

NATIONAL TICKETING SOLUTION

National Ticketing Solution (NTS) Steering Group Meeting AGENDA

Date:	29 September 2021	
Time:	7:00am – 8:30am	
Location:	Majestic Centre, 88/100 Willis Street, 6.06 meeting room Teams Meeting: Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +64 4-889 5600,,841670687# New Zealand, Wellington Phone Conference ID: 841 670 687#	
Steering Group Members:	section 9(2)(a) (Chair) Vanessa Ellis Roger Jones Scott Gallacher Stewart Gibbon Nick Donnelly Delaney Myers Charles Ronaldson	Independent AT AT GW ECAN ORC WK – NZTA WK - NZTA
Attendees:	Graham Alston James Timperley Rachael Turnage Andrew McCallin Laura Wilmot Mark McHugh (Secretariat)	NEXT WK - NZTA AT WK – NZTA WK – NZTA NEXT
In Attendance:	section 9(2)(a) Nicki Lau Young section 9(2)(a)	WK – NZTA GW ECAN
Apologies:		

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>15 September 2021 Minutes</i>	2021-09-01	Approval and action review	section 91
2.	NTS Integrated Plan <i>a. Update</i> <i>b. Approach</i>	2021-09-04	Noting	JT
3.	Procurement Plan Amendment Update <i>Decision Point changes – align to integrated plan</i>	2021-09-05	Noting and Approval	GA
4.	Detailed Business Case <i>NTS DBC Do minimum overview</i>	2021-09-06	Noting	JT
5.	Operations Model <i>Current status</i>	-	Noting	JT
6.	Asset Re-use and Replacement Strategy for AT	-	Verbal	RT
7.	Negotiation Process Planning – Document Review <i>a. Negotiation Process Handbook;</i> <i>b. Negotiation Phase - Buy side Protocol;</i> <i>c. Negotiation Phase - Document Map;</i> <i>d. Probity Plan – verbal update</i>	2021-09-07	Noting	GA
8.	NTS Customer Experience Forum - Progress <i>Re-tabled NTS Defining a target customer experience</i> <i>a. Appendix A – NTS target National Customer experience</i> <i>b. Appendix B – NTS Cost Drivers</i> <i>c. Appendix C – Potential future changes to requirements</i>	2021-09-09	Discussion	DM
9.	Other Business	-		ALL

END

Future meetings 2021 & 2022

Date	Time	Location / Zoom
Wednesday 13 October	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 20 October	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 3 November	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 17 November	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 1 December	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 15 December	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 19 January	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 February	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 February	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 March	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 March	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 30 March	7:00-8:30am	Majestic 5.02; Teams Meeting

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