

Project NEXT Steering Group Meeting AGENDA

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|--------------------------------|---|------|
| Date: | 17 June 2020 | |
| Time: | 9:00am – 10:00am | |
| Location: | Zoom Meeting: https://gwrc.zoom.us/j/841711370 | |
| Steering Group Members: | Wayne Hastie (Chair) | GWRC |
| | Vanessa Ellis | AT |
| | Roger Jones | AT |
| | Stewart Gibbon | ECAN |
| | Nick Donnelly | ORC |
| | Andrew McCallin | NZTA |
| | Charles Ronaldson | NZTA |
| Attendees: | Graham Alston | NEXT |
| | section 9(2)(a) | NZTA |
| | James Timperley | NEXT |
| | Rebekah Duffin | NZTA |
| | Mark McHugh (secretariat) | NEXT |
| Apologies: | Roger Jones (tentative) | |

Future meetings 2020

| Date | Time | Location / Zoom |
|------------------------|--------|---|
| Wednesday 15 July | 9-10am | https://gwrc.zoom.us/j/91612944268 |
| Wednesday 19 August | 9-10am | https://gwrc.zoom.us/j/96270378362 |
| Wednesday 16 September | 9-10am | https://gwrc.zoom.us/j/99111333934 |
| Wednesday 21 October | 9-10am | https://gwrc.zoom.us/j/99461817605 |
| Wednesday 18 November | 9-10am | https://gwrc.zoom.us/j/98901103613 |
| Wednesday 16 December | 9-10am | https://gwrc.zoom.us/j/97797277478 |

| Item | Description | Paper No | Action | Lead |
|------|---|----------------------------|-------------------------------|-----------------------|
| 1. | Review Minutes and Actions <i>20 May/ 22 May 2020 Minutes</i> | 2020-06-01 | Approval and action review | WH |
| 2. | Project Report <i>Report for period to 31 May 2020</i> | 2020-06-02 | Noting | GA |
| 3. | TTP (Shared Services) Establishment Progress <i>TTP Status Report plus attachment</i> <i>Business Case Approach and Schedule</i> | 2020-06-03a 2020-06-03b | Noting Noting and Decision | JT |
| 4. | Review Decision Matrix for RFP Procurement Plan | 2020-06-04 | Noting and Decision | GA |
| 5. | Activities to Progress to Evaluation Phase | 2020-06-05 | Noting | PSG members to update |
| 6. | Update to Evaluation Handbook Development | 2020-06-06 | Noting | GA |
| 7. | e-Evaluation Tool - update on Agency and AT reviews | | Update | MM |
| 8. | Other business | | | ALL |