

NATIONAL TICKETING SOLUTION

National Ticketing Solution (NTS) Steering Group Meeting AGENDA

Date:	13 October 2021	
Time:	7:00am – 8:30am	
Location:	Majestic Centre, 88/100 Willis Street, 5.02 meeting room Teams Meeting: Join on your computer or mobile app Click here to join the meeting Or call in (audio only) +64 4-889 5600, 477408652# New Zealand, Wellington Phone Conference ID: 477 408 652#	
Steering Group Members:	section 9(2)(a) (Chair) Vanessa Ellis Roger Jones Scott Gallacher Stewart Gibbon Nick Donnelly Delaney Myers Charles Ronaldson	Independent AT AT GW ECAN ORC WK – NZTA WK - NZTA
Attendees:	Graham Alston James Timperley Rachael Turnage Andrew McCallin Laura Wilmot Mark McHugh (Secretariat)	NTS NTS AT WK – NZTA WK – NZTA NTS
In Attendance:	section 9(2)(a) Nicki Lau Young section 9(2)(a)	NTS GW ECAN
Apologies:	Scott Gallacher	GWRC

Item	Description	Paper No	Action	Lead
1.	Procurement Plan Amendment Approval	2021-10-01	Approval	Section 91 / CR
2.	Negotiation Process Planning – Approval a. <i>Negotiation Process Handbook;</i> b. <i>Negotiation Stage Meeting Protocol- Buy side;</i> c. <i>Negotiation Stage - Document Map;</i> d. <i>Probity Plan</i> e. <i>RFP Due Diligence Plan and Information Request (new)</i>	2021-10-02	Approval	GA
3.	Updated RFP Response - Readiness Assessment	2021-10-03	Approval	GA
4.	Updated RFP Response <i>Timeline and Dependencies</i>	2021-10-04	Noting	GA
5.	Pre Contract Works <i>Approach and constraints</i>	2021-10-05	Noting and Approval	GA
6.	NTS Gateway Process Update <i>Timeline</i> <i>Documents</i> <i>Interviewees</i>	2021-10-06	Noting	JT
7.	Other Business	-		ALL

END

Future meetings 2021 & 2022

Date	Time	Location / Zoom
Wednesday 20 October	8:30-10am	Majestic 7.01; Teams Meeting
Wednesday 3 November	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 17 November	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 1 December	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 15 December	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 19 January	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 February	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 February	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 2 March	7:00-8:30am	Majestic 5.02; Teams Meeting
Wednesday 16 March	8:30-10am	Majestic 6.06; Teams Meeting
Wednesday 30 March	7:00-8:30am	Majestic 5.02; Teams Meeting

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982