

NATIONAL TICKETING SOLUTION

National Ticketing Solution (NTS) Steering Group Meeting AGENDA

Date:	20 October 2021	
Time:	8:30am – 10:00am	
Location:	Majestic Centre, 88/100 Willis Street, 6.06 meeting room Teams Meeting: Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +64 4-889 5600, 722123955# New Zealand, Wellington Phone Conference ID: 722 123 955#	
Steering Group Members:	section 9(2)(a) (Chair) Vanessa Ellis Roger Jones Scott Gallacher Stewart Gibbon Nick Donnelly Delaney Myers Charles Ronaldson	Independent AT AT GW ECAN ORC WK – NZTA WK – NZTA
Attendees:	Graham Alston James Timberley Rachael Turnage Andrew McCallin Laura Wilmot Mark McHugh (Secretariat)	NTS NTS AT WK – NZTA WK – NZTA NTS
In Attendance:	section 9(2)(a) Nicki Lau Young section 9(2)(a)	NTS GW ECAN
Apologies:	Roger Jones	AT

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>15 September 2021 Minutes</i> <i>13 October 2021 Minutes</i>	2021-10-20-01 2021-10-20-01a	Approval and action review	section 91
2.	Updated RFP Response – initial observations		Noting	GA
3.	Project NEXT Report <i>Report for period to 30 September 2021</i>	2021-10-20-02	Noting	GA
4.	TTP Establishment Report <i>Report for period to 15 October 2021</i>	2021-10-20-03	Noting	JT
5.	NTS Integrated Plan <i>a. Update</i> <i>b. Approach</i>	2021-10-20-04	Noting	JT
6.	Detailed Business Case <i>Status</i> <i>NTS DBC input parameters</i> <i>TCO assumptions as at 14 Oct 2021</i>	2021-10-20-05	Noting	JT
7.	NTS Customer Experience Forum <i>Status</i> <i>NTS Defining a target customer experience – update 3</i> <i>NTS target customer experience Appendix A – Combined Responses</i>	2021-10-20-06	Discussion	DM
8.	NTS Communications <i>Communications and Engagement Update</i>	2021-10-20-07	Update	LW
9.	Working Group Progress <i>Update</i>	-	Verbal	RT
10.	Gateway Review Process <i>Update</i>	-	Verbal	CR
11.	Other Business	-		ALL

END

Future meetings 2021 & 2022

Date	Time	Location / Zoom
Wednesday 3 November	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 17 November	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 1 December	7:00-8:30am	Majestic 5.02; Teams Meeting

Future meetings 2021 & 2022		
Wednesday 15 December	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 19 January	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 February	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 February	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 March	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 March	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 30 March	7:00-8:30am	Majestic 5.02; Teams Meeting

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