

Speed Management Programme Panel

Meeting Minutes

Date: 06 December 2022

Attendees: Brian Nijman, Anna Bray Sharpin (part), Dulcie Tauri, Jo Thornton

Invitees: Mercedes Garzaron, Junine Stewart

Topic	Action/Note	Who	Status
<i>Lower North Island State Highways speed limit proposals – SH1 Otaki to Levin</i>	• The Panel agreed to recommend this proposal for certification		Note
	• Brian to draft memo to the Director and circulate to the Panel for comment.	Brian	Open
<i>Lower North Island State Highways speed limit proposals – SH2 Masterton to Featherston</i>	• Brian to draft email to Transport Services seeking clarification on this proposal and circulate to the Panel for comment.	Brian	Open
<i>Lower North Island State Highways speed limit proposals – SH57 South of Levin to Shannon</i>	• The Panel agreed to recommend this proposal for certification		Note
	• Brian to draft memo to the Director and circulate to the Panel for comment.	Brian	Open
ISHSMP template for Panel Comments	• Jo to set up meeting with Merc, Brian, Iain and Anna to discuss the template further	Jo	
Informal ISHSMP discussion	• Jo to set up meeting with Transport Services for an information discussion on the Interim State Highways Speed Management Plan, as requested by John Baillie	Jo	Open

Released under the Official Information Act 1982

Actions carried forward from previous meetings:

Topic	Action/Note	Who	Status
Taupo District Council interim speed management plan	<ul style="list-style-type: none"> Brian, Iain and Anna met with representatives of Taupo DC on 1.12.2022. Brian to draft memo to the Director and circulate to the Panel for comment. <p>6/12 Update: No change</p>	Brian	Open
Far North District Council interim speed management plan	<p>Memo to the Director has been sent to Karina Morrow to review, before going to Anna Cleary, and then the Director</p> <p>6/12 Update: Brian received feedback from Anna Cleary, and is seeking feedback from Iain and Anna.</p>	Panel	Open
Hauraki District Council interim speed management plan	<p>Brian to draft the memo to Director from notes in the Assessment Panel comments sheet, and the discussion from this meeting, and circulate to the Panel for comment</p> <p>6/12 Update: No change</p>	Brian	Open
Publishing Director's comments	<p>There is no process for publishing Director's comments. This is required in the Rule.</p> <p>Brian suggested Director comment could be a designated attachment to the published certification approval memo, which also includes the Certificate and scan of the speed management plan submitted.</p> <p>Jo to request this be added to a Speed Management Programme team hui agenda</p> <p>17/11 Update: the agenda was full for the SMP team meeting on 16/11. Jo to set up a separate meeting.</p> <p>23/11 Update: Mike to include proposal to publish comments alongside the certificate, in the update of Certification memo to Director</p> <p>6/12 Update: The memo has been sent to Karina, Jeanine and Fabian for endorsement before going to Kane for approval</p>	Mike	Open
Disclaimer to be added to webpage publishing certified Speed Management Plans	<p>Mercedes to develop a disclaimer acknowledging that some SMPs were developed under the old Rule, or across two different frameworks. Therefore, whilst the interim plans have been certified, they are not necessarily an exemplar for what should be contained in a SMP.</p> <p>6/12 Update: Merc has drafted a disclaimer; waiting on feedback from the Panel</p>	Mercedes	Open
State Highways Interim SMP - APMs Support	<ul style="list-style-type: none"> It was noted that there are discrepancies between categories assigned to Schools by councils and State highways. APMs are being asked if a school can have two categories [if two RCAs involved]. Messaging support to be developed and discussed at a workshop scheduled with the Local Roads teams in early-December 6/12 Update: Anna asked Jo to search the Guide for this information, and then reach out to Iain if further help is needed. Once the information is provided, Merc will turn it into a back-pocket 	Jo/Merc	Open