

17 October 2023

[REDACTED]

REF: OIA-12962

Dear [REDACTED]

Request made under the Official Information Act 1982

Thank you for your email of 22 June 2023 requesting the following information under the Official Information Act 1982 (the Act):

Could you please provide a list of dates of all the governance meetings of the National Ticketing Solution project that have taken place from 1 January 2020 through to the present day that have occurred, as well as any scheduled future meetings of the governance group led by NZTA (or that NZTA facilitate or are a part of along with your local government partners in the project)?

Could you also provide please a copy of the agenda and minutes of the meetings that have taken place since 1 January 2020 as well.

I have numbered each part of your request and will answer each in turn.

- 1. Could you please provide a list of dates of all the governance meetings of the National Ticketing Solution project that have taken place from 1 January 2020 through to the present day that have occurred as well as any scheduled future meetings of the governance group led by NZTA (or that NZTA facilitate or are a part of along with your local government partners in the project)?**

The following document falls within the scope of your request and is attached:

- Attachment 1: List NTS Steering Group & Governance Board Meeting Dates

- 2. Could you also provide please a copy of the agenda and minutes of the meetings that have taken place since 1 January 2020 as well.**

The documents listed in the enclosed schedule fall within the scope of your request and are attached.

Certain information has been withheld under the following sections of the Act:

- 9(2)(a) to protect the privacy of natural persons.

- 9(2)(b)(ii) which allows for the withholding of information to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
- 9(2)(g)(i) to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any public service agency or organisation in the course of their duty.

Certain minutes for NTS Steering Group and NTS Governance Board meetings have previously been released under the Act and are available here on our website: www.nzta.govt.nz/about-us/official-information-act/official-information-act-responses/.

The OIA response titled “National Ticketing Solution” on 31 July 2023 contains the minutes for NTS Steering Group meetings. The OIA response titled “National Ticketing Solution and its governance board” on 14 September 2023 contains the minutes for the NTS Governance Board meetings.

Therefore, I am refusing these parts of your request under section 18(d) of the Act because the information is publicly available.

With respect to the information that has been withheld, I do not consider there are any other factors which would render it desirable, in the public interest, to make the information available.

Under section 28 of the Act, you have the right to ask the Ombudsman to review my decision to withhold this information and refuse part of this request. The contact details for the Ombudsman can be located at www.ombudsman.parliament.nz.

In line with Waka Kotahi policy, this response will soon be published on our website, with personal information removed.

If you would like to discuss this reply with Waka Kotahi, please contact the Ministerial Services team by email to official.correspondence@nzta.govt.nz.

Yours sincerely



Yogesh Anand
NTS Executive Sponsor and Delivery Executive

OIA-12962 Document Schedule

Ref	Document	Date	Description
1.	List NTS Steering Group & Governance Board Meeting Dates	N/A	Released in full.
2.	Project NEXT Steering Group Agenda 22 January 2020	22/01/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
3.	ITEM 0 Project NEXT Steering Group Agenda 21 February 2020	21/02/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
4.	ITEM 0 Project NEXT Steering Group Agenda 18 March 2020	18/03/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
5.	ITEM 0 Project NEXT Steering Group Agenda 22 April 2020	22/04/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
6.	ITEM 0 Project NEXT Steering Group Agenda 20 May 2020	20/05/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
7.	ITEM 0 Project NEXT Steering Group Agenda 17 June 2020	17/06/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
8.	ITEM 0 - Project NEXT Steering Group Agenda 15 July 2020	15/07/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
9.	ITEM 0 - Project NEXT Steering Group Agenda 14 August 2020	14/08/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
10.	ITEM 0 - Project NEXT Steering Group Agenda 19 August 2020	19/08/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
11.	ITEM 0 - Project NEXT Steering Group Agenda 16 September 2020	16/09/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
12.	ITEM 0 - Project NEXT Steering Group Agenda 21 October 2020	21/10/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.

13.	ITEM 0 - Project NEXT Steering Group Agenda 18 November 2020	18/11/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
14.	ITEM 0 - Project NEXT Steering Group Agenda 16 December 2020	16/12/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
15.	ITEM 0 - Project NEXT Steering Group Agenda 20 January 2021	20/01/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
16.	ITEM 0 - Project NEXT Steering Group Agenda 16 February 2021	16/02/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
17.	ITEM 0 - Project NEXT Steering Group Agenda 17 March 2021	17/03/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
18.	ITEM 0 - Project NEXT Steering Group Agenda 21 April 2021	21/04/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
19.	ITEM 0 - Project NEXT Steering Group Agenda 19 May 2021	19/05/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
20.	ITEM 0 - NTS Steering Group Agenda 16 June 2021	16/06/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
21.	ITEM 0 - NTS Steering Group Agenda 21 July 2021	21/07/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
22.	ITEM 0 - NTS Steering Group Agenda 18 August 2021	18/08/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
23.	ITEM 00 - NTS Steering Group Agenda 15 September 2021	15/09/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
24.	ITEM 00 - NTS Steering Group Agenda 29 September 2021	29/09/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
25.	ITEM 00 - NTS Steering Group Agenda 13 October 2021	13/10/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.

26.	ITEM 00 - NTS Steering Group Agenda 20 October 2021	20/10/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
27.	ITEM 00 - NTS Steering Group Agenda 3 November 2021	3/11/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
28.	ITEM 00 - NTS Steering Group Agenda 17 November 2021	17/11/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
29.	ITEM 00 - NTS Steering Group Agenda 01 December 2021	1/12/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
30.	ITEM 00 - NTS Steering Group Agenda 15 December 2021	15/12/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
31.	ITEM 00 - NTS Steering Group Agenda 26 January 2022	26/01/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
32.	ITEM 00 - NTS Steering Group Agenda 09 February 2022	9/02/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
33.	ITEM 00 - NTS Steering Group Agenda 16 February 2022	16/02/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
34.	ITEM 00 - NTS Steering Group Agenda 02 March 2022	2/03/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
35.	ITEM 00 - NTS Steering Group Agenda 16 March 2022	16/03/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
36.	ITEM 00 - NTS Steering Group Agenda 30 March 2022	30/03/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
37.	ITEM 00 - NTS Steering Group Agenda 20 April 2022	20/04/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
38.	ITEM 00 - NTS Steering Group Agenda 18 May 2022	18/05/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.

39.	ITEM 00 - NTS Steering Group Agenda 15 June 2022	15/06/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
40.	ITEM 00 - NTS Steering Group Agenda 20 July 2022	20/07/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
41.	ITEM 00 - NTS Steering Group Agenda 03 August 2022	3/08/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
42.	ITEM 00 - NTS Steering Group Agenda 17 August 2022	17/08/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
43.	ITEM 00 - NTS Steering Group Agenda 14 September 2022	14/09/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
44.	ITEM 00 - NTS Steering Group Agenda 21 September 2022	21/09/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
45.	NTS Governance Board Agenda 2 December 2022	2/12/2022	Released in full.
46.	NTS Governance Board Agenda 27 January 2023	27/1/2023	Released in full.
47.	NTS Governance Board Agenda 24 February 2023	24/2/2023	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
48.	NTS Governance Board Agenda 24th March 2023	24/3/2023	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
49.	NTS Governance Board Agenda 28 April 2023	28/4/2023	Released in full.
50.	NTS Governance Board AGENDA 26 May 2023	26/5/2023	Released in full.
51.	NTS Governance Agenda 23 June 2023	23/6/2023	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
52.	NTS Governance Agenda 28 July 2023	28/07/2023	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.

53.	ITEM 1 - Project NEXT Minutes 22 January 2020	22/01/2020	9(2)(a) and 9(2)(b)(ii)?
54.	ITEM 1 - Project NEXT Minutes 21 February 2020	21/02/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
55.	ITEM 1 - Project NEXT Minutes 18 March 2020	18/03/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
56.	ITEM 1 - Project NEXT minutes 22 April 2020	22/04/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
57.	ITEM 1 - Project NEXT minutes 20 May 2020	20/05/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
58.	ITEM 1 - Minutes 17 June 2020	17/06/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
59.	ITEM 1 - Minutes 15 July 2020	15/07/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
60.	ITEM 1a - Minutes 14 August 2020	14/08/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
61.	ITEM 1 - Minutes 19 August 2020	19/08/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
62.	ITEM 1 - Minutes 16 September 2020	16/09/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
63.	ITEM 1 - Minutes 21 October 2020	21/10/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
64.	ITEM 1 - Minutes 18 November 2020	18/11/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.

65.	ITEM 1 - Minutes 16 December 2020	16/12/2020	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons.
66.	ITEM 1 - Minutes 20 January 2021	20/01/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
67.	ITEM 1 - Minutes 16 February 2021	16/02/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
68.	ITEM 1 - Minutes 17 March 2021	17/03/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
69.	ITEM 1 - Minutes 21 April 2021	21/04/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
70.	ITEM 1 - Minutes 19 May 2021	19/05/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons, section 9(2)(b)(ii) to protect commercial sensitivity and section 9(2)(g)(i) as free and frank expression of opinion.
71.	Minutes 16 June 2021	16/06/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
72.	ITEM 1 - Minutes 21 July 2021	21/07/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
73.	ITEM 01 - Minutes 17 November 2021 v0.1	17/11/2021	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.
74.	ITEM XX - NTS Steering Group Minutes - 21 September 2022	21/09/2022	Certain information is withheld under section 9(2)(a) to protect privacy of natural persons and section 9(2)(b)(ii) to protect commercial sensitivity.