


Appendix 2: Screen shot of SuperGold LTP online claims process




User: Pauline Gaskin, NZ Transport Agency
READONLY

My LTP online
[Summary](#)
[Patronage and claims 2009/10](#)
[Feb approved](#)
[March estimate](#)
[Record history](#)
[Extract record details](#)
[Print friendly record](#)
[Phase history](#)
[Logout](#)

Complete the information in each field, tab to move to next field

To save entries, click on the "Save changes" button or select "Next" or "Previous" to move to another page

Move between pages by clicking the "Next" or "Previous" buttons or select the page you wish to go to from the menu

Click on the  to open help window

[User guide](#)

[Email LTP online administrator](#)

<<AO>> Land Transport Programme Public Transport Programme 2009/12 Super Gold Card - Patronage and Claim

March 2009/10

Super Gold Card Trip Payments (work category 522)

Trip route/Zone (or Operator)	Mode	Average Adult Cash Fare \$	Reimb Rate (%)	Average Adult Fare (@ Reimb Rate) \$	Accumulated patronage from Oct 08 to mm/yyyy(1)	<<month>> patronage*	<<month>> \$ claim
1 Go Wellington	Bus	10.00	75%	7.50	1000	88	\$660.00
etc	Ferry	2.00	75%	1.50	50	10	\$ 15.00
etc	Rail	8.00	75%	6.00	50	4	\$ 24.00
Total March (gst Incl)					920	102	\$699.00
Total March (gst exd)							\$621.33
March YTD total claims (gst exd)							\$6,615.67

Please note: If an error has been made in reporting a previous month's patronage for a particular route, please adjust the current month's data by either increasing or decreasing the 'actual' figure before saving it. Please also complete the section below (all fields are mandatory)

Month adjustment applies to	Route adjustment applies to	Incorrect patronage recorded	Correct patronage	Reason for adjustment
December	1 Go Wgtn	88	188	

Super Gold card administration (work category 523) (GST exd)

	<<month>> admin*	<<month>> \$ claim
General administration of super gold card scheme:		
Monitoring and reporting of scheme users:		
Other costs (e.g. driver/patron education and promotion)		
<input type="text" value="comment field"/>		
Total Super Gold administration		

Claim Approved

*March patronage and administration data have been pre-populated with the actual data from February. Please change where necessary and select the 'submit actual' button prior to the end of the current month.