

Project NEXT Steering Group Meeting AGENDA

Date:	16 February 2021	
Time:	8:30am – 10:00am	
Location:	Majestic Centre, 88/100 Willis Street, 6.05 meeting room Zoom Meeting: https://gwrc.zoom.us/j/85069422025	
Steering Group Members:	section 9(2)(a) Vanessa Ellis Roger Jones Scott Gallacher Stewart Gibbon Nick Donnelly Delaney Myers Charles Ronaldson	Independent AT AT GW ECAN ORC WK – NZTA WK – NZTA
Attendees:	Graham Alston James Timperley Rachael Turnage Andrew McCallin section 9(2)(a) Mark McHugh (Secretariat)	NEXT WK – NZTA AT WK – NZTA WK – NZTA NEXT
Apologies:		

Future meetings 2021		
Date	Time	Location / Zoom
Wednesday 17 February BAFO Planning	8:30-10:30am	https://gwrc.zoom.us/j/88339088208
Wednesday 17 March	9-10am	https://gwrc.zoom.us/j/81200886995
Wednesday 21 April	9-10am	https://gwrc.zoom.us/j/81687258253
Wednesday 19 May	9-10am	https://gwrc.zoom.us/j/86799795484
Wednesday 16 June	9-10am	https://gwrc.zoom.us/j/82426715525

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>20 January 2021 Minutes</i>	2021-02-01	Approval and action review	WH
2.	Project Report <i>Report for period to 31 January 2021</i>	2021-02-02	Noting	GA
3.	TTP Establishment Report <i>Report for period to 9 February 2021</i>	2021-02-03	Noting	JT
4.	Working Group update <i>Transition Discussion paper progress</i>		Verbal	GA
5.	RFP Evaluation Progress a) <i>Status Update</i> b) <i>Discussion and decision on Down-select communications post RSG</i>		Verbal	GA
6.	Gateway Review Process		Verbal	JT/CR
7.	Customer Experience Forum <i>Deferred from January 2021 meeting</i>		Verbal	AM
8.	NTS Communications a) <i>Update paper on communications and NTS Communications Working Group</i> b) <i>Update paper on Waka Kotahi ELT – NTS Background and update to Councils and Boards – Circulated 3 Feb</i>	2021-02-04 2021-02-04a	Discussion and approval Discussion	CR CR
9.	Other Business - <i>Financial Services Scope</i> - <i>BAFO workshop status</i>	2021-02-05	Noting Verbal	GA GA