

Project NEXT Steering Group Meeting AGENDA

Date:	15 July 2020	
Time:	8:30am – 10:00am	
Location:	Level 2, 181 Vivian Street, Maringiwai meeting room Zoom Meeting: https://gwrc.zoom.us/j/91612944268	
Steering Group Members:	Wayne Hastie (Chair) GWRC Vanessa Ellis AT Roger Jones AT Stewart Gibbon ECAN Nick Donnelly ORC Andrew McCallin NZTA Charles Ronaldson NZTA	
Attendees:	Graham Alston NEXT section 9(2)(a) NZTA James Timperley NEXT Rebekah Duffin NZTA Mark McHugh (secretariat) NEXT	
Apologies:	Roger Jones	

Future meetings 2020		
Date	Time	Location / Zoom
Wednesday 19 August	9-10am	https://gwrc.zoom.us/j/96270378362
Wednesday 16 September	9-10am	https://gwrc.zoom.us/j/99111333934
Wednesday 21 October	9-10am	https://gwrc.zoom.us/j/99461817605
Wednesday 18 November	9-10am	https://gwrc.zoom.us/j/98901103613
Wednesday 16 December	9-10am	https://gwrc.zoom.us/j/97797277478

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>17 June 2020 Minutes</i>	2020-07-01	Approval and action review	WH
2.	Project Report <i>Report for period to 30 June 2020</i>	2020-07-02	Noting	GA
3.	TTP (Shared Services) Establishment Progress <i>TTP Status Report</i>	2020-07-03	Noting	JT
4.	Governance Changes <i>P1 agreement - steering group approval</i> <i>NTS Steering Group ToR</i> <i>Establish PMB</i>	2020-07-04	Update Decision Update	WH/CR
5.	Steering Group Decisions required to progress to evaluation phase	2020-07-05	Noting and action	GA
6.	Evaluation Team Update	2020-07-06	Noting and action	GA
7.	Evaluation Handbook Update and Guidance Example <i>Includes a step through of evaluation guidance by Ben Fernandez.</i>	2020-07-07	Noting and action	GA/BF
8.	e-Evaluation Tool status		Update	MM
9.	Other business			ALL