

Project NEXT Steering Group Meeting AGENDA

Date:	22 April 2020	
Time:	9:00am – 10:00am	
Location:	Zoom Meeting: https://gwrc.zoom.us/j/737766922	
Steering Group Members:	Wayne Hastie (Chair) GWRC Vanessa Ellis (Zoom) AT Roger Jones (Zoom) AT Stewart Gibbon (Zoom) ECAN Nick Donnelly (Zoom) ORC Andrew McCallin NZTA Charles Ronaldson NZTA	
Attendees:	Graham Alston NEXT section 9(2)(a) NZTA James Timperley NEXT Rebekah Duffin NZTA Mark McHugh (secretariat) NEXT	
Apologies:	Roger Jones (tentative)	

Future meetings 2020		
Date	Time	Location / Zoom
Wednesday 20 May	9-10am	https://gwrc.zoom.us/j/135024812 GWRC, Walter Street. Level 2 - Room 2.4
Wednesday 17 June	9-10am	https://gwrc.zoom.us/j/841711370 GWRC, Walter Street. Level 2 - Room 2.4

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>18 March 2020 Minutes</i>	2020-04-01	Approval and action review	WH
2.	Project Report <i>Report for period to 31 March 2020</i>	2020-04-02	Noting	GA
3.	RFT Negotiation progress	2020-04-03	Update	GA
4.	RFP status and process reporting	Verbal	Discussion	GA
5.	Approach to developing evaluation handbook and guidelines	2020-04-04	Noting & Approval	GA
6.	RFP Response and Evaluation Covid-19 Business Continuity Plan and RFP Internal Project Contingency Planning	2020-04-05	Noting	GA
7.	Request for public transport ticketing information	2020-04-06	Approval	GA
8.	RFP Response Period – Design Authority	2020-04-07	Noting	GA
9.	Other business			ALL

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