

NZ TRANSPORT AGENCY

E-BIKE RIDER ASSESSMENT AND WAIVER

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Company Ready-to-Ride Practical Assessment

To be assessed by a trained NZTA appointed person or external assessor who will explain the use of the e-bikes controls and how to use the locks.

Practical Assessment Criteria	No	Yes	Note
1. Can fit their own bike helmet, show awareness of clothing, and set a comfortable seat height			
2. Can get on the bike and ride without motor, with fingers covering the brakes, and bring the bike using both brakes to a controlled stop			
3. Can find an easy gear to start riding in, pedal ready position, get moving in control <i>with motor on</i> , and change gears			
4. Can ride in control with the motor on, and complete a left and right turn and return without putting a foot down			
5. Can ride in control with the motor on and look behind right shoulder to check for approaching vehicles or other cyclists			
6. Can ride in control with the motor on and signal with left hand for 3 seconds. Repeat for the right hand.			
7. Can demonstrate a safe, quick, controlled stop at reasonable speed unpowered and if confident with the motor on.			
Other assessor notes or conditions			

- If they achieved “No” for any of the practical criteria they should only ride off road. Not ready to ride Company ebikes.
- If any “Yes” or “No” criteria are conditional, please note and refer to H&S Manager
- If they achieved “Yes” for all of the practical tests they can use the Company ebikes. Rider and Assessor to complete the Disclaimer section

Agreement

1. I accept the risks inherent in cycling on and off road. I have made myself aware of applicable road rules (for example in “The official New Zealand code for cyclists” which has been made available to me in hard copy or electronically). I accept full responsibility for obtaining and using adequate skills to avoid hazards when cycling. I will use a helmet and other appropriate safety equipment when cycling. I know how to conduct a safety check of the bicycle and helmet and will do so before riding.
2. I also agree that the Company and its representatives, including any staff or contractors who have provided training or advice, are not responsible or liable for any loss, damage, injury or cost relating in any way to my cycling or use of any cycling equipment provided by the Company.
3. I have no known medical conditions that will make riding unsafe for me or other road/path users.
4. I will take responsibility for the security of the bike and lock it with frame lock and chain while unattended.
5. I will return the bike in the same physical state it was, at the time agreed. Any maintenance items to be advised on return. Any injuries need to be reported on the Zero Harm app.
6. I understand and agree to obey all New Zealand road rules and am confident cycling in on-road environments

Name	Signature
Date	
Ready to Ride Assessment by	Signature

Emergency Contact Details:

Emergency Contact(s)	Contact Details

Please update Emergency Contact details in HR System