

## Agenda

ITEM	DESCRIPTION	ACTION	Location	Time	Duration	LEAD
<b>Action Item:</b>						
1.	Board Only Time <ul style="list-style-type: none"> <li>Feedback from discussions with Chair</li> <li>Key Performance Indicators for the Board</li> <li>Face to face meeting February; whole day including workshop on Risk</li> <li>Other</li> </ul>	Discussion	N/A	10.00	30 mins	Rachel
2.	Karakia Apologies and housekeeping	Verbal	N/A	10.30	5 min	Yogesh
3.	Previous Minutes and Actions – 2 <sup>nd</sup> December 2022	<b>Approve</b>	Minutes in Teams Folder, Actions in Pack	10.35	5 min	Charles
<b>Agenda Item for Noting/Discussion/Approval:</b>						
4.	Gateway Outcomes and Action Plan	Note & Discussion	Papers in Teams folder	10.40	30 mins	Yogesh/Charles
5.	Project Charter – Updated following feedback from the Governance Board at the December 2022 meeting,	Discussion & <b>Approve</b>	In pack	11.10	10 mins	Charles/Rachel
6.	Programme Structure and Decision Making	Note & <b>Approve</b>	In pack	11.20	20 mins	Charles/Yogesh
7.	Programme Plan <ul style="list-style-type: none"> <li>a) Critical path and assumptions</li> <li>b) Block Plan</li> </ul>	Note	In pack	11.40	20 mins	Vivienne
8.	<ul style="list-style-type: none"> <li>a) Monthly Status Report</li> <li>b) Budget and Financials</li> </ul>	Note	In pack	12.00	15 mins	Vivienne
9.	Strategic Risks	Note	In pack	12.15	10 mins	Vivienne
10.	Engagement with Partner Governance	Verbal	N/A	12.25	15 mins	Rachel
11.	Forward Papers	Verbal	In pack	12.40	5 mins	Charles
12.	Any Other Business	Verbal	N/A	12.45	10 mins	All
13.	Karakia, and Meeting Close at 1.00pm	Verbal		12.55		Yogesh