REPORTING SHEET

Date: .... Time: ....

YOUR CONTACT DETAILS

Name: ....

Phone No: ....

FAULT DETAILS

Road Name: ....

....

Nearest Feature: ....

....

Location from Nearest Feature: ....

....

....

PAVEMENT DEFECTS
- ⊘ ✋ Potholes
- ⊘ ✋ Edge Break
- ⊘ ✋ Detrittus Material on Carriageway

GUARDRAILS & SIGHTRAILS
- ⊘ ✋ Guardrail damage
- ⊘ ✋ Terminal Damage
- ⊘ ✋ Sightrail Damage

ROAD SIGNS
- ⊘ ✋ Damage
- ⊘ ✋ Cleaning/vegetation
- ⊘ ✋ Positioning

EDGE MARKER POSTS
- ⊘ ✋ Damage
- ⊘ ✋ Cleaning/vegetation
- ⊘ ✋ Positioning

VEGETATION
- ⊘ ✋ Concealing Structures
- ⊘ ✋ Intersection Sight Lines

Send to:
**Nowhere City Council,
Freepost 9876, PO Box 4321,
Nowheresville.
Attn: Joe Bloggs**

FOR OFFICE USE

Date Received: ID Number: