

Project NEXT Steering Group Meeting AGENDA

Date:	20 January 2021	
Time:	8:30am – 9:30am	
Location:	Level 2, 181 Vivian Street, Maringiwai meeting room Zoom Meeting: https://gwrc.zoom.us/j/85008501313	
Steering Group Members:	Wayne Hastie (Chair) GWRC Vanessa Ellis AT Roger Jones AT Stewart Gibbon ECAN Nick Donnelly ORC Andrew McCallin WK - NZTA Charles Ronaldson WK - NZTA	
Attendees:	Graham Alston NEXT section 9(2)(a) NZTA James Timperley NEXT Rachael Turnage AT Delaney Myers WK - NZTA Laura Wilmot WK - NZTA Mark McLugh (secretariat) NEXT	
Apologies:		

Future meetings 2021		
Date	Time	Location / Zoom
Wednesday 17 February	9-10am	https://gwrc.zoom.us/j/85069422025
Wednesday 17 March	9-10am	https://gwrc.zoom.us/j/81200886995
Wednesday 21 April	9-10am	https://gwrc.zoom.us/j/81687258253
Wednesday 19 May	9-10am	https://gwrc.zoom.us/j/86799795484
Wednesday 16 June	9-10am	https://gwrc.zoom.us/j/82426715525

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>16 December 2020 Minutes</i>	2021-01-01	Approval and action review	WH
2.	Project Report <i>Report for period to 30 November 2020</i>	2021-01-02	Noting	GA
3.	TTP Establishment Report <i>Report for period to 11 December 2020</i>	2021-01-03	Noting	JT
4.	Steering Group Changes	2021-01-04	Approval	GA
5.	RFP Evaluation Progress		Verbal	GA
6.	Gateway Review Process		Verbal	JT/CR
7.	NTS Integrated Programme <i>Paper for review and guidance</i>	2021-01-05	Agree	JT/RT
8.	BAFO Planning	2021-01-06	Noting and decision	GA
9.	Customer Experience Forum		Verbal	AM
10.	Communications Protocol <i>Paper providing status update</i>		verbal	LW/JT
11.	Other Business - Participation Agreement - Victoria DoT		Verbal Verbal	CR GA