

BUSINESS CASE APPROACH GUIDANCE FOR 2018 RLTP REVIEWS

MID-TERM REVIEW CHECKLIST

MAY 2016



MID-TERM REVIEW: ASSESSING THE INVESTMENT STORY

The quality of the investment story told by the RLTP is important. While not a comprehensive list, the following questions will help you to quickly assess the strength of the investment story.

Answers that result in a 'Partially' or 'No' response will help in understanding the scope of work required for the mid-term review.

It is important to capture the reason(s) for each response, rather than simply one of the three options.

1	Has progress been made on addressing the priorities since the current RLTP was developed?	YES/PARTIALLY/NO
2	Does this change the strategic planning/investment context - any changes? Have we addressed any of the previous priority issues?	YES/PARTIALLY/NO
3	Is it still clear what problems/opportunities need to be addressed (ie have the most important problems for the region been captured? Are there any new/emerging issues?)	YES/PARTIALLY/NO
4	Is there sufficient evidence to confirm both the cause and effect of each problem?	YES/PARTIALLY/NO
5	Do these problems need to be addressed urgently?	YES/PARTIALLY/NO
6	Are the problems specific to this region? Or should a broader perspective be taken?	YES/PARTIALLY/NO

7	Have the benefits/outcomes been adequately defined?	YES/PARTIALLY/NO
8	Are the benefits/outcomes of high value to the region?	YES/PARTIALLY/NO
9	Are the benefits/outcomes measurable? Has at least one KPI been defined for each benefit? What monitoring has been undertaken to date?	YES/PARTIALLY/NO
10	Do the land transport objectives relate to the key problems and benefits?	YES/PARTIALLY/NO
11	Have alternative land transport objectives been considered during development?	YES/PARTIALLY/NO
12	Are the chosen objectives the most effective way to address the problem and deliver the benefits?	YES/PARTIALLY/NO
13	Are the chosen objectives clearly prioritised?	YES/PARTIALLY/NO
14	Is there sufficient detail in the regional work programme and have the activities been prioritised in a way that reflects the regional objectives/priorities?	YES/PARTIALLY/NO

COMMENTS *Where do we need to put our focus?*