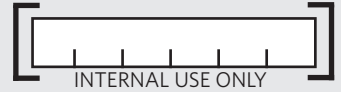


**IMPORTANT - please read notes on page 2 of this form**



**Applicant details**

Waka Kotahi customer number

Last name/company name

First names

Trading as

Physical address


Mailing address (if different from physical address)

Contact phone number

Email address

**Occupation/  
business**

Only certain persons or organisations are entitled to trade plates under section 4 of the Land Transport (Trade Plates) Notice 2011.

You are a:

- |                                                    |                                                               |                                                        |
|----------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Motor vehicle trader (1)  | <input type="checkbox"/> Vehicle delivery (5)                 | <input type="checkbox"/> Manufacturer or assembler (8) |
| <input type="checkbox"/> Car wrecker (3)           | <input type="checkbox"/> Vehicle repairer (6)                 |                                                        |
| <input type="checkbox"/> Government department (4) | <input type="checkbox"/> Proprietor of a transport museum (7) |                                                        |

**Supporting  
documentation**

I have provided the supporting documentation described in note 2 over the page.

**Plate type**

(please tick one)

- |                                                           |                                                        |                     |
|-----------------------------------------------------------|--------------------------------------------------------|---------------------|
| <input type="checkbox"/> Light vehicles (3500kg or less*) | <input type="checkbox"/> Heavy vehicles (over 3500kg*) | *gross vehicle mass |
|-----------------------------------------------------------|--------------------------------------------------------|---------------------|

**Vehicle type**

(please tick one)

- |                                                         |                                                                |                                      |
|---------------------------------------------------------|----------------------------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Passenger car/van (7)          | <input type="checkbox"/> Goods van/truck/utility (8)           | <input type="checkbox"/> Bus (9)     |
| <input type="checkbox"/> Trailer/caravan (2)            | <input type="checkbox"/> Motor caravan (10)                    | <input type="checkbox"/> Tractor (3) |
| <input type="checkbox"/> Motorcycles 61cc and over (11) | <input type="checkbox"/> Mopeds and motorcycles up to 60cc (1) |                                      |

**Applicant's  
signature**

I certify that the particulars given are correct and that the plate will be used in compliance with the criteria outlined over the page.

**Designation**

Persons who knowingly give false or misleading information commit an offence and are liable to a fine of up to \$1000.

**Forward this application form to Waka Kotahi, Private Bag 11777, Palmerston North 4442.  
When we've received your application, we'll call you to take payment over the phone with a Visa or MasterCard debit or credit card.**

**Waka Kotahi NZ Transport Agency only**

New Zealand Government

Total payable (GST inclusive)

Input

Chkd

Date stamp

## MR5 - Notes

### 1. General

The particulars specified on this form will be stored and/or form part of the Motor Vehicle Register. Collection and dissemination of this information is authorised by Part 17 of the Land Transport Act 1998. Corresponding information held on other parts of the Land Transport Register may be amended.

Under the Electoral Act 1993, s 263B, Waka Kotahi NZ Transport Agency is authorised to release information for data matching purposes to the Electoral Enrolment Centre.

The Privacy Act 2020 provides rights of access to, and correction of, any readily retrievable personal information held about you by Waka Kotahi. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz)

### 2. Supporting documentation required

You will need to provide supporting documentation to prove that you are entitled to use trade plates.

If you are a:	then you'll need to provide:
registered motor vehicle trader	current trader registration number from the Ministry of Economic Development (MED)
manufacturer, assembler, distributor or importer	business card or business letterhead
government department	
car wrecker	copy of your second-hand trader licence and a business card
vehicle delivery operator	business letterhead with either a business card or a copy of an advertisement for your business (a website ad is acceptable).
vehicle repairer	
proprietor of a transport museum	

### 3. Certification

The use of trade plates does not eliminate the requirement of a current warrant of fitness (WoF) or certificate of fitness (CoF). For the use of trade plates on uncertified vehicles please refer to [www.nzta.govt.nz/trade-uncertified](http://www.nzta.govt.nz/trade-uncertified).

### 4. Type of trade plate

There are two types of trade plate available to you – standard trade plate and a heavy trade plate.

#### Standard trade plate

- For light vehicles only (vehicles with a gross vehicle mass of 3500kg or less).
- Must not be used for a heavy vehicle.

#### Heavy trade plate

- Must be used for heavy vehicles (vehicles with a gross vehicle mass over 3500kg).
- May also be used for a light vehicle.

### 5. Attaching trade plates

The plate must be displayed on the rear of the motor vehicle in an upright position so every letter, figure and distinguishing mark on the plate is easily visible.

### 6. Trade plate renewal

Trade plates are licensed to 31 December each year. The year embossed on the right hand side of the plate shows the licence period of your trade plate.

Towards the end of each year, we'll send you a trade plate licence renewal so you can renew your trade plate for the following year. All trade plate licence renewals are processed by our plate manufacturer.

You'll need to renew your trade plate in plenty of time to allow for the manufacture and dispatch of your new trade plate before 31 December.

### 7. Return of trade plates

After 31 December each year existing trade plates for previous years must be returned to our plate manufacturer, in the post paid package when you receive your new plate. You don't need to complete a cancellation form.

### 8. Additional information

For further information, go online to [www.nzta.govt.nz/trade-plates](http://www.nzta.govt.nz/trade-plates) or call us on 0800 108 809.