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23 September 2022

[REDACTED]

REF: OIA-10666

Dear [REDACTED]

**Request made under the Official Information Act 1982**

Thank you for your email of 1 August 2022 requesting the following information under the Official Information Act 1982 (the Act):

*I request a copy of all advice, reports, and briefings etc. (including but not limited to all NZUP reports, and all Weekly Reports), that NZTA provided to the Minister of Transport in July 2022.*

Waka Kotahi sent 50 documents to the Minister of Transport (the Minister) in July 2022, which fall within scope of your request. The attached document schedule outlines the 46 documents being released to you.

Some information in these documents has been withheld under the following sections of the Act:

- 9(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons
- 9(2)(b)(ii) – to protect information where the making available of the information would be likely to prejudice the commercial position of the person who supplied.
- 9(2)(f)(iv) – to maintain the constitutional conventions for the time being which protects the confidentiality of advice tendered by Ministers of the Crown and officials
- 9(2)(g)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any department or organisation in the course of their duty
- 9(2)(j) – to enable a Minister of the Crown or any department or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

The following two documents are being withheld in full under section 9(2)(f)(iv) of the Act as they are still under active consideration by the Minister:

- BRI-2535 Funding and Fees Review - Draft WK Briefing #1 for 2 August Minister hui
- BRI-2535 Attachment 1 - Funding and Fees Review - Briefing 1 Appendix One - A3 key themes

A third document, and its title, is being withheld in full under section 9(2)(f)(iv) of the Act also.

With respect to the information that has been withheld, I do not consider there are any other factors which would render it desirable, in the public interest, to make the information available.

I am refusing your request for NZ Upgrade Programme (NZUP) reports sent to the Minister in July 2022 under section 18(d) of the Act as this is already publicly available on our website. You can find the June NZUP report, which was sent to the Minister in July 2022, here:  
[www.nzta.govt.nz/assets/About-us/docs/oia2-2022/oia-10700-attachment-1.pdf](http://www.nzta.govt.nz/assets/About-us/docs/oia2-2022/oia-10700-attachment-1.pdf)

Under section 28 of the Act, you have the right to ask the Ombudsman to review my decision to withhold some information and refuse parts of this request. The contact details for the Ombudsman can be located at: [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

In line with Waka Kotahi policy, this response will soon be published on our website, with personal information removed.

If you would like to discuss this reply with Waka Kotahi, please contact Ministerial Services by email to [official.correspondence@nzta.govt.nz](mailto:official.correspondence@nzta.govt.nz)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leisa Coley', with a stylized flourish at the end.

**Leisa Coley**  
Senior Manager, Government

**OIA-10666 Document Schedule**

Ref	Document	Date	Information being withheld
1.	BRI-2455 Clean Car Discount - Quarterly Update	19 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.
2.	BRI-2522 Ministerial briefing - Railways Act 2005 prohibition OTIRA	8 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.  Certain information is withheld under section 9(2)(g)(i) of the Act.
3.	BRI-2527 Meeting with Mayor Paula Southgate HCC	25 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.  Certain information withheld under section 9(2)(j) of the Act.
4.	BRI-2528 update on Waka Kotahi CERF-funded work programme	28 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.  Certain information is withheld under section 9(2)(g)(i) of the Act.
5.	BRI-2533 - Te Ara Tupua Alliance Contract Signing Ceremony	18 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.
6.	BRI-2389 Safety Camera System Programme update	22 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.  Certain information withheld under section 9(2)(f)(iv) of the Act.
7.	BRI-2541 Auckland protest action	25 July 2022	DDI withheld under section 9(2)(a) of the Act.
8.	MIN-3839 NTS_Minister_July2022_FINAL	28 July 2022	Certain information withheld under 9(2)(b)(ii) of the Act.  Certain information withheld under 9(2)(g)(i) of the Act.

9.	MIN-3848 #2 Report on the failure of the SH35 Mangahauini Bridge (follow up)	12 July 2022	Released in full.
10.	MIN-3885 – Request for Information on Fuel Excise Duty, Road User Charges and Public Transport Reduction Extension	15 July 2022	Released in full.
11.	MIN-3898 Golden Mile Update	28 July 2022	Released in full.
12.	MIN-3900	1 July 2022	Released in full.
13.	MIN-3901 Glenpanel Ladies Mile - Queenstown - 5 July 2022	5 July 2022	Released in full.
14.	MIN-3902 driver training and testing capacity	19 July 2022	Released in full.
15.	MIN-3903 Speech NZ Federation of Motoring Clubs	18 July 2022	Released in full.
16.	MIN-3907 Updated Speech Notes - Hamilton Section of Waikato Expressway Completion Event	11 July 2022	Released in full.
17.	MIN-3912 Update on the SH35 partial road washout east of Ōpōtiki	19 July 2022	DDI and personal cell phone numbers withheld under section 9(2)(a) of the Act.
18.	MIN-3912 #2 Update #2 on the SH35 partial road washout east of Ōpōtiki	20 July 2022	Released in full.
19.	MIN-3912 #3 Update #3 on the SH35 partial road washout east of Ōpōtiki	21 July 2022	Released in full.
20.	MIN-3912 #4 Update #4 on the SH35 partial road washout east of Ōpōtiki	22 July 2022	Released in full.
21.	MIN-3915 Meeting with Aotearoa Collective for Public Transport Equity and Free Fares NZ	26 July 2022	Released in full.
22.	MIN-3915 Attachment 1 -Half Price Fare Impact from Waka Kotahi Covid 19 Transport Impact Monitor May 2022	26 July 2022	Released in full.
23.	MIN-3917 Update on discussions with VIA	26 July 2022	Released in full.

24.	MINO-0399 Motueka River Bridge follow up	5 July 2022	Released in full.
25.	MINO-0421 LGWM Funding	8 July 2022	Released in full.
26.	MINO-0425 Otira Tunnel	14 July 2022	Released in full.
27.	MINO-0426 Otira tunnel media statement and meeting update	14 July 2022	Released in full.
28.	MINO-0426 Attachment 1 - media release	14 July 2022	Released in full.  Please note, while this was sent to the Minister, it was not necessary to release because the material requested was provided and the notice was lifted.
29.	MINO-0427 - Alternative names on driver licences	19 July 2022	Released in full.
30.	MINO- 0428 IAF tranche 1 update for MoT office	15 July 2022	Released in full.
31.	MINO-0429 Dome Valley	20 July 2022	Released in full.
32.	MINO-0432 Waka Kotahi Communications Staff	21 July 2022	Name of requester withheld under section 9(2)(a) of the Act.
33.	MINO-0432 Attachment 1 - Head of Comms - ANZSCO PSC	21 July 2022	Released in full.
34.	MINO-0432 Attachment 2 - MINO-0392 - Supporting info	21 July 2022	Released in full.
35.	MINO-0432 Attachment 3 - OIA-10160 9 June 2022	21 July 2022	Name and details of requester withheld under section 9(2)(a) of the Act.
36.	MINO-0432 Attachment 4 - OIA-10160 Attachment - 5 March 2019 - Actions from Minister Twyford's officials meeting	21 July 2022	Released in full.
37.	MINO-0432 Attachment 5 - OIA-10294 response	21 July 2022	Name and details of requester withheld under section 9(2)(a) of the Act.
38.	MINO-0432 Attachment 6 - OIA-10294 Attachment - WPQ-665 File Note for Staff Numbers Questions - 23 May 2022	21 July 2022	Released in full.

39.	MIN-3916 Meeting with Minister Allen, and Tairawhiti local government and iwi 20220726	26 July 2022	Certain information withheld under section 9(2)(g)(i) of the Act.
40.	#290 Weekly Report WE 1 July 2022	1 July 2022	<p>Personal details in fatality report withheld under section 9(2)(a) of the Act.</p> <p>Certain information withheld under section 9(2)(f)(iv) of the Act.</p>
41.	#290 LGWM Weekly Report to the Minister - WE 1 July 2022	1 July 2022	Released in full.
42.	#291 Weekly Report WE 22 July 2022	22 July 2022	<p>Certain information withheld under section 9(2)(f)(iv) of the Act.</p> <p>Certain information withheld under section 9(2)(j) of the Act.</p> <p>Personal details in fatality report withheld under section 9(2)(a) of the Act.</p>
43.	#291 LGWM Weekly Report to the Minister - WE 22 July 2022	22 July 2022	Released in full.
44.	#292 Weekly Report WE 29 July 2022	29 July 2022	Personal details in fatality report withheld under section 9(2)(a) of the Act
45.	#292 LGWM Weekly Report to the Minister - 29 July 2022	29 July 2022	Certain information withheld under section 9(2)(g)(i) of the Act.
46.	MIN-3911 Auckland Transport PT research	20 July 2022	Released in full.