|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TTM SITE CONDITION RATING FORM** | | | | | | |
| **SITE DETAILS** | | | |  | **OPERATIONAL DETAILS** | |
| **RCA** |  | | | **Activity description** |  |
| **Suburb** |  | | | **TTM method** |  |
| **Road name** |  | | | **TTM Contractor** |  |
| **CAR/WAP number** |  | **Road ID** |  | **Contractor- working space** |  |
| **Date/Time** |  | **TTM level** |  | **Client / Principal** |  |

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| **SIGNS** | |  | **Weighting** | **Tally** | **Total** |
| A1 | Missing | Sign | 5 |  |  |
| A2 | Position | Sign | 2 |  |  |
| A3 | Not visible/fallen over | Sign | 5 |  |  |
| A4 | Wrong sign | Sign | 5 |  |  |
| A5 | Condition unacceptable | Sign | 4 |  |  |
| A6 | Permanent sign | Sign | 5 |  |  |
| A7 | Unapproved sign used / too small | Sign | 4 |  |  |
| A8 | Non-compliant support / sign too low | Support | 2 |  |  |
|  | | | | **Subtotal** |  |
| **MOBILE & SEMI STATIC** | |  | **Weighting** | **Tally** | **Total** |
| B1 | Tail pilot vehicle/AWVMS omitted or incorrect location | Vehicle | 30 |  |  |
| B2 | Lead pilot vehicle omitted or incorrect location | Vehicle | 20 |  |  |
| B3 | Shadow vehicle omitted or incorrect location | Vehicle | 26 |  |  |
| B4 | TMA missing or non compliant | TMA | 26 |  |  |
| B5 | AWVMS/arrowboard non compliant | Vehicle | 26 |  |  |
|  | | | | **Subtotal** |  |
| **PEDESTRIANS / CYCLISTS** | |  | **Weighting** | **Tally** | **Total** |
| C1 | Inadequate provision for pedestrians | Feature | 10 |  |  |
| C2 | Inadequate provision for cyclists | Feature | 10 |  |  |
|  | | | | **Subtotal** |  |
| **DELINEATION** | |  | **Weighting** | **Tally** | **Total** |
| D1 | Missing or ineffective taper | Leading taper | 26 |  |  |
| D2 | Tapers too short | Leading taper | 15 |  |  |
| D3 | Taper too short or missing | Trailing taper | 5 |  |  |
| D4 | Spacing in taper | Taper | 5 |  |  |
| D5 | Spacing along lanes | Per 100m | 3 |  |  |
| D6 | Missing or ineffective delineation along lanes | Per section | 10 |  |  |
| D7 | Condition unacceptable | Device | 2 |  |  |
| D8 | Using non-approved device | Device | 4 |  |  |
| D9 | Road marking incorrect at long term level 2 or 3 roads | Site | 30 |  |  |
| D10 | Inadequate/missing site access | Access | 10 |  |  |
|  | | | | **Subtotal** |  |

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| **MISCELLANEOUS** | | | |  |  |  | **Weighting** | | **Tally** | **Total** |
| E1 | Working in live lanes | | | Individual | | | 20 | |  |  |
| E2 | Missing or ineffective controller | | | Individual | | | 20 | |  |  |
| E3 | Safety zone compromised | | | Individual | | | 10 | |  |  |
| E4 | High visibility garment not acceptable | | | Individual | | | 5 | |  |  |
| E5 | Marginal surface condition (carriageway only) | | | Occasion | | | 15 | |  |  |
| E6 | Unacceptable surface condition (peds, cyclists or carriageway) | | | Occasion | | | 30 | |  |  |
| E7 | Barrier defects (missing or incorrect components) | | | Component | | | 10 | |  |  |
| E8 | Unsafe or redundant TTM | | | Equipment | | | 5 | |  |  |
| E9 | VMS message incorrect or inappropriate | | | VMS | | | 15 | |  |  |
| E10 | Flashing beacons / indicator lights not used or ineffective | | | Vehicle | | | 3 | |  |  |
| E11 | Parking / stopping features not relocated | | | Feature | | | 5 | |  |  |
| E12 | Unsafe and illegal parking of plant/equip. | | | Feature | | | 20 | |  |  |
| E13 | Marginal items (signs, delineators, Hi vis garments) | | | Feature | | | 1 | |  |  |
|  | | | | | | | | | **Subtotal** |  |
| **OTHER WORKSITE ASPECTS** | | | | | | | | | | |
| G1 | Qualified person on site *[refer to A5 of CoPTTM]* | | | | | | | Yes / Unacceptable / N/A | | |
| G2 | TSL appropriate *[refer to C4 of CoPTTM]* | | | | | | | Yes / Unacceptable / N/A | | |
| G3 | Road user flow acceptable | | | | | | | Yes / Unacceptable / N/A | | |
| G4 | On-site record *[form must include STMS authority, 2 hourly checks and TSL details]* | | | | | | | Yes / Unacceptable / N/A | | |
| G5 | TMP approved? | | | | | | | Yes / Unacceptable / N/A | | |
| G6 | Approved TMP sighted? | | | | | | | Yes / Unacceptable / N/A | | |
| G7 | Approved TMP applicable? | | | | | | | Yes / Unacceptable / N/A | | |
| G8 | TTM in accordance with approved TMP? | | | | | | | Yes / Unacceptable / N/A | | |
| **FINAL RESULT** | | | | | | | | | | |
| **Score** | | * **Rating**  **Rating** | | | | | | | | |
|  | |  | **High standard** (0-10) | |  | **Unacceptable** (51+ **only**) | | | | |
|  | **Acceptable** (11-25) | |  | **Unacceptable – Multiple**  (both 51+ and Other Aspects) | | | | |
|  | **Needs Improvement** (26-50) | |  | **DANGEROUS** (SCR 51+  and LOW RISK? rated NO) | | | | |
|  | **Unacceptable** - **Other**  (Other Aspects **only**) | |
| **Actions planned by STMS** | | | | | **Site activity ceased by** | | | | | |
| Site fixed? | | | Yes / No | |  | | | | | |

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| **KEY POINTS** | **Complaint callout?** | | **Site activity status** | Attended/Unattended | | **Notification to RCA** *[does not affect score]* | | | | Yes/No | **TMP design issues?** | | **LOW RISK?** | **Yes / No** | |
| Yes / No | | **Audit/review** | Planned/Unplanned | | **Good site induction?** *[does not affect score]* | | | | Yes/No | Yes / No | |
|  | | | | | | | | | | | | | | |
| **ACTIONS TO BE TAKEN** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **AUDITED / REVIEWED BY** | | | | | | |  | **STMS DETAILS** | | | | | | | |
| Signature | |  | | | | | Received by / signed |  | | | SCR left onsite? | | | Yes / No |
| Auditor/Reviewer name | |  | | | | | STMS name |  | | | | | | |
| Qualifications | |  | | NZTA ID No. |  | | Qualifications |  | | | NZTA |  | | |
| ID No. |
| Auditor mobile number | |  | | | | | STMS mobile number |  | | | | | | |

In submitting this form, the auditor/reviewer specified above agrees that they have explained the significant issues and proposed remedies to the relevant parties specified above and have provided these parties a physical copy of the audit (does not apply for unattended sites)

*Traffic control devices manual* part 8 CoPTTM Section E, appendix C: TTM Site condition rating form Edition 4, August 2017