

LGWM Partnership Board Meeting



The Board hui will be held at
Greater Wellington Regional Council, 100 Cuba
Street, Wellington
(entrance is opposite the bucket fountain in Cuba Mall)
Room Rautaki Kōrero - 1.09 / and on MS Teams

Members:

Dave Brash (Chair)
Nigel Corry
Luke Troy
Brett Gliddon
Robyn Elston
Barbara McKerrow
Siobhan Procter

Attendees:

Sarah Gardner; John Sinclair; Adam Nicholls; Moana Mackey; Amelia East; Dave Humm; and Dianne Railton (Governance Secretary)

12 April 2023 02:00 PM

Agenda Topic

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BOARD ONLY TIME

1. WELCOME/KARAKIA

OPENING KARAKIA:

Aio ki te Aorangi
Aio ki te whenua
Aio ki te ao katoa
Aio ki ahau
Aio ki a tatou
Haumi ē! Hui ē! Tāiki ē!

Let peace reign above
Let peace reign below
Let peace reign everywhere
Let peace reign within
Let peace reign with us all

2. APOLOGIES

An apology was received from Nigel Corry.

3. CONFIRMATION OF AGENDA

Confirm the Agenda, or confirm any changes to the Agenda.

4. CONFLICT OF INTEREST

Members to declare any possible conflict of interest.

5. CONFIRMATION OF MINUTES

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The Board will consider minutes of the previous meeting with or without changes.

5.1 [Minutes of the LGWM Governance Board hui held on 15 March 2023](#)

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6. OPEN ACTIONS OF THE PARTNERSHIP BOARD

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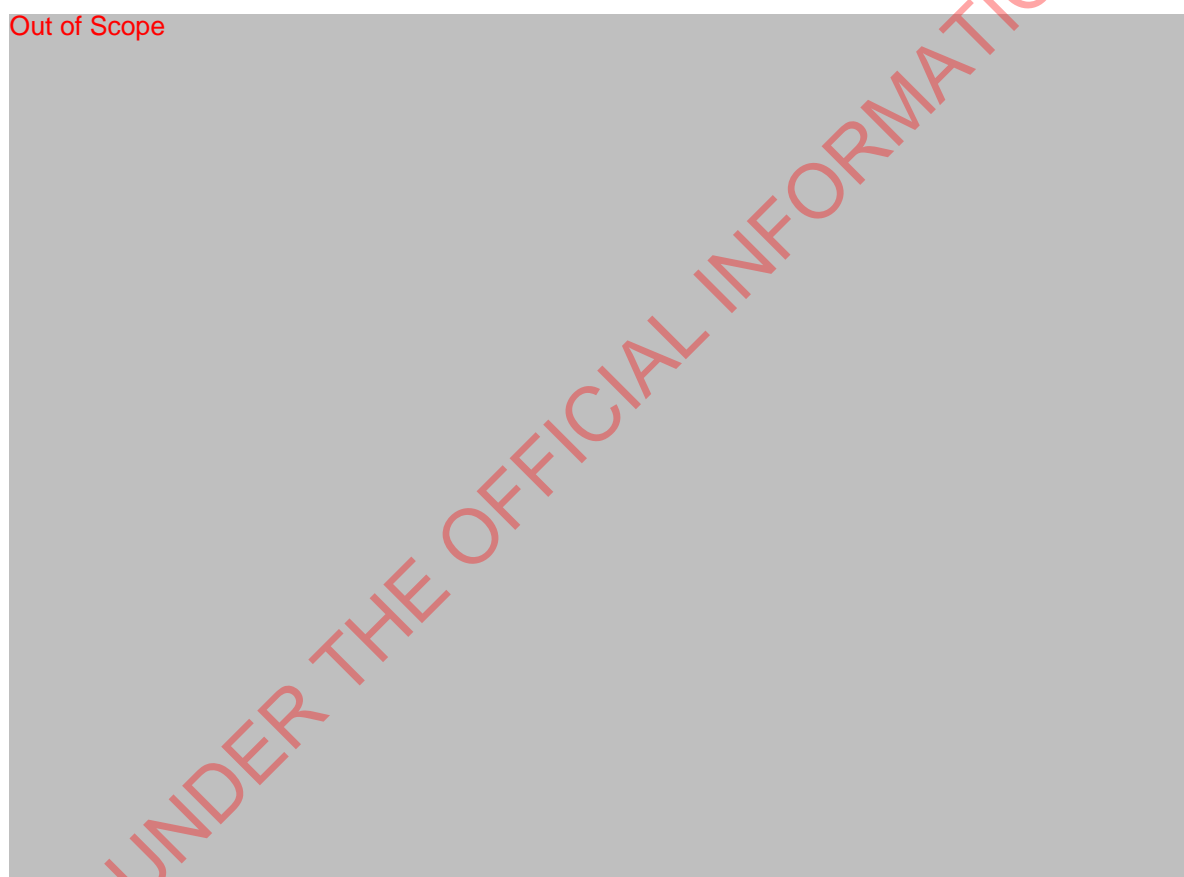
6.1 [Open Actions of the LGWM Partnership Board at 12 April 2023](#)

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7. ITEMS FOR CONSIDERATION

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Out of Scope



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7.5 [GATEWAY REVIEW ACTION PLAN AND IMPLEMENTATION PLAN](#)

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The paper provides the Board with a draft Gateway Review (GwR) Findings Action Plan and Implementation Plan (IMPP). The Action Plan is a summary response by the Senior Responsible Officer to the findings raised in the GwR. The IMPP details how the response will be implemented across the programme. The IMPP is to be led by the partners, implemented by the programme, and overseen and managed by Waka Kotahi.

7.5.1 [Attachment 1: Draft Action Plan](#)

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7.5.2 [Attachment 2: Draft Project Plan](#)

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7.5.3 [Attachment 3: Outline Implementation Plan](#)

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Out of Scope

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9. OTHER BUSINESS

10. CLOSURE/KARAKIA

CLOSING KARAKIA:

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā, te ngākau, te tinana, te wairua i te ara takatā

Koia rā e Rongo, whakairia ake ki runga

Kia wātea

Kia wātea

Āe rā, kua wātea!

Draw on, draw on, draw on the supreme sacredness

To clear, to free the heart, the body and the spirit of mankind

Oh Rongo, above

Let this all be done in unity!

NEXT GOVERNANCE BOARD HUI

14 May 2023 - 2:00pm-5:00pm: LGWM Governance Board (venue: Boardroom or via Teams)

Note: some of the contents of this document may be subject to legal privilege

Partnership Board Minutes

Date, time: 15 March 2023, at 2:00pm

Location: LGWM Boardroom – Rūnanga or MS Teams

Members: Dave Brash (Chair), Nigel Corry, Luke Troy, Brett Gliddon, Robyn Elston, Barbara McKerrow, Siobhan Procter

Attendees: Sarah Gardner; John Sinclair; Adam Nicholls; Moana Mackey; Dave Humm; Amelia East, Rob Scott, Sara Brownlie, Jackie Tait, Dianne Railton (Governance Secretary). Also present was Anna Calver (WCC) for item 7.4.2.

Doc no: 1627/23

Board Only Time

The Board only session was held 2:00pm to 2:50pm.

1. WELCOME AND KARAKIA

The Chair opened the hui at 3.00pm. Sarah Gardner recited the karakia.

2. APOLOGIES

An apology was received from Brett Glidden.

3. CONFIRMATION OF AGENDA

The agenda order was changed to allow item 7.4 to be considered after item 7.1, the agenda would then continue as published, noting that item 7.11 was removed from the agenda as it was combined into item 7.4.1 Governance report-back item.

4. CONFLICT OF INTEREST

Members were reminded to declare any possible conflict of interest.

5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

The minutes of the 8 February 2023 LGWM Partnership Board hui were accepted as a true and correct record with or without amendments.

6. OPEN ACTIONS OF THE PARTNERSHIP BOARD

The open actions of the Partnership Board were reviewed.

7. ITEMS FOR CONSIDERATION

Out of Scope



7.4.1 Governance – Gateway Review

The paper was provided to formally update the Board on the outcomes of the recently finalised Gateway Review (GwR) and to agree that a draft response action/ project plan, to be led by the partners, be prepared to address the recommendations contained in the GwR report. Robyn Elston and Amelia East spoke to the paper and responded to questions.

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and it was noted the Gateway Review is a management tool and a confidential document which is not to be released.

Resolution

That the LGWM Partnership Board:

- 1) **Notes** the contents of this paper and summary findings of the Gateway Review.
- 2) **Endorses** Waka Kotahi to lead and draft a project plan/response plan to address the gateway recommendations, working with the Partners and the Programme as needed.
- 3) **Agrees** each Partner will provide their priority issues/risks/opportunities to the Waka Kotahi Partner lead during March 2023 to enable the Gateway response plan to be prepared.
- 4) **Notes** Waka Kotahi will report back to the Board with a draft project plan/ response plan at the next Board meeting.
- 5) s 9(2)(g)(i)
- 6) **Notes** the Gateway Review report is a confidential report and should not be circulated wider without agreement by the SRO or Board member.
- 7) **Agree** the SRO and the Programme Director will provide a verbal update to the entire LGWM team after the Board meeting on the Gateway review.

Out of Scope

To: LGWM Governance Board

From: Amelia East, Partner Lead, Waka Kotahi

Approver: Robyn Elston, SRO, National Manager System Design, Waka Kotahi

Date: 12 April 2023

Subject: For Endorsement: Gateway Review Action Plan and Implementation Plan

Doc No. AGN-00042

Report No.: 7.5

Purpose

- [1] The purpose of this paper is to provide the Board with a draft Gateway Review (GwR) Findings Action Plan and Implementation Plan (IMPP). The Action Plan is a summary response by the Senior Responsible Officer to the findings raised in the GwR. The IMPP details how the response will be implemented across the programme. The IMPP is to be led by the partners, implemented by the programme, and overseen and managed by Waka Kotahi.

Background

- [2] Following the finalisation of the 'stage zero' Gateway Review, a paper addressing the GwR findings was tabled at the board meeting of 15 March 2023 and obtained endorsement by the Board for Waka Kotahi prepare a draft IMPP to address the GwR findings.
- [3] It was agreed by the Board, that the overall response to the GwR findings should be led by Robyn Elston, as the Senior Responsible Officer (SRO) for the review but noted the collective effort of the partners was required to execute response actions. The programme will be responsible to implement and operationalise the response actions.

Discussion

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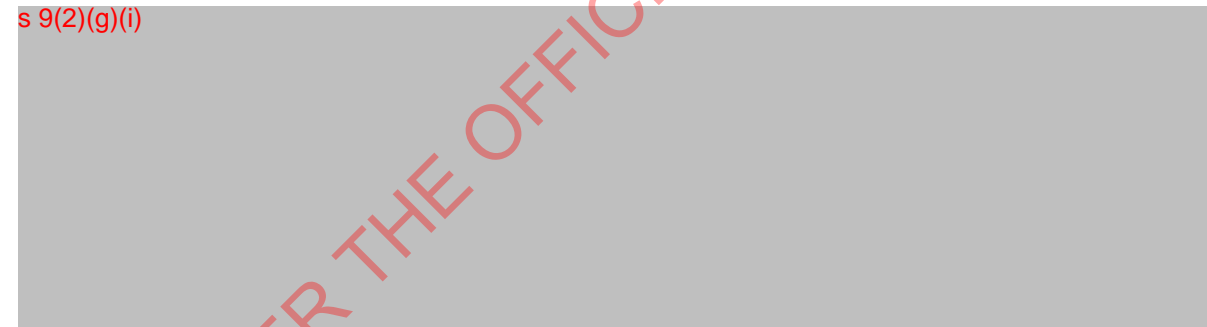


Recommendation

That the Partnership Board:

- 1) **Notes** the contents of this paper.
- 2) **Endorses** that all the findings contained in the Gateway Review Report are responded to.

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Attachments

- Attachment 1: Draft Action Plan
- Attachment 2: Draft Project Plan
- Attachment 3: Outline Implementation Plan

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