

## Project NEXT Steering Group Meeting AGENDA

<b>Date:</b>	<b>21 April 2021</b>
<b>Time:</b>	8:30am – 10:00am
<b>Location:</b>	Majestic Centre, 88/100 Willis Street, 7.01 meeting room Teams Meeting: <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> <b>Or call in (audio only)</b> <a href="#">+64 4-889 5600,,472663253#</a> New Zealand, Wellington Phone Conference ID: 472 663 253#
<b>Steering Group Members:</b>	<div> <div>section 9(2)(a)</div> <div>(Chair)</div> <div>Independent</div> </div> <div> <div>Vanessa Ellis</div> <div>AT</div> </div> <div> <div>Roger Jones</div> <div>AT</div> </div> <div> <div>Scott Gallacher</div> <div>GW</div> </div> <div> <div>Stewart Gibbon</div> <div>ECAN</div> </div> <div> <div>Nick Donnelly</div> <div>ORC</div> </div> <div> <div>Delaney Myers</div> <div>WK – NZTA</div> </div> <div> <div>Charles Ronaldson</div> <div>WK - NZTA</div> </div>
<b>Attendees:</b>	<div> <div>Graham Alston</div> <div>NEXT</div> </div> <div> <div>James Timberley</div> <div>WK - NZTA</div> </div> <div> <div>Rachael Turnage</div> <div>AT</div> </div> <div> <div>Andrew McCallin</div> <div>WK – NZTA</div> </div> <div> <div>section 9(2)(a)</div> <div>WK – NZTA</div> </div> <div> <div>Mark McHugh (Secretariat)</div> <div>NEXT</div> </div>
<b>Apologies:</b>	

Future meetings 2021		
Date	Time	Location / Zoom
Wednesday 19 May	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 16 June	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 21 July	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 18 August	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 15 September	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 20 October	8:30-10am	Majestic 7.01; Teams Meeting

Item	Description	Paper No	Action	Lead
1.	<b>Review Minutes and Actions</b> <i>17 March 2021 Minutes</i>	2021-04-01	Approval and action review	section 91.
2.	<b>Project Report</b> <i>Report for period to 31 March 2021</i>	2021-04-02	Noting	GA
3.	<b>TTP Establishment Report</b> <i>Report for period to 16 April 2021</i>	2021-04-03	Noting	JT
4.	<b>RSG Down Select Recommendation</b>	2021-04-04	Approval	GA
5.	<b>NTS Communications</b> <i>Update / cover note</i> <i>Communications plan - Down Select Stage</i> <i>NTS key messages</i> <i>Big picture – why do we need NTS?</i>	2021-04-05 2021-04-06 2021-04-07 2021-04-08	Noting Approval Noting Noting	CR
6.	<b>Working Group Progress</b> <i>Design Authority Paper</i>	2021-04-09	Approval	GA
7.	<b>NTS Customer Experience Forum</b> <i>Status update</i>		Verbal	AM
8.	<b>Gateway Review Process</b>		Verbal	CR
9.	<b>Other Business</b>		Verbal	ALL

END

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