

DRAFT

Building a Health & Safety Culture in Transport Services

Objective:

To use appropriate best practice to provide a safe environment for all NSCC staff (on or off-site), contractors and the general public.

Safety Management System

For all key issues identified from previous Health & Safety Reports – Issues must have goals and each goal should have

- Objective
- Methods
- Performance measures
- Outcomes

Safety Culture

All stakeholders will work to develop and maintain a safety culture that will enable each person in their organisation to optimise their own contribution to a work environment that is:

- Consistent
- Safe
- With no surprises.

Achievement of this will require partnership and co-operation between the council executives, council staff, contractors and other stakeholders. The aim is to develop a cooperative 'no-blame' culture where all stakeholders work together to develop a safer work environment.

How do we achieve this?

1. Regular reporting system from staff & contractors

This system will help the council identify potential hazards that will prevent injuries. However introducing a new system may not necessarily be successful unless we introduce an incentive programme. By way of example:

Be in to win - A trip to Queenstown for two

1. Identifying a potential hazard in North Shore City
2. Filling out the form with your details
3. The more you identify the more entries you have.
4. All entries will be entered by Actionline and validated by the working group.

Some companies encourage their staff to participate by creating project teams and joining competitions until they get use to the system.

2. Safety Intervention Plan (SIP)

The purpose of the SIP is to optimise Contractors contributions to the provision of a consistent, safe work environment, with no surprises, over the entire NSCC network.

The adoption of the SIP formalises an increased focus on safety in the management of work environment. The SIP outlines the Safety Culture that is to be developed, provides information on a safe work environment and the factors that contribute to injuries outlines the actions required by Contractors and provides information on what contributes to a safe work environment.

3. Strategic Enforcement

- Define staff responsibilities through job descriptions and performance indicators
- Inclusion of SIP in all contracts