

Speed Management Programme Panel

Meeting Minutes

Date: 16 December 2022
Attendees: Brian Nijman, Iain McAuley, Anna Bray Sharpin, Jo Thornton
Invitees: Tim Casey (for Wellington CC proposals)

Topic	Action/Note	Who	Status
Wellington City Council – alternative method proposals	<ul style="list-style-type: none"> The Panel agreed to recommend the proposals for Certification. 		Note
	<ul style="list-style-type: none"> Brian to draft memo to the Director and circulate to the Panel for comment. 	Brian	Open
State Highways Interim Speed Management Plan	<ul style="list-style-type: none"> Iain to create first draft of written feedback and circulate to the Panel Noted that Fabian has asked to see written feedback before it is sent to Transport Services 	Iain	Open
	<ul style="list-style-type: none"> Panel meeting on 17 Jan will be to discuss SH feedback and Schools Iain to prepare notes on whether a school can have two categories 	Iain	Open
	<ul style="list-style-type: none"> Jo to set up meeting of Panel with SH w/c 23 Jan 	Jo	Closed
Partnership with Maori requirements for Alternative Method proposals	<ul style="list-style-type: none"> The Panels agreed that RCAs do not need to engage with Maori on minor amendments which are submitted as Alternative Method proposals <p>plan has been published).</p> <p>(5) If the Director gives their approval, the Agency (as RCA) or the territorial authority may proceed to set the proposed speed limit only if—</p> <p>(a) the Agency (as RCA) or the territorial authority consults on, or has recently consulted on, the proposed speed limit in accordance with clause 3.9; or</p> <p>(b) the Agency (as RCA) or the territorial authority considers that the proposed speed limit is only a minor deviation from the speed limit for the road proposed in the relevant plan.</p>	Panel	Open

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Actions carried forward from previous meetings:

Topic	Action/Note	Who	Status
Taupo District Council interim speed management plan	<ul style="list-style-type: none"> Brian, Iain and Anna met with representatives of Taupo DC on 1.12.2022. Brian to draft memo to the Director and circulate to the Panel for comment. <p>6/12 Update: No change 16/12 Update: Memo has been drafted, Iain has reviewed. Now with Anna Cleary for review.</p>	Anna Cleary	Open
Far North District Council interim speed management plan	<p>Memo to the Director has been sent to Karina Morrow to review, before going to Anna Cleary, and then the Director</p> <p>6/12 Update: Brian received feedback from Anna Cleary, and is seeking feedback from Iain and Anna.</p> <p>16/12 Update: Memo has been approved by the Director.</p> <p>Action: Brian to notify Far North DC, and will arrange for this to be posted online</p> <p>10/1 Update: This has been published. Closed</p>		Closed
Hauraki District Council interim speed management plan	<p>Brian to draft the memo to Director from notes in the Assessment Panel comments sheet, and the discussion from this meeting, and circulate to the Panel for comment</p> <p>6/12 Update: No change 16/12 Update: Memo has been drafted, now with Anna B and Iain for review.</p>	Iain/Anna B	Open
Lower North Island State Highways speed limit proposals – SH1 Otaki to Levin	<p>The Panel agreed to recommend this proposal for certification</p> <p>Brian to draft memo to the Director and circulate to the Panel for comment.</p> <p>13/12 Update: Memo has been reviewed by Iain and Karina and is now with Anna Cleary</p> <p>16/12 Update: Approved by the Director, and has been sent to Channels to publish. Brian has notified RCA</p>		Note Closed
Lower North Island State Highways speed limit proposals – SH2 Masterton to Featherston	<p>Brian to draft email to Transport Services seeking clarification on this proposal and circulate to the Panel for comment.</p> <p>14/12 Update: Brian has drafted a memo to Transport Services and sent it to Iain and Anna for Review.</p> <p>16/12 Update: The Panel discussed the proposal with Transport services and gained clarification. A memo recommending Certification was submitted to the Director, and the proposal has now been approved by the Director. Brian has requested Channels to publish and notified the RCA</p>		Closed
Lower North Island State Highways speed limit proposals – SH57 South of Levin to Shannon	<p>The Panel agreed to recommend this proposal for certification</p> <p>Brian to draft memo to the Director and circulate to the Panel for comment.</p> <p>13/12 Update: Memo has been reviewed by Iain and Karina and is now with Anna Cleary</p> <p>16/12 Update: Approved by the Director, and has been sent to Channels to publish. Brian has notified RCA</p>		Note Closed
Publishing Director's comments	<p>There is no process for publishing Director's comments. This is required in the Rule.</p> <p>Brian suggested Director comment could be a designated attachment to the published certification approval memo,</p>	Mike	Open

	<p>which also includes the Certificate and scan of the speed management plan submitted.</p> <p>Jo to request this be added to a Speed Management Programme team hui agenda</p> <p>6/12 Update: The memo has been sent to Karina, Jeanine and Fabian for endorsement before going to Kane for approval</p> <p>16/12 Update: Mike advised the memo is now with Neil</p>		
<p>Disclaimer to be added to webpage publishing certified Speed Management Plans</p>	<p>Mercedes to develop a disclaimer acknowledging that some SMPs were developed under the old Rule, or across two different frameworks. Therefore, whilst the interim plans have been certified, they are not necessarily an exemplar for what should be contained in a SMP.</p> <p>6/12 Update: Merc has drafted a disclaimer; waiting on feedback from the Panel</p> <p>16/12 Update: Email requesting Panel to review Merc's draft to be re-sent to Panel with these minutes.</p> <p>10/1 Update: Iain has provided feedback on the draft disclaimer and Brian endorsed the changes. Jo has sent request to Channels to get this uploaded.</p>	Jo	Open
<p>State Highways Interim SMP - APMs Support</p>	<ul style="list-style-type: none"> • It was noted that there are discrepancies between categories assigned to Schools by councils and State highways. APMs are being asked if a school can have two categories [if two RCAs involved]. • Messaging support to be developed and discussed at a workshop scheduled with the Local Roads teams in early-December <p>13/12 Update: The Panel have agreed they need a confirmed policy position as a principle. Merc will then decide what type of collateral is required, eg back-pocket</p> <p>16/12 Update: Jo to set up 60min mtg in new year to discuss:</p> <ol style="list-style-type: none"> 1. any updates to advice in guide, 2. "SAAS" vs corridor "SAAS" cat1&2 combo <p>10/1 Update: This item in on the agenda for 17 Jan Panel meeting</p>		Open