

## Project NEXT Steering Group Meeting AGENDA

<b>Date:</b>	<b>16 December 2020</b>	
<b>Time:</b>	9:00am – 10:00am	
<b>Location:</b>	Level 2, 181 Vivian Street, Maringiwai meeting room Zoom Meeting: <a href="https://gwrc.zoom.us/j/97797277478">https://gwrc.zoom.us/j/97797277478</a>	
<b>Steering Group Members:</b>	Wayne Hastie (Chair) GWRC Vanessa Ellis AT Roger Jones AT Stewart Gibbon ECAN Nick Donnelly ORC Andrew McCallin WK - NZTA Charles Ronaldson WK - NZTA	
<b>Attendees:</b>	Graham Alston NEXT <b>section 9(2)(a)</b> NZTA James Timperley NEXT Rachael Turnage AT Delaney Myers WK - NZTA Laura Wilmot WK - NZTA Mark McLugh (secretariat) NEXT	
<b>Apologies:</b>		

Future meetings 2021		
Date	Time	Location / Zoom
Wednesday 20 January	8:30-9:30am	<a href="https://gwrc.zoom.us/j/85008501313">https://gwrc.zoom.us/j/85008501313</a>
Wednesday 17 February	9-10am	<a href="https://gwrc.zoom.us/j/85069422025">https://gwrc.zoom.us/j/85069422025</a>
Wednesday 17 March	9-10am	<a href="https://gwrc.zoom.us/j/81200886995">https://gwrc.zoom.us/j/81200886995</a>
Wednesday 21 April	9-10am	<a href="https://gwrc.zoom.us/j/81687258253">https://gwrc.zoom.us/j/81687258253</a>
Wednesday 19 May	9-10am	<a href="https://gwrc.zoom.us/j/86799795484">https://gwrc.zoom.us/j/86799795484</a>
Wednesday 16 June	9-10am	<a href="https://gwrc.zoom.us/j/82426715525">https://gwrc.zoom.us/j/82426715525</a>

Item	Description	Paper No	Action	Lead
1.	<b>Review Minutes and Actions</b> <i>18 November 2020 Minutes</i>	2020-12-01	Approval and action review	WH
2.	<b>Project Report</b> <i>Report for period to 30 November 2020</i>	2020-12-02	Noting	GA
3.	<b>TTP Establishment Report</b> <i>Report for period to 11 December 2020</i>	2020-12-03	Noting	JT
4.	<b>RFP Evaluation Progress</b>		Verbal	GA
5.	<b>Gateway Review Process</b>		Verbal	JT/CR
6.	<b>NTS Integrated Programme</b> <i>Paper for review and guidance</i>	2020-12-04	Agree	JT/RT
7.	<b>Business Case Update</b> <i>Paper providing status update</i>	2020-12-05	Noting	JT
8.	<b>Operating Model</b> <i>Paper providing status update</i>	2020-12-06 a & b	Noting	JT
9.	<b>Customer Experience Forum</b> <i>Paper providing status update</i>	2020-12-07 a & b	Noting	AM
10.	<b>Communications Protocol</b> <i>Paper providing status update</i>	2020-12-08	Noting	LW/JT
11.	<b>Other Business</b> - <i>Participation Agreement</i>		Verbal	CR