

NZTA: July 2019 - IAG MEETING

Meeting Name:	NZTA Industry Advisory Group Meeting		
Date of Meeting:	2 July 2019	Time:	9.00am – 3.00pm
Meeting Facilitator:	Wayne Oldfield	Location:	NZTA, Level 5, Majestic Centre, 100 Willis St, Wellington
Meeting Objective:	The key objective of the Industry Advisory Group (IAG) is to optimise and improve sustainable system management within New Zealand.		

Attendees:

Name	Organisation	Email Address
Chris Edsall	Downer	Chris.edsall@downer.co.nz
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Lee Hautler (apologies)	HEB	Lee.Hautler@heb.co.nz
Peter Silcock	Civil Contractors	peter@civilcontractors.co.nz
Grant Isaacs (apologies)	SouthRoads	grant.isaacs@southroads.co.nz
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Neil Greaves	NZTA	Neil.greaves@nzta.govt.nz

MEETING AGENDA

Topic	Lead / Time
Item 1 - Welcome & Safety Moment	9.00 – 9.10am Wayne
Item 2 – NZTA Updates	9.10am – 10.15am Wayne Oldfield
2.1 Marlborough NOC update	
2.2 H&S Contractor expectations document	Tim or Greg (10mins)
2.2 Update on progress payments for renewals	Wayne
2.3 TTM Update and progress on the notice issued on the 16 th April and subsequent NTE issued regarding variations on TTM claims	Neil Greaves
2.4 Industry Engagement Changes – presentation & discussion	Wayne
Item 3 - Industry Matters:	10.15 – 11am Peter Silcock
3.1 Post Marlborough NOC Changes – discuss the proposed process to develop and consider further changes	
3.2 Consequential losses and unlimited liabilities – Presentation on what CCNZ would see as a fair approach	
3.3 Roadworks Site Health and Safety Improvement Programme – verbal update	
Morning tea break	11 – 11.15am
Item 4 - NZTA position on approach to TTM	11.15 - 12pm Wayne
Item 5 – ATP Reinstatement discussion	12.00 – 12.30 Wayne
LUNCH	12.30 – 1pm
Item 6 - Update Annual Plan Improvement Project	1 – 1.45pm Margarita / Mark O'Connor
Item 7 – Further Industry Matters	1.45 – 2.15pm Gary Porteous
Network renewal investment overview – looking at both past actual and future forecast	
Item 8 – Cover off items that have not been discussed yet:	2.15 - 3pm Bevan
8.1 Update on KPI scoring for Programme Achievement & when results will be released (i.e. before or after our upcoming Board meetings) + confirmation that drainage isn't being considered in the scoring.	
8.2 Discussion on feedback on the RAPA and Tracker process this year, learnings from both sides, and planned enhancements for next season	
8.3 Discussion on one-on-one supplier meetings, and whether these can be accommodated now that NOC 2 tendering has commenced. Provides an opportunity for open discussion, outside of the tendering process, but would require each party to be given the same opportunity.	
8.4 Update on Safety Network Programme roll out, and plan for procurement.	

Meeting Minutes: (from 2 July 2019)

Item 1: Safety Moment

While H&S is BAU, Wellbeing – i.e. mental health – needs to have a higher profile and focus.

Staff have lost their sense of purpose, if they see what they are doing is meaningful and recognise that whilst they are working longer, harder and under a lot more pressure it would make a big difference.

Construction, which includes those working on the roads has a higher rate of suicide than farmers (previously highest group).

IAG to have an Agenda item focusing on H&SW

Action 1: Tim Barry will attend next meeting share more in-depth work that NZTA has been doing in this space

Item 2: Updates / Industry Matters

2.1 Marlborough NOC Update

Tender period has commenced (3month process). Looking to award contract in late 2019 to commence in April 2020.

There is a briefing in Blenheim next Tuesday.

Bevin Sandison requested a copy of a “tracked changes” feedback document to be sent to parties so they can clearly see what updates have been made.

Action 2: Steve Rusbatch to send out updated framework

2.2 H&S Contractor expectations document

Tim Barry spoke about how NZTA can set H&S guidelines that are clear and understood by all contractors. This would include a built-in set of requirements/expectations on areas such as fatigue, working at heights, mobile plants.

TAN going out of expectations October to July, e.g. HSWA, will be consistent and supported. Deliver to supply chain down to sub-contractors recognising best practice, with everyone on the same page. This would also be able to be updated and amended easily as things progress.

Action 3: Tim Barry and Steve Rusbatch to provide specific information for Marlborough as to how they can manage the risks – Positioning Statement – to be added to the next meeting Agenda.

2.3 Update on progress payments for renewals

Feedback has been collated, just needs to be sent out.

2.4 TTM Update

A paper is being prepared for the Board to decide on how to proceed. Currently the notice of 16th April stands, but looking for an update around August.

- Would like feedback sent.
- Need to clarify which to follow – latest notice of COPTTM and expectations
- Refer to risk analysis task list in relation to applying code of practice to mitigate risk
- A minimum standard needs to be put in place, with the ability to update should any improvements be identified

Action 4: Wayne Oldfield & Neil Greaves to clarify TTM claims

2.5 Industry Engagement Changes

Wayne provided a presentation on proposed changes to the ILM – to be ILM – Capital (ILMC) which would be the strategic arm and ILM – Maintenance (ILMM) consistent with the ILMC forum, but be more operational based.

- One of the strengths of the IAG has been the consistency of participants and the knowledge base of those attending
- A refresh of the Terms of Reference from this group will be done

Action 5: ALL feedback on the slides to Marie

Item 3: Industry Matters

3.1 Post Marlborough NOC changes

This will be reviewed once the Marlborough NOC has landed and information from the document and responses as to what needs improvement or what works, these could then be moved into current contracts. The same for Taranaki and West Waikato. Generic feedback already is that some questions are convoluted and unclear as to what is actually being asked, and some have been updated to a more concise format. Would be beneficial to all parties if these were fine tuned.

Action 6: Wayne Oldfield Will discuss with Tara the feedback to assist in generic improvements.

3.2 Consequential losses and unlimited liabilities

This currently being discussed as it does not sit well with the Construction Accord.

- Who could CCNZ talk to, to find out what risk NZTA is trying to manage – the legal view is to leave as it is, but the R&A, Engineering etc are in favour of having a cap.
- If there was to be a change – acceptance of the principle of a cap, not the wording per se

3.3 Roadworks Site Health and Safety Improvement Programme

Initiated through Zero Harm (now NZTA Health & Safety Leadership forum). CCNZ CEO forum has kicked off. Had a TTM improvement program in place to combine with what CCNZ has proposed.

- Working on how this will be merged –
 - a) Road user, education and awareness
 - b) Enforcement; point to point speed cameras
 - c) Improved industry best practice – e.g. COPTTM innovation
 - d) Ensuring procurement support and industry best fit

Item 4: NZTA position on approach to TTM – discussion points

Item 5: ATP Reinstatement Discussion

A discussion was held regarding MS Section 6, ..."All delineation (excluding ATP) removed as a consequence of any maintenance activities shall be reinstated before temporary traffic management is removed..." in that only 50% of ATP was being reinstated in general terms

- How do we manage this – resource constraints
- If it can't be replaced in a timely manner what can we do to mitigate risk?

Item 6: Update Annual Plan Improvement Project

Margarita and Josh/Mark O'Connor presented on the Annual Plan Improvement Project

- 26% changes being made. This is not solely due to contractors – the programmes are not stable, and the team are trying to understand why this is
- Programme validation is a big part of this from a contractor's view
- Support from IAG is needed – feedback

Action 7: (?) reason for change needs to be sent to IAG for feedback so it can be more accurate

Action 8: Margarita & Mark to attend next IAG meeting

Item 7: Further Industry Matters

- Broader discussion on what needs to be delivered – the level of investment does the network need now
- Why are the investments levels changing so much?
- Some areas do not have programmes, even though things need to be done, funds are on hold until programme
- If the need is there for works to be done, that aren't funded, NZTA will ask the Government for further funding
- Need to become more forward thinking and move from yearly planning to a 3-yearly model for better alignment
- Question raised regarding tensioning works to ease funds – response was no, although funds are lean, programmes still need to be completed in a balanced manner. Need to also keep Investment Advisors aware of where things are at

Action 9: Wayne Oldfield to provide as required, national forecast and actual graphs \$\$ renewals

Item 8: Cover off items yet to be discussed

8.1 KPI scoring for Programme Achievement - NZTA unable to provide details at this time due to under resourcing, unlikely to be available for contractor Board meetings at end of July.

- Regarding drainage being scored – as only one programme is fully completed it is unlikely to be factored as it would be unfair to other networks

8.2 Feedback on RAPA and Tracker process – these learnings are not very clearly defined or understood, and is a very painful process

8.3 1:1 Supplier meetings - would these be superseded by ILM-M? Could there still be opportunity to discuss/provide feedback – e.g. delivery every 6 months?

- Propose a meeting including one rep from ILM-C and ILM-M both attend 1:1 mtg

Action 10: Liane Powell to provide a national view to members

Action 11: Liane, Bevan Sandison and Peter Silcock to work on what is wanted with the 1:1

8.4 Safe Network Programme – this will be an Agenda item at the next meeting

Action 12: Neil Greaves to send out invitation to TTM workshop being held in the next week or so, along with a draft of this.

Date of next meeting: Thursday November 7th

Location: To be confirmed

Appendix 1: JULY 2019 ACTION POINTS

	<i>Action</i>	<i>Owner</i>	<i>Due Date</i>	<i>Status</i>
1	Tim Barry to attend next IAG meeting and share NZTAs H&S Wellbeing work	Marie / Tim		
2	Updated NOC framework to be sent out	Steve Rusbatch		
3	Marlborough positioning statements and how to mitigate risk – specific information	Tim Barry & Steve Rusbatch		
4	TT claims to be clarified	Wayne Oldfield & Neil Greaves		
5	Feedback on ILM changes – send to Marie Nicholson	All		
6	Discuss with Tara MacMillan the feedback to assist in generic improvements	Wayne Oldfield		
7	Reasons for change – Annual Plans - to be provided to IAG for feedback so it can be more accurate	Margarita Gonzalez-Borrero		
8	Invite Margarita & Mark O'Connor to next IAG	Marie Nicholson		
9	Wayne to provide appropriate graphs	Wayne Oldfield & Liane Powell		
10	Liane to provide a national view to members	Liane Powell		
11	Work on what is required with the 1:1 meetings	Liane, Bevan, Peter Silcock		
12	Send out invite to TTM workshop	Neil Greaves		Workshop confirmed for July 26th