

NATIONAL TICKETING SOLUTION

National Ticketing Solution (NTS) Steering Group Meeting AGENDA

Date:	20 July 2022	
Time:	8:30am – 10:00am	
Location:	Majestic Centre, 88/100 Willis Street, 6.02 meeting room Teams Meeting: Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +64 4-889 5600,,89409459# New Zealand, Wellington Phone Conference ID: 894 094 59#	
Steering Group Members:	section 9(2)(a) (Chair) Vanessa Ellis Roger Jones Samantha Gain Stewart Gibbon Nick Donnelly Delaney Myers Charles Ronaldson	Independent AT AT GW ECAN ORC WK – NZTA WK – NZTA
Attendees:	Graham Alston James Timperley Rachael Turnage Laura Wilmot Mark McHugh (Secretariat)	NTS NTS AT WK – NZTA NTS
In Attendance:	Nicki Lau Young section 9(2)(a) Brian Abbott Yogesh Anand	GW ECAN WK – NZTA WK – NZTA
Apologies:	Samantha Gain	

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>15 June 2022 Minutes</i> <i>Open Action Register – Review</i>	2022-07-20-01 2022-07-20-01a	Approval and action review	section 51
2.	Revised Negotiation Plan <i>Update</i> <i>Service Catalogue approval process</i>	Verbal	Noting Discussion	GA
3.	Programme Update <i>Update</i>	Verbal	Noting	YA
4.	P2 Agreement and Off Ramps <i>Update</i>	2022-07-20-02	Noting	CR
5.	Detailed Business Case <i>Status & Next Steps</i> <i>NTS DBC Summary</i>	2022-07-20-03	Noting	JT
6.	National Alignment <i>Decision on national alignment</i>	2022-07-20-04	Approval	JT
7.	Timeline <i>P2 Approvals Timeline</i> <i>High Level Implementation Timeline</i>	2022-07-20-05	Noting	JT
8.	Operating Model <i>Status</i> <i>Timeframe</i> <i>Participation Parameters</i>	2022-07-20-06	Noting	JT
9.	NTS Communications <i>NTS communications brand plan next steps</i> <i>NTS communications protocol</i>	2022-07-20-07 2022-07-20-08	Noting and Approval	LW
10.	NTS Status Report <i>Report for period to 30 June 2022</i> <i>Risk Process & Timelines</i>	2022-07-20-09	Noting and Approval	GA / JT
11.	Other Business <i>Financial Services MSA Status</i>	2022-07-20-10	Noting	ALL MM

END

Future meetings 2022

Date	Time	Location / Zoom
Wednesday 3 August	8:30-10am	Majestic 6.05; Teams Meeting
Wednesday 17 August	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 21 September	8:30-10am	Majestic 6.02; Teams Meeting