list-style-type: none"> Worker shot by a BB gun from a passing car, highlighting increasing road rage incidents and prompting discussion on the seriousness of these incidents and the need for better safety measures. Fatal crash on a local road, prompting a discussion about network-wide safety improvements rather than focussing on isolated areas. Funding limitations a systemic problem in prioritizing and allocating resources effectively. Issue of aggressive dogs during letter drops emphasizing the need for increased awareness and caution, especially in urban areas. The team discussed the importance of reporting incidents and advocating for stricter penalties to ensure the safety of those working on the roads. 	Pete Connors
<p>Item 2 – NZTA Updates</p> <p>2.1 Potholes Variation 24-hour response</p> <ul style="list-style-type: none"> Expectations beyond December 2024 <p>Presentation from Mike Manion attached.</p> <ul style="list-style-type: none"> Update on the pothole programme, highlighting successes and areas for improvement. Need for better repair methods and proactive maintenance planning. The program will continue with a focus on refining delivery methods and confirming value achieved. <p>2.2 Roadworker abuse survey</p> <ul style="list-style-type: none"> Next steps <p>Mike Manion presented survey results.</p> <ul style="list-style-type: none"> Increasing issue of road worker abuse. Significant psychological impact on workers. Proposed solutions include: <ul style="list-style-type: none"> Community leadership and positive advertising. Better work planning to reduce public frustration. Training for de-escalation techniques. <p>2.3 End of contract requirements</p> <ul style="list-style-type: none"> Section 3.7.3 maintenance spec Need for better data management and the importance of providing required information for the end of current contracts. Discussed upcoming changes to contract requirements and information flow as part of the transition to the new IDC. <p>2.4 NZGTTM update</p> <ul style="list-style-type: none"> NOCs next 12-18 months Peter Connors discussed the adoption of the new traffic management guide. Importance of proper training and planning. The new guide will be part of the upcoming IDC contracts. <p>2.5 MMP Pre-requisites</p> <ul style="list-style-type: none"> Value in consideration of changes to asset management Jack Hansby emphasized the need to get better at NPVs. <ul style="list-style-type: none"> Coming in after decision has been made. Start front footing issue. Didn't originally see IDC coming in at this time. <ul style="list-style-type: none"> Would want confirmation at this time on better thing to do. Transitioning to the new IDC will require extensive data updates, particularly for RAMM. <ul style="list-style-type: none"> The group agreed to prioritize RAMM updates over some previously planned deliverables, recognizing resource constraints with the approaching IDC tender. 	<p>Mike Manion</p> <p>Mike Manion</p> <p>Mike Manion</p> <p>Pete Connors</p> <p>Jack Hansby</p>

<ul style="list-style-type: none"> Action - CS Work with the group to propose a revised plan for the third and fourth quarter prerequisites, focusing on essential data and resource management. <ul style="list-style-type: none"> Taking cognisance of clause of what you need to deliver at the end of your contract. <ul style="list-style-type: none"> Note if suppliers in train to deliver in terms of what was requested that is OK 	
<p>Item 3 - Review previous actions</p> <ul style="list-style-type: none"> Action 1 - Jack Hansby to confirm the status of Juno and provide an update. Action 4 - Peter Connors to ensure the IDC includes necessary specifications (Close) Action 8 - Andrew Crofts to present AI assessment findings at the next IAG meeting. Action 10 - Peter Connors to ensure any changes to the performance framework are communicated to Penny (Close) 	Peter Connors
<p>Item 4 - AOB</p> <p>4.1 Meeting dates 2025</p> <ul style="list-style-type: none"> The group agreed on three meetings for the next year, in February, mid-year, and November/December, to navigate the IDC transition and manage ongoing contract requirements. Action for PC & KK to come back to group with dates. See dates below <ul style="list-style-type: none"> Meetings to continue being held in Wellington <p>4.2 AMDS mitigation</p> <ul style="list-style-type: none"> Acknowledged challenges with the new asset management data system (AMDS) Dispensation needed for November. Look up fields needed weren't available. <ul style="list-style-type: none"> Wanted corrections in RAMM to avoid doubling up on inputting data. 	All

Date of next meeting: 11 March 2025
Location: Wellington

Future Meeting dates for 2025:
15 July
18 November

Action Items IAG							
Action Item	Date Opened	Action Item	Assigned	Direction	Due Date	Notes	Date Closed
1	1 August 2023	NPV enhancements for 24/27 NLTP bid	JH	Jack to send out a note clarifying what is required for the year.		Developing a more iterative sheet, can connect through JUNO. 20 August 2024 - Peter McDonald linking NPV to treatment lengths. Using NPV more as a maintenance strategy tool. Haven't heard if up & running. 19 November 2024 - JH to talk with Peter MacDonald	Open
6	1 February 2024	Industry standards for AI fault/asset identification	JH KK	Jack to own & get working group together (Internal WK)		Jack to report back to group. 20 August 2024 - JH need to give a display of what we have done in this space & then what more do we need. PC - scope out what we want to do & decide if need to do for IDC. 19 November 2024 - Andrew Croft to be invited to next meeting to present findings from AI assessment.	Open
12	19 November 2024	MMP Pre-requisites	CS	Chelsea Saywell to work with the industry to come back with an offer on the third and fourth quarter prerequisites, ensuring focus on essential data & resource management.	6 December 2024		