

Project NEXT Steering Group Meeting AGENDA

Date:	18 November 2020	
Time:	9:00am – 10:00am	
Location:	Level 2, 181 Vivian Street, Maringiwai meeting room Zoom Meeting: https://gwrc.zoom.us/j/98901103613	
Steering Group Members:	Wayne Hastie (Chair) GWRC Vanessa Ellis AT Roger Jones AT Stewart Gibbon ECAN Nick Donnelly ORC Andrew McCallin NZTA Charles Ronaldson NZTA	
Attendees:	Graham Alston NEXT section 9(2)(a) NZTA James Timperley NEXT Rachael Turnage AT Laura Wilmot NZTA Mark McHugh (secretariat) NEXT	
Apologies:		

Future meetings 2020		
Date	Time	Location / Zoom
Wednesday 16 December	9-10am	https://gwrc.zoom.us/j/97797277478

Item	Description	Paper No	Action	Lead
1.	Review Minutes and Actions <i>21 October 2020 Minutes</i>	2020-11-01	Approval and action review	WH
2.	Project Report <i>Report for period to 31 October 2020</i>	2020-11-02	Noting	GA
3.	TTP Establishment Report <i>Report for period to 31 October 2020</i>	2020-11-03	Noting	JT
4.	RFP Evaluation Progress		Verbal	GA
5.	Workshop 8 December 2020 <i>Draft meeting notes workshop 2 November 2020</i> <i>Draft agenda</i> Wayne Hastie would like to discuss whether we proceed and what the agenda is	2020-11-04	Agreement	GA/WH
6.	Participation Agreement (P2) Stewart Gibbon would like clarity on timing of Council briefings for P2 agreement		Verbal	SG
7.	Observer Protocol <i>Seeking approval for observer protocol extended through to the end of the procurement</i>	2020-11-05	Noting & Approval	WH
8.	Other Business - <i>Financial Services MSA progress</i> - <i>Project NEXT Accommodation update</i>		Verbal Verbal	MM GA