

NATIONAL TICKETING SOLUTION

National Ticketing Solution (NTS) Steering Group Meeting AGENDA

Date:	18 August 2021	
Time:	8:30am – 10:00am	
Location:	Majestic Centre, 88/100 Willis Street, 7.01 meeting room Teams Meeting: Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +64 4-889 5600,624520824# New Zealand, Wellington Phone Conference ID: 624 520 824#	
Steering Group Members:	<div>section 9(2)(a) (Chair)</div> <div>Vanessa Ellis</div> <div>Roger Jones</div> <div>Scott Gallacher</div> <div>Stewart Gibbon</div> <div>Nick Donnelly</div> <div>Delaney Myers</div> <div>Charles Ronaldson</div>	<div>Independent</div> <div>AT</div> <div>AT</div> <div>GW</div> <div>ECAN</div> <div>ORC</div> <div>WK – NZTA</div> <div>WK - NZTA</div>
Attendees:	<div>Graham Alston</div> <div>James Timberley</div> <div>Rachael Turnage</div> <div>Andrew McCallin</div> <div>section 9(2)(a)</div> <div>Mark McHugh (Secretariat)</div> <div>section 9(2)(a)</div>	<div>NEXT</div> <div>WK - NZTA</div> <div>AT</div> <div>WK – NZTA</div> <div>WK – NZTA</div> <div>NEXT</div> <div>WK - NZTA</div>
Apologies:		
Future meetings 2021 & 2022		
Date	Time	Location / Zoom
Wednesday 15 September	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 20 October	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 17 November	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 15 December	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 19 January	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 16 February	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 16 March	8:30-10am	Majestic 6.06; Teams Meeting

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>21 July 2021 Minutes</i>	2021-08-01	Approval and action review	RvB
2.	Project Report <i>Report for period to 31 July 2021</i>	2021-08-02	Noting	GA
3.	TTP Establishment Report <i>Report for period to 13 August 2021</i>	2021-08-03	Noting	JT
4.	Product Based Approach <i>Approach approval</i>	2021-08-04	Approval	GA
5.	Proposed approach to Service Levels	2021-08-05	Approval	GA
6.	RFP Document Set <i>Updated RFP response release</i>	2021-08-06	Approval	GA
7.	Preferred Supplier Early Works <i>Response to preferred supplier offer</i>	2021-08-07	Noting and Approval	JT
8.	NTS Establishment <i>TTP Approach and Programme Delivery</i>	2021-08-08	Noting and endorsement	JT
9.	National Customer Experience <i>Target state for the NTS</i>	2021-08-09 2021-08-09a	Discussion	DM
10.	NTS Communications <i>Communications and Engagement Update Paper</i>	2021-08-10 2021-08-10a	Noting	JS
11.	NTS Customer Experience Forum <i>Update</i>	-	Verbal	AM
12.	Working Group Progress <i>Update</i>	-	Verbal	RT
13.	Gateway Review Process <i>Update</i>	-	Verbal	CR
14.	Other Business	-	Verbal	ALL

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