

<b>Draft Risk &amp; Assurance (R&amp;A) Board Committee Special Meeting Minutes</b>	
<b>Date &amp; time</b>	17 September 2021, 11.00am
<b>Location</b>	Microsoft Teams
<b>Committee members</b>	Cassandra Crowley (Chair) Victoria Carter
<b>Board members in attendance</b>	Catherine Taylor Patrick Reynolds David Smol John Bridgman Ken Rintoul
<b>NZTA staff in attendance</b>	Nicole Rosie (Chief Executive)* Matthew Walker (General Manager Corporate Support)* Howard Cattermole (Chief Financial Officer) John Coulter (Senior Manager Operational Policy, Planning, and Performance)* Charles Ronaldson (Programme Director Commercial Projects) Mike Birchler (General Counsel Governance)* Anna Moodie (Group General Counsel - Governance, Risk & Legal)* Sarah Su (Manager, Organisational Performance) Shane Avers (Senior Manager, Procurement) Yogesh Anand (Chief Technology Officer)
<b>External attendees</b>	out of scope section 9(2)(a) (item 3)
<b>Apologies</b>	Sir Brian Roche

\*Present from the start of the meeting

The chair welcomed the external attendees present to the meeting.

out of scope

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- out of scope

[REDACTED]

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## National Ticketing

### 3. National Ticketing Solution

The Programme Director, Commercial Projects and **section 9(2)(a)** joined the meeting.

Management and the Committee, amongst other matters, noted and discussed the following:

- A recap of the process to date and the RFP process leading to selection of a single preferred provider.
- The benefits and risks of engaging a large international provider new to New Zealand.
- That the costs of transitioning a current provider to a national provider are prohibitive.
- Auckland Transport comprises a significant part of the public transport system. **section 9(2)(g)(i)**. There is also a risk they will not go onto the system at all. Mitigations are in place to manage these risks and Management continue to look at ways to support Auckland Transport transitioning to the new system earlier.
- A lot of work had been undertaken in assessing options. There are some challenges with a single vendor dependency, but the preferred supplier is well proven which brings some confidence.
- The update has been brought to the Committee at a relatively early stage and a range of matters remain in focus, including: project communications; rigour around implementation; data ownership, use and privacy issues; policy issues (e.g. standardised definitions across regions); flexibility of the system (e.g. to incorporate new transport solutions/offers); and options in the event key councils do not commit.

<b>Resolutions</b>	<p>The Committee:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> the progress to date and likely timing for the next steps to implementing a national system.</li> <li>• <b>Noted</b> the key risks and mitigations in the Attachment to the paper.</li> </ul>
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The R&A Committee Meeting concluded at 12.30pm.

Minutes approved by the Board Committee Chair

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Cassandra Crowley