

Network Outcomes Contract Governance & Management Group Clarification

Reference Number:	NOCC No. 25
Subject Title:	Implementation of Data Improvement Plans
Issue Date:	26 September 2017
Clarification Purpose	Clarification is provided to ensure the NOC is being interpreted consistently. The clarification does not remove or supersede the Network Outcomes Contract documentation.

SUBJECT

Data Improvement Plans: there is a Provisional Sum in each contract that allows for the implementation of Data Improvements Plan. In accordance with Section 5.1.3 of the NOC Maintenance Specification, the extent and timing of the data improvement plan will be agreed between the Principal and the Contractor. This outlines the process required to ensure that there is some national consistency in what we are investing in, in terms of any data improvement in the regions.

PROCESS

It is expected that the improvement plan/s shall focus on the data that contributes to the Contractor's efficiency and asset investment decisions as a priority, with other less critical improvements delivered over time. This does not include data management process improvements related to the Supplier's responsibilities as stipulated in the NOC Maintenance Specification or complying with SHDOM. The amount payable to the Contractor shall be that agreed within the written instruction and payment will be made on completion of activities to the satisfaction of the Principal.

SUPPLIER

The supplier needs to identify the key data deficiencies from the RAMM database and put forward the business case that covers off the following topics:

- The benefits that this data improvement will give the Agency and the Supplier.
- List of prioritised asset data improvements from highest to lowest.
- The cost to improve this data.
- The time to improve the data.

- The process / methodology that the supplier will employ to collect and update the data.
- Identification of the risk if we did not carry out the asset data improvement work(s).

LOCAL TEAM

This business case needs to be submitted through the Maintenance Contract Manager and the Senior Network Manager to make sure that Contractual issues are dealt with and to see if you have the funding required to complete the data improvement that is being applied for. Proposed data improvement plans should be submitted in conjunction with the annual plan process, or via a RAPA outside of this timeframe.

NATIONAL PLANNING & PERFORMANCE TEAM

The proposal will be reviewed and endorsed by the National Planning & Performance Team to ensure that we are focusing on the correct assets locally and or nationally.

Endorsed asset data improvement opportunities may be rolled out per contract or nationally, where considered appropriate, and once any improvements to the process have been developed, such as data collection or upload effectiveness.

The National Planning & Performance team will advise the Maintenance Contract Manager that the proposed Data Improvement Plan works can proceed.