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Partnership Board Minutes

Date, time: 12 April 2023, at 2:00pm

Location: Greater Wellington Regional Council Meeting Room / MS Teams

Members: Dave Brash (Chair), Nigel Corry, Luke Troy, Brett Gliddon, Robyn Elston, Barbara McKerrow, Siobhan Procter

Attendees: Sarah Gardner; John Sinclair; Moana Mackey; Dave Humm; Amelia East, Rob Scott, Sara Brownlie, Dianne Railton (Governance Secretary). Also present were Rowan Oliver, Matt Flannery, Sarah Ropata and Janryll Fernandez.

Board Only Time

The Board only session was held at 2:00pm to 2:33pm.

1. WELCOME AND KARAKIA

Sarah Gardner recited the karakia, and the Chair opened the hui at 2:34pm.

2. APOLOGIES

An apology was received from Nigel Corry. Barbara McKerrow and Siobhan Procter were apologies for lateness. Moana Mackey was proxy until the Partnership Board members from WCC were present.

3. CONFIRMATION OF AGENDA

The order of the agenda was changed with Item 7.1 being moved to the end of Matters for Consideration items, to allow Barbara McKerrow and Siobhan Procter to be present for the discussion.

4. CONFLICT OF INTEREST

No conflicts of interest were advised.

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7.5 Gateway Review Action Plan and Implementation Plan

The paper provides the Board with a draft Gateway Review (GwR) Findings Action Plan and Implementation Plan (IMPP). The Action Plan is a summary response by the Senior Responsible Officer (Robyn Elston) to the findings raised in the GwR. The IMPP details how the response will be implemented across the programme. The IMPP is to be led by the partners, implemented by the programme, and overseen and managed by Waka Kotahi.

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Sarah noted that she doesn't currently have the resourcing and budget needed to absorb the work and implementation of Gateway into the Programme. She doesn't expect this is a huge amount, but there isn't capacity at present. Sarah will report back to the Board.

Resolution

The LGWM Partnership Board:

- 1) **Endorsed** the draft Action Plan that:
 - a. addresses all the findings of the Gateway Review Report
 - b. assigns each recommendation to a Partner Owner and Lead Programme Support person who will scope a project plan for each Gateway Review recommendation
 - c. notes that Recommendation 7 of the GwR will be addressed through the DBC process.
- 2) **Endorsed** the establishment of a Gateway Steering Committee to oversee delivery of the Action Plan and Implementation Plan.
- 3) **Requested** that Robyn Elston and Amelia East draft appropriate wording for the Vision.
- 4) **Requested** that Sarah Gardner reports to the Board by June 2023 on any additional resourcing requirements for the implementation of the Gateway Review response, **noting** that this may be informed by Waka Kotahi's current review of LGWM's managed costs budget.

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Out of Scope

9. GENERAL BUSINESS

There will be a meet and greet with the Consortia team following the meeting.

10. CLOSURE/KARAKIA

Sarah Gardner recited the Karakia / The Chair closed the hui at 4.52pm.

Next Scheduled Partnership Board Meeting:

Wednesday 10 May 2023, 2:00pm-5:00pm.