

## Project NEXT Steering Group Meeting AGENDA

<b>Date:</b>	<b>19 May 2021</b>																
<b>Time:</b>	8:30am – 10:00am																
<b>Location:</b>	<p>Majestic Centre, 88/100 Willis Street, 6.06 meeting room</p> <p>Teams Meeting:  <b>Join on your computer or mobile app</b>  <a href="#">Click here to join the meeting</a>  <b>Or call in (audio only)</b>  +64 4-889 5600,,472663253# New Zealand, Wellington  Phone Conference ID: 472 663 253#</p>																
<b>Steering Group Members:</b>	<table> <tr> <td><b>section 9(2)(a)</b> (Chair)</td><td>Independent</td></tr> <tr> <td>Vanessa Ellis</td><td>AT</td></tr> <tr> <td>Roger Jones</td><td>AT</td></tr> <tr> <td>Scott Gallacher</td><td>GW</td></tr> <tr> <td>Stewart Gibbon</td><td>ECAN</td></tr> <tr> <td>Nick Donnelly</td><td>ORC</td></tr> <tr> <td>Delaney Myers</td><td>WK – NZTA</td></tr> <tr> <td>Charles Ronaldson</td><td>WK - NZTA</td></tr> </table>	<b>section 9(2)(a)</b> (Chair)	Independent	Vanessa Ellis	AT	Roger Jones	AT	Scott Gallacher	GW	Stewart Gibbon	ECAN	Nick Donnelly	ORC	Delaney Myers	WK – NZTA	Charles Ronaldson	WK - NZTA
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<b>Apologies:</b>	Graham Alston																

Future meetings 2021		
Date	Time	Location / Zoom
Wednesday 16 June	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 21 July	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 18 August	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 15 September	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 20 October	8:30-10am	Majestic 7.01; Teams Meeting

Item	Description	Paper No	Action	Lead
1.	<b>Review Minutes and Actions</b> <i>21 April 2021 Minutes</i>	2021-05-01	Approval and action review	section 91.
2.	<b>Project Report</b> <i>Report for period to 30 April 2021</i>	2021-05-02	Noting	MM
3.	<b>TTP Establishment Report</b> <i>Report for period to 14 May 2021</i>	2021-05-03	Noting	JT
4.	<b>Interactive Workshops</b> <i>Revised Workshop schedule</i> <i>Indicative timeline</i>	2021-05-04	Noting	MM
5.	<b>Operations Model</b> <i>Current status and next 12 months</i>	2021-05-05	Noting	JT
6.	<b>Revised Roadmap</b> <i>Funding alignment and local condition constraints</i>	2021-05-06	Noting	MM
7.	<b>Partnership Principles</b>	2021-05-07	Discussion	CR
8.	<b>Preferred Supplier Documentation</b> <i>Preferred Supplier Engagement Strategy draft</i> <i>Negotiation Process Handbook</i> <i>Preferred Supplier Workshop Protocol – Buyer-side</i> <i>Preferred Supplier Workshop Protocol- Preferred Supplier</i>	2021-05-08 2021-05-09 2021-05-10 2021-05-11	Discussion Approval Approval Approval	MM
9.	<b>RFP Probity Plan</b> <i>Update for preferred supplier process</i>	2021-05-12	Approval	MM
10.	<b>NTS Communications</b> <i>Communications and Engagement Update</i> <i>NTS Logo Lockup</i>	2021-05-13 2021-05-14	Noting Noting	section 91.
11.	<b>Working Group Progress</b> <i>Status update</i>	-	Verbal	JT
12.	<b>NTS Customer Experience Forum</b> <i>Status update</i>	-	Verbal	AM
13.	<b>Gateway Review Process</b> <i>Update</i>	-	Verbal	CR
14.	<b>Other Business</b>	-	Verbal	ALL

END