

## Project NEXT Steering Group Meeting AGENDA

<b>Date:</b>	<b>21 February 2020</b>	
<b>Time:</b>	10:00am – 11:00am	
<b>Location:</b>	<b>Zoom Meeting:</b> <a href="https://gwrc.zoom.us/j/604845631">https://gwrc.zoom.us/j/604845631</a> GWRC, Walter Street. Level 2 - Room 2.4	
<b>Steering Group Members:</b>	Wayne Hastie (Chair)                      GWRC Vanessa Ellis (Zoom)                      AT Roger Jones (Zoom)                      AT Stewart Gibbon (Zoom)                      ECAN Nick Donnelly (Zoom)                      GRC Andrew McCallin                      NZTA Charles Ronaldson                      NZTA	
<b>Attendees:</b>	Graham Alston                      NEXT section 9(2)(a)                      NZTA James Timperley                      NEXT Rebekah Duffin                      NZTA Mark McLugh (secretariat)                      NEXT	
<b>Apologies:</b>	Charles Ronaldson; Roger Jones	

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982

Item	Description	Paper No	Action	Lead
1.	<b>Review Minutes and Actions</b> <i>22 January 2020 Minutes</i>	2020-02-01	Approval and action review	WH
2.	<b>Project Report</b> <i>Report for period to 31 January 2020</i>	2020-02-02	Noting	GA
3.	<b>Procurement Plan</b> <i>3.a Paper presented to PMB 14 February 2020</i> <i>3.b Resource Plan presented to PMB 14 February 2020</i> <i>3.b supplementary – RFP support requirements</i> <i>3.c RFT negotiations progress</i>	PMB-0214-02 PMB-0214-03  2020-02-05	Noting and Approval	GA
4.	<b>RFP release</b> <i>Agreement of target release date for the RFP, presented to PMB 14 February 2020</i>	PMB-0214-04	Approval	GA
5.	<b>Project Change Orders</b> <i>Funding &amp; schedule changes to reflect revised baseline</i>	2020-02-05	Approval	GA
6.	<b>Governance Changes</b> <i>6.a Governance Changes</i> <i>6.b Proposed changes to procurement decision making</i>	2020-02-06a 2020-02-06b	Noting and Decision	GA
7.	<b>Establishment</b> <i>Role of project team</i> <i>Timing</i> <i>Process</i> <i>Funding</i>		Noting and Discussion	GA
8.	<b>Other Business</b> <i>Bus and Coach Assn. workshop outcome</i>		Verbal update	ALL

Future meetings 2020		
Date	Time	Location / Zoom
Wednesday 18 March	9-10am	<a href="https://gwrc.zoom.us/j/974723052">https://gwrc.zoom.us/j/974723052</a> GWRC, Walter Street. Level 2 - Room 2.4
Wednesday 22 April	9-10am	<a href="https://gwrc.zoom.us/j/737766922">https://gwrc.zoom.us/j/737766922</a> GWRC, Walter Street. Level 2 - Room 2.4
Wednesday 20 May	9-10am	<a href="https://gwrc.zoom.us/j/135024812">https://gwrc.zoom.us/j/135024812</a> GWRC, Walter Street. Level 2 - Room 2.4
Wednesday 17 June	9-10am	<a href="https://gwrc.zoom.us/j/841711370">https://gwrc.zoom.us/j/841711370</a> GWRC, Walter Street. Level 2 - Room 2.4