

Project Title		
Develop Advanced Planning workshop		
Project Details		
Develop and pilot Advanced planning workshop (ATMP)		
Progress report		
<ul style="list-style-type: none"> • Amendments have been made to the training material, following feedback from the attendees at the initial pilot. Major changes were: <ul style="list-style-type: none"> - Now 2 days (previously 3) - Focus now on TMP form • How to use drawing tools to be offered as a separate follow up workshop • The second pilot of this workshop is scheduled for late April 2016 in Auckland 		
Meeting date	CGG Acceptance	
N/a	YES Priority 1	
Project Leader	Project start date	
Stuart Fraser	Ongoing project	
Project Members	Project Funding	
Stuart Fraser John Boyson Neil Greaves Tony Stella	Estimated budget \$10,000 Budget approved	
Project Actions		Completion Dates
Send copy of ATMP procedure sheet (placemat) to CGG		May 2016
Deliver ongoing ATMP workshops		Wellington: 31 May/1 June 2016 Dunedin: 3/4 August 2016 Auckland: 30 August/1 September 2016
Consider extending advance planning philosophies to the engineer and approver of tender documents		September 2016