

<b>Component</b>	<b>Status</b> <b>O = Operational</b> <b>D = Draft</b> <b>T = To be developed</b>	<b>Initial Due Date</b>	<b>Cycle</b>
<b>SMS Actions</b>			
Safety Intervention Plan (SIP)	T		6 monthly
Safety Culture Programme	T		Once
Hazard Register (part of SIP)	T		6 monthly
Safety Deficiency Database	T		
Safety Audits	O		As required
SMS External Review	T		
Grey Spots Report	T		Annual
Mass Action Reports	T		Annual
LTSA Annual Road Safety Summary Report	O		Annual
Pedestrian Crossing Audit Report	T		
Crash Reduction Studies	T		Annual
Adjacent Development Crash Review	T		Annual
District Plan Provision Effectiveness	T		As required
District Plan Review	T		10 yearly
Safety Inspection Reports	T		6 monthly first year, thereafter annually
<b>Safety Inspections to include:</b> <ul style="list-style-type: none"> <li>• Signs Geometry</li> <li>• Markings</li> <li>• Clear Zones</li> <li>• Intersections</li> <li>• Vegetation</li> <li>• Delineation</li> <li>• Bridges, barriers and markers</li> <li>• Road Surface, Potholes, Chips, Gravel</li> <li>• SIP</li> </ul>	T		<b>Day Time &amp; Night Time</b> <b>Arterials:</b> 100% 6 monthly in year 1, thereafter 100% annually <b>Collectors:</b> 50% 6 monthly in year 1, thereafter 50% annually <b>Local Roads Sealed:</b> 26% 6 monthly in year 1, thereafter 20% annually <b>Local Roads Unsealed:</b> 12.5% 6 monthly in year 1, thereafter 10% annually <b>Note:</b> The intention is to inspect on a cyclic basis so that all roads in the District are inspected. <b>Special Inspections:</b> Selected routes for inspections with a particular focus.
<b>Maintenance Inspections Referred to in SMS</b>			
Intersection signs maintenance	O		2 ward/month
Unsealed road surface maintenance	O		Ongoing inspections annual
Potholes, chips, gravel	O		Ongoing inspections annual
Signs	O		2 ward/month
Cycle facilities	T		1 ward/month or 1 ward/township/month

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School signs (PW-32)	O		2 wards/month (signs maintenance contractors)
Blue Road Name Blades	O		2 wards/month (signs maintenance contractors)
Missing Rapid No's	O		2 wards/month (signs maintenance contractors)
Fire Hydrants	T		Township/engineer/month
Pedestrian Provisions	T		
Destination Signs	T		2 wards/month
Chevron and Chevron Curve Indicator Maintenance	O		2 wards/month
Speed Limit Sign Maintenance	O		2 wards/month
Temporary Traffic Control Spot Checks	O		Spot checks 2 x weekly
Stock or Farm Vehicles	T		Part of travel
<b>Documents Plans or Schedules Referred to in SMS</b>			
Operations Document Status Table	D		Annual
Code of Practice (List of Standards, Policies, Guidelines, Species)	T		Annual
SDC Destination Signs Policy	D		Once
SDC Information Signs Policy	T		Once
SDC Delineation Policy	D		Once
SDC Rest Area Policy	T		Once
SDC Roadside Planting Policy			
SDC Pedestrian Strategy			
SDC Cycling Strategy			
Emergency Response Plan	O		As required
Health and Safety Plan	O		As required
Traffic Counting Programme	O		
Minor Safety Programme	O		6 monthly
Cycling Demand Database	T		
Road Margins Activity Database	T		
Query Database	O		Monthly
Crash Database	O		Annual
Non-conforming Roads (geometry) Schedule	T		Annual
Roads, Bridges, Shoulders Requiring Widening or Kerb and Channel Schedule	T		Annual
Roads Requiring Curve Widening	T		Annual

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Schedule			
Objects in Clear Zone Schedule	T		Annual
Vegetation in Road Reserve Schedule	T		Annual
Road Marking Schedule (RAMM)	T		Annual
School Sign Deficiency Schedule	T		Annual
Slope-Meter Testing Programme	O		As required
Delineation Schedule (RAMM)	O		Annual
Fire Hydrants Schedule (GIS)	O		Once
Pedestrian Crossing Schedule (RAMM)	O		Once
SCRIM Testing and Analysis for Deficiencies	O		Annual
RAMM	O		Annual
LTSA Crash Monitoring	O		Annual
Forward Works Plan: Resealing	O		Annual
Forward Works Plan: Maintenance	O		Annual
Ice Intervention Report	T		Once
No Passing Lines Inspection Programme	O		6 monthly
Speed Limits Review	T		3 yearly