

From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Site visit to Puhoi to Warkworth
Date: Monday, 5 October 2020 2:50:52 PM

From: Bronwyn Presland
Sent: Friday, 4 September 2020 11:25 AM
To: Carl Devlin <Carl.Devlin@nzta.govt.nz>
Subject: RE: Site visit to Puhoi to Warkworth

Thanks Carl, Brett will be attending.

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI - s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Carl Devlin <Carl.Devlin@nzta.govt.nz>
Sent: Thursday, 3 September 2020 10:16 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: RE: Site visit to Puhoi to Warkworth

Bronwyn,

I am ELT sponsor for the Northland region.

In any case as it is the Puhoi to Warkworth project, it should probably be someone in Brett's group who attends any site visit.

Regards

Carl

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 11:13 AM
To: Carl Devlin <Carl.Devlin@nzta.govt.nz>
Subject: Site visit to Puhoi to Warkworth

Hi Carl,

In the last three days I have had requests for more than 10 site visits, to make sure that everyone that should know about them does I have listed the ones in your area below.

- 15 September- Puhoi to Warkworth- Minister Twyford

s9(2)(a) [REDACTED] which ELT person is responsible for which area and where areas start and end so if I have this wrong please let me know so that I can pass it onto the correct regional person.

Apologies for doing things this way usually I deal with events/visit requests one at a time however as there are so many with quick turn around needed I am combining notification.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today
Date: Monday, 5 October 2020 2:26:31 PM
Attachments: [Puhoi 2 WW media visit September 2020.xlsx](#)
[Constellation Bus Station site visit briefing.docx](#)
[Constellation Station and Puhoi to Warkworth project site visits run sheet.docx](#)

From: Bronwyn Presland
Sent: Monday, 7 September 2020 10:08 AM
To: Steve Mutton (Steve.Mutton@nzta.govt.nz) <Steve.Mutton@nzta.govt.nz>
Subject: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Good morning Steve,

I believe that you may have already signed off the attached documents but just in case can you please take a look and let me know that you are happy for these to go to the Minister's office.

- The Constellation Bus Station briefing has already been signed off by: Andy Thackwray, Connie Rowe, Jon Patman and Mark McKenzie.
- The Puhoi to Warkworth briefing has already been signed off by: Andy Thackwray, Simon Paton, Connie Rowe and Steve Collett.

Nga mihi,

Bronwyn Presland / Manager, Official Events
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Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: [Priscilla Gain](#)
To: [Jackie Smith](#)
Subject: FW: Visit to Constellation bus station and P2W
Date: Monday, 5 October 2020 2:15:24 PM

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, 28 August 2020 10:40 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Yes I would say that is highly likely

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Date: Friday, 28 August 2020 at 10:37 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Will media be invited to this visit Bronwyn?

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, 28 August 2020 9:44 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Onsite from 10am.

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Date: Friday, 28 August 2020 at 9:42 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>, Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Hi Bronwyn

Can the minister be on site for 10am or is the 10am start to include travel? If so, will he be coming from Auckland cbd?

Rachel

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From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, August 28, 2020 9:32:56 AM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Good morning Rachel and Keelin,

I have just confirmed that the Minister has 10am to 12.30pm blocked off in his diary. Could you both work together to come up with an outline of the timing for the visits before the end of the day?

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +64 (0) 4 492 9292 (a)

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Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Date: Thursday, 27 August 2020 at 1:48 PM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

We can work with the 15 September date.

Can you please let us know as soon as possible a likely timeslot to work with and expected numbers so we can start planning.

Thanks

Rachel

From: Rachel Herron

Sent: Thursday, 27 August 2020 11:43 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

Our contractor has not been able to confirm this with the project director yet.
Will let you know asap

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Thursday, 27 August 2020 11:40 AM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Cc: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Rachel can we do Puhoi to Warkworth?

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships
M s9(2)(a)
E Priscilla.gain@nzta.govt.nz / w nzta.govt.nz

On 27/08/2020, at 11:02 AM, Keelin Flynn <Keelin.Flynn@nzta.govt.nz> wrote:

Hi Bronwyn,

Yes we can do the NCI Constellation Station site visit on 15 September.

Regards,
Keelin

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, 26 August 2020 3:22 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Good afternoon Keelin and Rachel,

Minister Twyford would be keen to do the following visits for a couple of hours mid-morning on 15 September

- Northern Corridor Improvements project Constellation Bus Station site visit
- Puhoi to Warkworth site visit

Please come back to me before 12pm tomorrow on whether this is possible for your respective projects

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
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E bronwyn.presland@nzta.govt.nz / w nzta.govt.nz
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Private Bag 6995, Wellington 6141, New Zealand

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<image016.jpg>

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Date: Friday, 21 August 2020 at 1:01 PM

To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>, Rachel Herron
<Rachel.Herron@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Good afternoon Keelin and Rachel,

I have had a response from Minister Twyford's office and he is still interested in doing a site visit however can't give a date at this stage. It is likely to be end of Sept early Oct.

I will follow up with his office at the beginning of September when things will hope fully have settled down a bit.

Kind regards,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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<image019.jpg>

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Date: Friday, 14 August 2020 at 9:54 AM

To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Cc: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Good morning Keelin and Rachel,

I will be following up with the MO today although it is unlikely we will get a clear answer until Monday at the earliest.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Date: Thursday, 13 August 2020 at 9:46 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn,

Great to have you back!

Please can you check with the Min's office whether this site visit is going ahead in late August.

We are running out of time to arrange this with no date, time or attendees s9(2)(g)(i)

Thanks,
Keelin

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Friday, 7 August 2020 2:55 PM
To: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Cc: Connie Rowe <Connie.Rowe@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Priscilla

Thanks for the update and call.

As discussed, I really need a date/time and approx. numbers for the visit before I can get started on the run sheet etc. The visit agenda will really depend on what's happening on the day so once we have a confirmed date we can work around that.

Please keep in mind that P2Wk is a PPP and we have a number of channels to go through for such a visit as the responsibilities of the site sit with our contractor NX2 (much like TG). If you could come back to me with some suggested dates & times and proposed attendees including Waka Kotahi reps that would be really helpful.

Thanks
Rachel

From: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Sent: Friday, 7 August 2020 12:26 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Cc: Connie Rowe <Connie.Rowe@nzta.govt.nz>
Subject: Visit to Constellation bus station and P2W

Hi Rachel and Keelin

Just an update for you two as Minister Twyford is quite keen to visit Constellation bus station and P2W on the same day.

They are still working on their calendar but you might want to start to plan and prepare the run sheet, briefing and FAQ, I've attached the template.

Most likely the Minister will want us to invite some media, I'll check with them once they confirm a date. **Keelin** - you mentioned that perhaps you'll invite some AT guests, s9(2)(g)(i)

Rachel – do you think it's a good idea to perhaps inviting a couple of other ppl perhaps council ppl to go with the Minister? If you can propose some people, I'll check this with Min's Office.

Thanks team, happy to chat if you have any questions

Nga mihi nui

Prisca

Priscilia Gain / Acting Manager, Official Events

Te Waka Kotuia – Engagement & Partnerships

Tau Waea: +s9(2)(a)

Imera: priscilia.gain@nzta.govt.nz / Pae tukutuku: www.nzta.govt.nz

From: Tom James <Tom.James@parliament.govt.nz>

Sent: Friday, 7 August 2020 10:18 AM

To: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>

Cc: Emma Kean <Emma.Kean@parliament.govt.nz>

Subject: RE: Visit to Constellation bus station

Yes I am keen for that and for it to be wrapped up with P2W visit too. We're just working through the next few weeks and will come back to you.

Cheers,

Tom

From: Priscilia Gain [<mailto:Priscilia.Gain@nzta.govt.nz>]

Sent: Friday, 7 August 2020 9:47 AM

To: Tom James <Tom.James@parliament.govt.nz>

Subject: Visit to Constellation bus station

Hiya Tom

Just wanting to check with you if the Minister is still interested to visit Constellation bus station?
We can tie it up with P2W visit if you want

Nga mihi nui

Prisca

Priscilia Gain / Acting Manager, Official Events

Te Waka Kotuia – Engagement & Partnerships

Tau Waea: +s9(2)(a)

Imera: priscilia.gain@nzta.govt.nz / Pae tukutuku: www.nzta.govt.nz

From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today
Date: Monday, 5 October 2020 2:24:49 PM

From: Bronwyn Presland
Sent: Wednesday, 9 September 2020 8:10 AM
To: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Subject: RE: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Hi Steve,

I have updated the documentation so that Brett is at both rather than you leading the Bus Station one.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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Waka Kotahi NZ Transport Agency

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Private Bag 6995, Wellington 6141, New Zealand



From: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Sent: Tuesday, 8 September 2020 4:22 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: Re: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Ok. So am I required at the first visit or will Brett be there? I don't need to attend if Brett is there.

Thanks

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Tuesday, September 8, 2020 3:16:17 PM
To: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>
Subject: RE: Sign off for documentation for Minister Twyford's site visit to Constellation bus

station and P2W - due by 4pm today

Hi Steve,

I checked with Brett and he is available to travel with the Minister if needed s9(2)(g)(i)

[REDACTED] I will let you both know if that changes.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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Private Bag 6995, Wellington 6141, New Zealand



From: Steve Mutton <Steve.Mutton@nzta.govt.nz>

Sent: Monday, 7 September 2020 11:05 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>

Subject: RE: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Hi Bronwyn

I am happy with the attached to go to the ministers office.

I see that I am down to meet the minister at the Bus Station. Would it be better that Brett does this as he is hosting the Minister at Puhoi straight after. Brett could travel with the Minister from one to the other. The Bus Station visit is only 20mins.

Thoughts?

Steve

Steve Mutton / Director Regional Relationships, Upper North Island

Engagement & Partnerships

M + s9(2)(a)

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Monday, 7 September 2020 10:08 AM

To: Steve Mutton <Steve.Mutton@nzta.govt.nz>

Subject: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Good morning Steve,

I believe that you may have already signed off the attached documents but just in case can you please take a look and let me know that you are happy for these to go to the Minister's office.

- The Constellation Bus Station briefing has already been signed off by: Andy Thackwray, Connie Rowe, Jon Patman and Mark McKenzie.
- The Puhoi to Warkworth briefing has already been signed off by: Andy Thackwray, Simon Paton, Connie Rowe and Steve Collett.

Nga mihi,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

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Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Puhoi media visit for Minister
Date: Monday, 5 October 2020 2:16:31 PM

From: Priscilia Gain
Sent: Wednesday, 29 July 2020 11:50 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Thanks Rachel!

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 29 July 2020 11:39 AM
To: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Priscilia

If we are looking at an August visit it will be more along the line of the Central North Visit (weather dependant) and road surfaces would be September but again if we know dates we can update the epf to cover what is going on across the project on that day.

Jon Patman the PM is in a meeting right now but I will flag that we have offered an August visit as well. The EPF was approved earlier in the year and the only update is project cost and opening date so again I'll let him know about that.

Thanks
Rachel

From: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Sent: Wednesday, 29 July 2020 9:16 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Rachel

Sure thing

Can you please let me know the name of the PM who has approved the EPF?

Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events
Te Waka Kotuia – Engagement & Partnerships
Tau Waea: +64(2)(a) [REDACTED]
Imera: priscilia.gain@nzta.govt.nz / Pae tukutuku: www.nzta.govt.nz

Thanks!

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 29 July 2020 9:14 AM
To: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Priscilia

I went out on site yesterday to see the northern area and there won't be much happening in August for the Minister to see hence the September date.

Are you able to ask for some suggested dates for a visit in August and then we can work around that and do a visit to suit as I imagine the Minister will have limited availability in the lead up to elections. The dates we have offered haven't worked so far so it would be helpful if we could get an idea of availability then work around that instead of going back and forth. Hopefully that way we can lock in a visit as we are pretty flexible.

Thanks
Rachel

From: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Sent: Monday, 27 July 2020 4:38 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Thanks Rachel

Is it possible to do the visit in August rather than September by any chance? s9(2)(g)(i)

Can you also please let me know the name of the project manager who has approved the EPF?

Thank you!

Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events
Te Waka Kotuia – Engagement & Partnerships
Tau Waea: +s9(2)(a)
Imera: priscilia.gain@nzta.govt.nz / Pae tukutuku: www.nzta.govt.nz

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Monday, 27 July 2020 3:39 PM
To: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Priscilla

Can you please ask the Ministers office for some possible dates for a September visit for the attached event proposal form. The Minister will be able to see the progress of the asphalt plant in the northern end of the project on this visit. Once you have some possible dates, I check to see if the dates work in with our PPP partners instead of offering dates that may not work for the Minister.

Thanks
Rachel

From: Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Sent: Monday, 27 July 2020 3:10 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Rachel

Any update on this by any chance? Can we do a site visit for end of August? As Sarah Azam mentioned it doesn't need to be a milestone

Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events
Te Waka Kotuia – Engagement & Partnerships
Tau Waea: +64(2)(a) [REDACTED]
Imera: priscilia.gain@nzta.govt.nz / **Pae tukutuku:** www.nzta.govt.nz

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Monday, 20 July 2020 4:46 PM
To: Sarah Azam <Sarah.Azam@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>; Priscilia Gain <Priscilia.Gain@nzta.govt.nz>;
Connie Rowe <Connie.Rowe@nzta.govt.nz>
Subject: RE: Puhoi media visit for Minister

Hi Sarah

Yes, the project is building its own asphalt plant so we had thought that would be a cool opportunity for a visit over the next few months. Waiting on dates from NX2 but I'll chase and update the event proposals. Helpful to know that it doesn't have to be a milestone, I'll have a think about what else we can offer for a visit as the original event proposals had been drafted for a June visit.

Thanks
Rachel

From: Sarah Azam <Sarah.Azam@nzta.govt.nz>
Sent: Monday, 20 July 2020 4:00 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Connie Rowe <Connie.Rowe@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>; Priscilia Gain <Priscilia.Gain@nzta.govt.nz>
Subject: Puhoi media visit for Minister

Hi team,

I gave the Minister's office a reminder today about the media visit this week to Puhoi. They are very comfortable with us doing this visit but we still need to look for another opportunity to visit the site, in August or September.

s9(2)(g)(i)

[Redacted]

Thanks

Sarah Azam
Senior Manager, Engagement and Communications
Te Waka Kotuia Engagement and Partnerships
MOB s9(2)(a)

From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: For your approval please - today - Events Proposal Form - Puhoi to Warkworth
Date: Monday, 5 October 2020 2:18:21 PM
Attachments: [Event Proposal Form - Puhoi to Warkworth Central North Site Visit.docx](#)
[Event Proposal Form - Road Surfacing1 RH \(002\).docx](#)

From: Priscilia Gain
Sent: Thursday, 30 July 2020 8:25 AM
To: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>
Subject: For your approval please - today - Events Proposal Form - Puhoi to Warkworth

Good morning Steve

Can you please kindly review and approve the attached EPFs for **Puhoi to Warkworth**?


You have approved the attached EPF back in March for a potential site visit. However, we have now updated the funding part and we would like to send these to the Minister again as he has expressed an interest to visit P2W in August

Please let me know if you have any questions or comments on or before **COP today, 30 July 2020** if possible, thanks so much

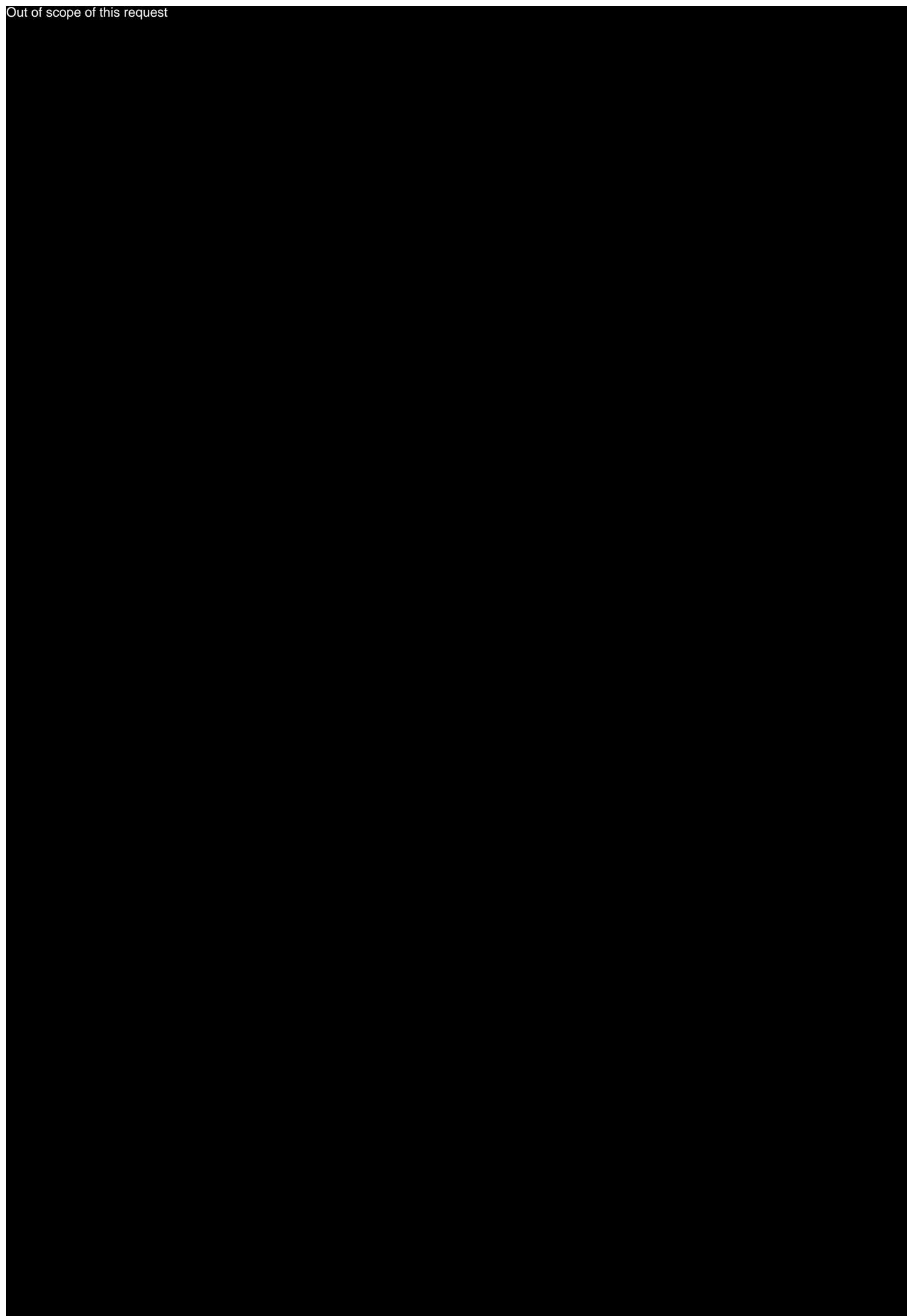
Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events
Te Waka Kotuia – Engagement & Partnerships
Tau Waea: s9(2)(a)
Imera: priscilia.gain@nzta.govt.nz / **Pae tukutuku:** www.nzta.govt.nz

Out of scope of this request



Out of scope of this request



From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Constellation Station and Puhoi to Warkworth project site visits
Date: Monday, 5 October 2020 2:21:54 PM
Attachments: [image010.png](#)

From: Bronwyn Presland
Sent: Friday, 11 September 2020 1:00 PM
To: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>
Subject: RE: Constellation Station and Puhoi to Warkworth project site visits

Thanks Michael

Nga mihi nui

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group

s9(2)(a)

[E bronwyn.presland@nzta.govt.nz](mailto:bronwyn.presland@nzta.govt.nz) / [W nzta.govt.nz](http://www.nzta.govt.nz)

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Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>
Sent: Friday, 11 September 2020 12:58 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Tom James <tom.james@parliament.govt.nz>; Emma Humphrey <Emma.Humphrey@parliament.govt.nz>
Subject: RE: Constellation Station and Puhoi to Warkworth project site visits

Hi Bronwyn

Attendees are:

- Hon Phil Twyford
- Marja Lubeck MP
- Tom James

Tom can get back to you about the media attendees.

Kind regards,
Michael



Michael Carruthers | Private Secretary (Executive Support) | Office of Hon Phil Twyford
Minister for Economic Development | Minister for Urban Development | Minister of Transport
MP for Te Atatu

s9(2)(a) | michael.carruthers2@parliament.govt.nz

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]
Sent: Friday, 11 September 2020 12:25 PM
To: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>
Cc: Tom James <Tom.James@parliament.govt.nz>; Emma Humphrey <Emma.Humphrey@parliament.govt.nz>
Subject: RE: Constellation Station and Puhoi to Warkworth project site visits

Kia ora Michael,

Can you get me the details for the final attendees including any media your office has organised by 11am on Monday?

Nga mihi nui

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI + s9(2)(a)
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, 9 September 2020 10:49 AM
To: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>
Cc: Tom James <tom.james@parliament.govt.nz>; Emma Humphrey <Emma.Humphrey@parliament.govt.nz>
Subject: RE: Constellation Station and Puhoi to Warkworth project site visits

Hi Michael,

Can you please send me Marja's details? Full name, email address, cell phone number for our contact tracing?

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI + s9(2)(a)
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand

From: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>
Sent: Wednesday, 9 September 2020 10:47 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Tom James <tom.james@parliament.govt.nz>; Emma Humphrey <Emma.Humphrey@parliament.govt.nz>
Subject: RE: Constellation Station and Puhoi to Warkworth project site visits

Hi Bronwyn

Just a quick update on the shoe sizes for this visit: Minister Twyford is 11-12, Tom is an 11, and Marja is a 7.

Kind regards,
Michael



Michael Carruthers | Private Secretary (Executive Support) | Office of Hon Phil Twyford
Minister for Economic Development | Minister for Urban Development | Minister of Transport
MP for Te Atatu
s9(2)(a) | michael.carruthers2@parliament.govt.nz

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]
Sent: Tuesday, 8 September 2020 3:05 PM
To: Emma Kean <Emma.Kean@parliament.govt.nz>; Tom James <Tom.James@parliament.govt.nz>
Cc: Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>; Official Correspondence <Official.Correspondence@nzta.govt.nz>
Subject: Constellation Station and Puhoi to Warkworth project site visits

Kia ora Emma and Tom,

Please find attached the run sheet, briefings and potential media list for the Minister's visit to the Constellation Station and Puhoi to Warkworth projects next Tuesday.

Please note that we have not arranged media for this visit as we understand your office will do this, let me know if you do need help with this.

IMPORTANT- due to health and safety restrictions we are limited to the number of people that can take part in the site visit on this occasion we can have 6 in addition to the Minister. We will need their names, email addresses and cell phone numbers for contact tracing. We will need shoe sizes for all attendees.

If you need anything further please let me know.

Nga mihi,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Monday, 31 August 2020 2:39 PM

To: Emma Kean <Emma.Kean@parliament.govt.nz>

Cc: Tom James <tom.james@parliament.govt.nz>; Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>

Subject: RE: Clarification of events

Thanks Emma,

On Tuesday 8 September we will provide you with a briefing and final run sheet. Is there anything else you would like to support this visit?

I have asked our local comms people to make a few suggestions of possible media that might be interested for your consideration, which we will send to you at the same time.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Emma Kean <Emma.Kean@parliament.govt.nz>

Sent: Monday, 31 August 2020 11:45 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Tom James <tom.james@parliament.govt.nz>; Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>

Subject: RE: Clarification of events

Hi Bronwyn,

That sounds good to me.

Michael, can you please update the diary with this?

Cheers

E

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]

Sent: Monday, 31 August 2020 9:17 AM

To: Emma Kean <Emma.Kean@parliament.govt.nz>

Cc: Tom James <Tom.James@parliament.govt.nz>

Subject: RE: Clarification of events

Morning Emma and Tom,

Are you ok with the rough outline that follows?

Schedule:

Time	Task	Responsibility
9:50am	Arrival	
	Guests arrive and park at the carpark	
10:00am	Induction	
	Guests gather for visitor induction and sign in at the entrance	
10:10am	Site Visit	Steve Mutton
	Steve Mutton and s9(2)(a) escort Minister Twyford and guests to station platforms to view the construction area	
10:30am	Media	Darryl Walker
	Media interviews and photographs take place inside the bus station and on the platform	
10:45am	Finish	
	Dignitaries and guests depart for Puhoi	
11:15am	Arrival	
	Guests sign in at Gate House. Gate staff will provide directions to Half Round Barn carpark. Please drive slowly as you enter and exit SH1 onto the site. You will be entering a working construction site, so please take care and be aware of your surroundings at all times.	
11:30 am	H&S Induction	
	Health and safety visitor induction at Half Round Barn. Guests issued PPE kit.	
11:40 am	Site Visit	Steve Mutton
	Steve Mutton, s9(2)(a) escort Minister Twyford and guests to Arawhiti ki Okahu - Okahu Viaduct to view the construction area.	
12:10pm	Time for Media	
	Any media interviews the Minister's office organise and photographs take place near Arawhiti ki Okahu - Okahu Viaduct	

12:30pm	Finish	
	Dignitaries and guests depart. End of visit	

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Emma Kean <Emma.Kean@parliament.govt.nz>

Sent: Friday, 28 August 2020 9:28 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Tom James <tom.james@parliament.govt.nz>

Subject: RE: Clarification of events

Thanks! How about we have him up there between 10 and 12.30pm? He has a 1pm event up that way so that timing should work for the schedule.

Cheers

E

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]

Sent: Friday, 28 August 2020 9:22 AM

To: Emma Kean <Emma.Kean@parliament.govt.nz>

Cc: Tom James <Tom.James@parliament.govt.nz>

Subject: Re: Clarification of events

Morena Emma,

Definitely not a problem. Can you confirm the time you can allocate? I will then work with the team to come back with a draft run sheet early next week for you to take a look at.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Emma Kean <Emma.Kean@parliament.govt.nz>
Date: Wednesday, 26 August 2020 at 3:17 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Tom James <tom.james@parliament.govt.nz>
Subject: RE: Clarification of events

Awesome, thanks. Mid morning ish? Pretty relaxed about it though 😊

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]
Sent: Wednesday, 26 August 2020 3:17 PM
To: Emma Kean <Emma.Kean@parliament.govt.nz>
Cc: Tom James <Tom.James@parliament.govt.nz>
Subject: Re: Clarification of events

Hi Emma,

I don't imagine that there will be an issue with this and hope to confirm with you tomorrow. Was there a time slot that work's best for the Minister?

Kind regards,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +s9(2)(a) [REDACTED]
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Emma Kean <Emma.Kean@parliament.govt.nz>
Date: Wednesday, 26 August 2020 at 1:50 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Tom James <tom.james@parliament.govt.nz>
Subject: RE: Clarification of events

Sorry just been told that 15th is best as Minister has another event outside of AKL on 24th – that OK?

Em

From: Emma Kean
Sent: Wednesday, 26 August 2020 12:11 PM
To: 'Bronwyn Presland' <Bronwyn.Presland@nzta.govt.nz>
Cc: Tom James <Tom.James@parliament.govt.nz>
Subject: RE: Clarification of events

Hi Bronwyn,


I have a clearer idea of the diary now and Minister would be keen to do a visit for a couple of hours for these:

- August AUCKLAND Northern Corridor Improvements project Constellation Bus Station site visit- ON HOLD?
- August AUCKLAND Puhoi to Warkworth site visit- ON HOLD

He could do Tues 15th Sept or Thurs 24th Sept for this. Would that work?

Em

Out of scope of this request



From: Emma Kean <Emma.Kean@parliament.govt.nz>
Date: Friday, 21 August 2020 at 9:51 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>, Tom James <tom.james@parliament.govt.nz>


Subject: RE: Clarification of events

Hi Bronwyn,

Thanks for this. Everything is still a wee bit up in the air but I can give you feedback on the below:

Due to Auckland being in Level 3 we have not confirmed a Puhoi to Warkworth and Constellation Bus Station site visit. Would the Minister still be interested in doing this? **Yes he is but I can't yet give you a date. Likely to be end of Sept early Oct.**

Out of scope of this request



Thanks,

Em

From: Bronwyn Presland [<mailto:Bronwyn.Presland@nzta.govt.nz>]

Sent: Thursday, 20 August 2020 1:29 PM

To: Emma Kean <Emma.Kean@parliament.govt.nz>; Tom James <Tom.James@parliament.govt.nz>

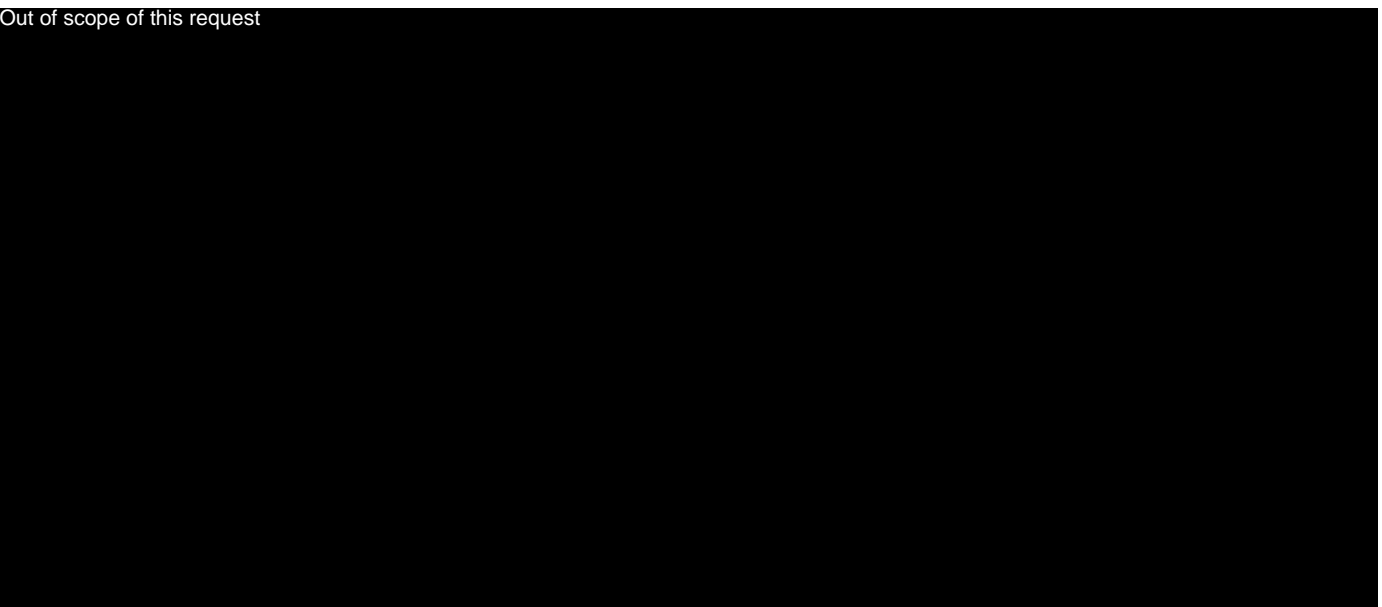
Subject: Clarification of events

Kia ora Emma and Tom,

We have had so many changes with events recently I thought I would send you a quick summary and a couple of questions.

Due to Auckland being in Level 3 we have not confirmed a Puhoi to Warkworth and Constellation Bus Station site visit. Would the Minister still be interested in doing this?

Out of scope of this request



Warm regards,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI + s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today
Date: Monday, 5 October 2020 2:25:37 PM
Attachments: [Constellation Station and Puhoi to Warkworth project site visits run sheet.docx](#)

From: Bronwyn Presland
Sent: Monday, 7 September 2020 11:39 AM
To: Kirsten Taylor <Kirsten.Taylor@nzta.govt.nz>
Subject: FW: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Hi Kirsten

Can you look at Steve's suggestion and let me know what you think?

I have attached the run sheet which includes both visits

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +s9(2)(a) [REDACTED]
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Sent: Monday, 7 September 2020 11:05 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>
Subject: RE: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Hi Bronwyn

I am happy with the attached to go to the ministers office.

I see that I am down to meet the minister at the Bus Station. Would it be better that Brett does this as he is hosting the Minister at Puhoi straight after. Brett could travel with the Minister from one to the other. The Bus Station visit is only 20mins.

Thoughts?

Steve

Steve Mutton / Director Regional Relationships, Upper North Island
Engagement & Partnerships
M +s9(2)(a)

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Monday, 7 September 2020 10:08 AM
To: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Subject: Sign off for documentation for Minister Twyford's site visit to Constellation bus station and P2W - due by 4pm today

Good morning Steve,

I believe that you may have already signed off the attached documents but just in case can you please take a look and let me know that you are happy for these to go to the Minister's office.

- The Constellation Bus Station briefing has already been signed off by: Andy Thackwray, Connie Rowe, Jon Patman and Mark McKenzie.
- The Puhoi to Warkworth briefing has already been signed off by: Andy Thackwray, Simon Paton, Connie Rowe and Steve Collett.

Nga mihi,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +s9(2)(a)
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: For your approval please - Events Proposal Form - Site Visit and Road Surfacing SH1
Date: Monday, 5 October 2020 2:18:12 PM
Attachments: [Event Proposal Form - Puhoi to Warkworth Central North Site Visit.docx](#)
[Event Proposal Form - Road Surfacing1 RH \(002\).docx](#)

From: Priscilia Gain
Sent: Wednesday, 29 July 2020 11:48 AM
To: Mark McKenzie <Mark.McKenzie@nzta.govt.nz>
Subject: For your approval please - Events Proposal Form - Site Visit and Road Surfacing SH1

Hi Mark

You have approved the attached EPFs back in March for a potential site visit. However, we have now updated the funding part and we would like to send this to the Minister again as he has expressed an interest to visit P2W in August

Let me know if you're comfortable with these. It will be great if you can get back to me on or before **midday tomorrow, 30 July 2020.**

Thanks so much, Mark

Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events

Te Waka Kotuia – Engagement & Partnerships

Tau Waea: +64(2)(a) [REDACTED]

Imera: priscilia.gain@nzta.govt.nz / Pae tukutuku: www.nzta.govt.nz

Out of scope of this request



From: [Priscilia Gain](#)
To: [Jackie Smith](#)
Subject: FW: Event Proposal Form - Puhoi to Warkworth Site visit
Date: Monday, 5 October 2020 2:15:51 PM
Attachments: [Event Proposal Form - Puhoi to Warkworth Central North Site Visit.docx](#)

From: Priscilia Gain
Sent: Monday, 3 August 2020 3:39 PM
To: Emma Kean <Emma.Kean@parliament.govt.nz>; Tom James <Tom.James@parliament.govt.nz>; Michael Carruthers <Michael.Carruthers2@parliament.govt.nz>; Hugh Mazey <Hugh.Mazey@parliament.govt.nz>; Melisa Webster <Melisa.Webster@parliament.govt.nz>; Henry Peach <henry.peach@parliament.govt.nz>; Esther Tetlow <Esther.Tetlow@parliament.govt.nz>; James McDevitt <james.mcdevitt@parliament.govt.nz>
Cc: Richard May <Richard.May@nzta.govt.nz>
Subject: Event Proposal Form - Puhoi to Warkworth Site visit

Good afternoon

Please find attached an EPF for Puhoi to Warkworth site visit. Let me know if the Minister is interested, thanks so much

Nga mihi nui
Prisca

Priscilia Gain / Acting Manager, Official Events

Te Waka Kotuia – Engagement & Partnerships

Tau Waea: +64(2)(a)

Imera: priscilia.gain@nzta.govt.nz / **Pae tukutuku:** www.nzta.govt.nz

From: [Kirsten Taylor](#)
To: [Rachel Herron](#)
Subject: RE: P2Wk Ministers Visit - Prep
Date: Wednesday, 9 September 2020 1:21:44 PM
Attachments: [image001.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)
[image009.jpg](#)

Hi Rachel
Key messages and fact sheet would be great, but feel free to use anything pre existing.
Many thanks
Kirsten

Kirsten Taylor / Executive Advisor
Transport Services
DDI s9(2)(a)

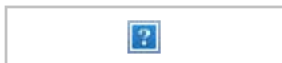
From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Tuesday, 8 September 2020 3:32 PM
To: Kirsten Taylor <Kirsten.Taylor@nzta.govt.nz>
Subject: P2Wk Ministers Visit - Prep

Hi Kirsten

I understand Brett will be fronting the joint NCI/P2Wk Minister's visit next Tuesday 15 September. Can you please let me know what Brett usually needs to prepare for events like this? Is it usually just a fact sheet and some key messages? Let me know and I will prepare in advance of the visit.

Warm regards
Rachel

Rachel Herron
Communications & Stakeholder Advisor
Te Waka Kōtuia Engagement and Partnerships
s9(2)(a)
E Rachel.herron@nzta.govt.nz / w.nzta.govt.nz



From: [Keelin Flynn](#)
To: [Andrew Thackwray](#); [Rachel Herron](#)
Subject: RE: Min site visit docs for review
Date: Monday, 7 September 2020 10:47:28 AM
Attachments: [image001.jpg](#)
[image003.jpg](#)
[image005.jpg](#)
[image007.jpg](#)

All good, thanks Andy.

Keelin

From: Andrew Thackwray <Andrew.Thackwray@nzta.govt.nz>
Sent: Monday, 7 September 2020 7:51 AM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Min site visit docs for review

Approved.

But, can you double check your run sheets against each other's please and make sure the information in both is the same. For example, Keelin has

Brett Gliddon, s9(2)(a) welcome Minister Twyford and guests to Arawhiti ki Pūhoi – (Pūhoi Viaduct) to view the construction area

Rachel has

Brett Gliddon, s9(2)(a) welcome Minister Twyford and guests to Arawhiti ki Pūhoi – (Pūhoi Viaduct) to view the construction area

Thanks

Andy

[Andrew Thackwray](#) / Senior Manager Project Delivery
Transport Services
DDI [s9\(2\)\(a\)](#)
E andrew.thackwray@nzta.govt.nz / W www.nzta.govt.nz

From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Thursday, 3 September 2020 10:46 am
To: Andrew Thackwray <Andrew.Thackwray@nzta.govt.nz>
Subject: Min site visit docs for review

Hi Andy,

Please see the following site visit run sheet and briefing note for the Minister's visit taking place on Tuesday 15 September. Brett will also attend. We are checking if Mark Lambert from AT is also available to attend this.

The run sheet is joint with P2W as requested by Bronwyn. The briefing is for Constellation only

and the Puhoi one will follow from Rachel Herron.

Please let me know any changes/comments by the end of today if possible so I can get this over to Bronwyn.

Thanks,
Keelin

Keelin Flynn / Principal Advisor
Engagement and Partnerships

DDI -s9(2)(a) [REDACTED]
E keelin.flynn@nzta.govt.nz / w nzta.govt.nz

Waka Kotahi NZ Transport Agency



From: [Keelin Flynn](#)
To: [Rachel Herron](#)
Subject: RE: Ministerial site visit - August
Date: Friday, 7 August 2020 9:17:10 AM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)

Still no word on this. I got deferred back to Prisca again who says we won't hear until next week. I will chase both of them next week again as it feels like we are running out of time this month.

Cheers,
Keelin

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 6 August 2020 9:33 AM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: RE: Ministerial site visit - August

Thanks Keelin!

From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Thursday, 6 August 2020 9:31 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: FW: Ministerial site visit - August

FYI I'm chasing Richard May to confirm what is happening. I will let you know when he comes back to me.

Thanks,
Keelin

From: Keelin Flynn
Sent: Wednesday, 5 August 2020 3:31 PM
To: Richard May <Richard.May@nzta.govt.nz>
Cc: Connie Rowe <Connie.Rowe@nzta.govt.nz>
Subject: Ministerial site visit - August

Hi Richard,

I understand from Prisca that we have a proposed site visit/photo opp lined up for late August with Minister Twyford visiting Constellation Station on the Northern Corridor and then the Puhoi to Warkworth project on the same day here in Auckland. Event proposal forms have been provided some months ago.

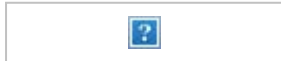
So that we can plan and deliver the logistics for these visits please can you confirm to me by next week:

-Date and time

- Number of attendees (Minister, press sec, MPs, other?)
- Media invites – are media expected for this
- Media statement – is this required
- Any other detail

Many thanks,
Keelin

Keelin Flynn / Principal Advisor
Engagement and Partnerships
DDI s9(2)(a)
E keelin.flynn@nzta.govt.nz / www.nzta.govt.nz
Waka Kotahi NZ Transport Agency



From: [Rachel Herron](#)
To: [Andrew Thackwray](#)
Subject: FW: Minister's visit - Briefing and run sheet for approval
Date: Thursday, 3 September 2020 3:53:00 PM
Attachments: [image001.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)
[image009.jpg](#)
[Project Site Visit - RUN SHEET V2.docx](#)
[Event template - BRIEFING P2Wk .docx](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)

Hi Andy

The Minister is keen to do a joint visit to Pūhoi and Northern corridor on the same day. I've attached the Pūhoi briefing and joint run sheet, would you mind taking a look and letting me know if you have any comments/approve at Tier 3? Jon P and Mark M have both approved.

Brett will be fronting both visits s9(2)(g)(i)

[REDACTED] The visit will be pretty much the same as the one we did the other month as we are pushed for time but it will still be exciting to see the progress they've made over the last month or so.

Any questions just give me a shout.

Warm regards

Rachel

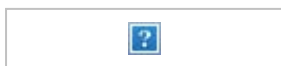
Rachel Herron

Communications & Stakeholder Advisor

Te Waka Kōtuia Engagement and Partnerships

M +s9(2)(a)

E Rachel.herron@nzta.govt.nz / [w nzta.govt.nz](http://www.nzta.govt.nz)



From: Mark McKenzie <Mark.McKenzie@nzta.govt.nz>
Sent: Thursday, 3 September 2020 2:27 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Jon Patman <Jon.Patman@nzta.govt.nz>
Subject: RE: Minister's visit - Briefing and run sheet for approval

All good my end.

Regards mark

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 3 September 2020 12:32 PM
To: Mark McKenzie <Mark.McKenzie@nzta.govt.nz>
Cc: Jon Patman <Jon.Patman@nzta.govt.nz>
Subject: Minister's visit - Briefing and run sheet for approval

Hi Mark

Please see the attached site visit run sheet and briefing note for the Minister's visit taking place on Tuesday 15 September. Both Steve Mutton and Brett will attend from Waka Kotahi. The visitors will be coming to Pūhoi after a visit to the Northern Corridor project. Please let me know if you have any comments by the end of the day if possible.

Jon – please note I have updates the run sheet/visit details to match your suggestions. NX2 and CJV are aware and can accommodate.

Thanks
Rachel

Rachel Herron
Communications & Stakeholder Advisor
Te Waka Kōtuitia Engagement and Partnerships
M +s9(2)(a)
E Rachel.herron@nzta.govt.nz / [w nzta.govt.nz](http://www.nzta.govt.nz)



From: [Jon Patman](#)
To: [Rachel Herron](#)
Subject: Event template - BRIEFING P2Wk_JP (002)
Date: Thursday, 3 September 2020 10:40:42 AM
Attachments: [Event template - BRIEFING P2Wk_JP \(002\).docx](#)

As discussed just now Rach, is good to go. thanks

From: [Keelin Flynn](#)
To: [Rachel Herron](#)
Subject: RE: Minister Twyford visit to NCI and Puhoi
Date: Wednesday, 2 September 2020 4:06:29 PM
Attachments: [image001.jpg](#)

All good, getting there with this.

Keelin

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 4:02 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Minister Twyford visit to NCI and Puhoi

Thanks Keelin. Mark McKenzie is Tier 4 for Puhoi so I didn't plan on sending it to Steven. Just waiting on some feedback re other matters from Bronwyn as one included quite a bit of detail in my briefing.

Rach

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From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Wednesday, September 2, 2020 3:54:55 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Minister Twyford visit to NCI and Puhoi

Hi Rachel,

I've sent the run sheet and my briefing note on to Steve Collett to approve. You can also send him your briefing note.

Then tomorrow I will send the docs to Steve Mutton to review.

Thanks,
Keelin

From: Connie Rowe <Connie.Rowe@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 3:00 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Sarah Azam <Sarah.Azam@nzta.govt.nz>
Subject: Minister Twyford visit to NCI and Puhoi

Hi Keelin and Rach

Just a few things re the visit.

The run sheet looks good so approved. Keelin your briefing looks good to go. [@Rachel Herron](#) can you please call me re yours – just a query before I sign off.

s9(2)(a) **Sarah may attend and I have sent her the invites. Brett will attend both and so perhaps you need to indicate this in the briefings. I have forwarded him the invites.**

Ngā mihi nui,
Connie

Connie Rowe / Practice Manager Upper North Island
Te Waka Kōtuitia Engagement and Partnerships

s9(2)(a)
E connie.rowe@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Auckland / Level 5, AMP Tower, 29 Customs Street West, Auckland, 1143
Private Bag 106602, Auckland 1143, New Zealand



From: [Connie Rowe](#)
To: [Rachel Herron](#)
Subject: RE: Event briefing
Date: Wednesday, 2 September 2020 4:19:32 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)

Sounds good – agree cheers

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 4:10 PM
To: Connie Rowe <Connie.Rowe@nzta.govt.nz>
Subject: Fwd: Event briefing

Hey Connie

I asked Bronwyn to take a look at the other matters and she is happy with it. Richard May will also review before it goes so if there's too much there I think he will cut it down if needed. We've also just received another OIA from RNZ about the viaduct's so I think we should keep that in for now.

Rach

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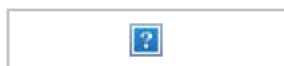
From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, September 2, 2020 4:05 PM
To: Rachel Herron
Subject: RE: Event briefing

Hi Rachel,

The briefing looks good to me. It will need to go through a number of people before it goes to the Minister's office so please let me know when your manager and the project manager sign off I can take it from there.

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +[s9\(2\)\(a\)](#)
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 3:30 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: RE: Event briefing

Thanks. If you could let me know once you've had a look and I'll let my manager know before she approves the briefing.

Warm regards
Rachel

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 3:16 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: Re: Event briefing

No worries. Will get Richard to look this over before it goes anywhere as well

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships

M s9(2)(a)

E Bronwyn.presland@nzta.govt.nz / w nzta.govt.nz

On 2/09/2020, at 3:06 PM, Rachel Herron <Rachel.Herron@nzta.govt.nz> wrote:

Hi Bronwyn

My briefing is making its way through approvals but I just want to check something with you as you see all the event briefings. I have gone into quite a bit of detail around other matters and wondered if this is consistent with other briefings. I just want to make sure the minister is aware of certain issues on the project but keen to get a steer from you on this before it is finalised.

Would you mind taking a look?

Thanks
Rachel

Rachel Herron

Communications & Stakeholder Advisor

Te Waka Kōtuia Engagement and Partnerships

M +s9(2)(a)

E Rachel.herron@nzta.govt.nz / w nzta.govt.nz

<image001.jpg>

[<image002.jpg>](#)

[<image003.jpg>](#)

[<image004.jpg>](#)

[<image005.jpg>](#)

<Event template - BRIEFING P2Wk.docx>

From: [Keelin Flynn](#)
To: [Bronwyn Presland](#); [Rachel Herron](#)
Cc: [Darryl Walker](#)
Subject: RE: Visit to Constellation bus station and P2W
Date: Monday, 14 September 2020 3:40:25 PM
Attachments: [image006.jpg](#)
[image008.jpg](#)
[image010.jpg](#)
[image012.jpg](#)
[image013.jpg](#)
[image014.jpg](#)
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[image044.jpg](#)
[image049.jpg](#)
[image050.jpg](#)
[image051.jpg](#)
[image052.jpg](#)

Thanks for that!

Keelin

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Monday, 14 September 2020 3:16 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

No media have RSVP'd

Ngā mihi nui,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

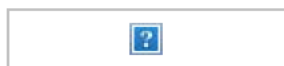
DDI + [s9\(2\)\(a\)](#)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand

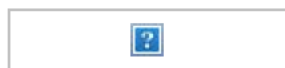


From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Monday, 14 September 2020 10:25 AM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

A media advisory has gone out with a deadline of 1pm today. I will let you know as soon as the MO let me know.

Ngā mihi nui,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +64(0)4 492 9292 (a) [REDACTED]
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Monday, 14 September 2020 10:01 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn,

Please can you liaise with the office and let us know if any media are going to be attending tomorrow's site visits – which journalists and how many.

Thanks,
Keelin

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Tuesday, 8 September 2020 2:48 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Rachel,

Will send reminder now and double confirm media with the Minister's office.... Is that 10 people in total or that can accompany the minister? ... how many people can the Minister bring with

him?

A photographer would be a great thing for us to provide if the project will cover the cost. The Minister will likely bring only one staff member who will take photos on a phone for social media.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

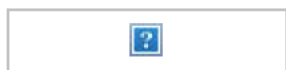
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E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Sent: Tuesday, 8 September 2020 2:30 PM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

Do you have an idea of numbers from the Ministers office? Also, just checking the Minister's office will be inviting media not Waka Kotahi as noted in your earlier email? I am slightly nervous about the numbers creeping up above the max 10 people so it may be worth reminding the Minister's office about this when inviting media.

Can you also let me know what you need from me before/on the day of the event so I can organise things. Will the Minister's office be bringing a photographer or are we to book one? Would appreciate your guidance with this as we have not had an event like this on P2Wk since the sod turning.

Thanks
Rachel

From: Rachel Herron

Sent: Monday, 7 September 2020 8:04 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

The NCI one is now approved by Andy as well.
Keelin – I've just had a look and the run sheet you sent through to Bronwyn is updated to reflect NX2's change in rep.

Thanks
Rachel

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Monday, 7 September 2020 7:48 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Hi Bronwyn

Andy has now approved the Puhoi one.

Thanks
Rachel

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From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, September 4, 2020 2:37:48 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Ladies,

FYI- if you don't get confirmation from Andy today I will follow up early Monday morning.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

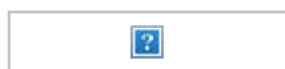
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E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Friday, 4 September 2020 9:28 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn,

For Constellation documents: Simon Paton, Connie Rowe, Steve Collett. Sent to Andy Thackwray and awaiting his approval.

Thanks,
Keelin

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Friday, 4 September 2020 9:11 AM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Hi Bronwyn

For Puhoi that will be Connie Rowe, Jon Patman, Mark McKenzie and it is sitting with Andy T for approval but I've not heard back yet.

Thanks
Rachel

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From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, September 4, 2020 9:09:02 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W


Hi All,

Can you ladies please send me the names of the people that have reviewed/signed off each briefing?

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 3 September 2020 3:40 PM
To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi All

Here is the Pūhoi briefing also approved at Tier 4.

Thanks
Rachel

From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Thursday, 3 September 2020 3:36 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn,

Please find the following documents as requested:

- Joint run sheet: Constellation Station and Puhoi to Warkworth
- Briefing note: Constellation Station
- Joint media list

Rachel will send you her briefing note for Puhoi shortly.

These have been approved at Tier 4 level. I'm still waiting for Tier 3 level approval from Andy Thackwray shortly.

Thanks,
Keelin

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Monday, 31 August 2020 2:37 PM

To: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>; Rachel Herron <Rachel.Herron@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Rachel and Keelin,

I have attached the templates that we need to be completed for Minister Twyford's visits. The documents and their due dates are listed below.

1. Briefing- due Thursday cop
2. Runsheet (final)- due Thursday cop

Can you also make some media suggestions, a list of reporters/outlets with contact details that might be interested in the Minister's visit, for us to pass to the Minister's office for consideration/action?

Please let me know if any of this isn't possible.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

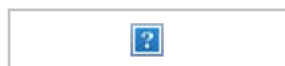
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E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Sent: Monday, 31 August 2020 10:35 AM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn,

Please can you send through the templates for any paperwork needed for this visit.

Thanks,
Keelin

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Sent: Friday, 28 August 2020 3:47 PM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

Here's the run sheet for the visit to both projects. Please note the Pūhoi visit is weather dependant so we may need to update the run sheet closer to the time.

Can you please let me know how many people will be accompanying the Minister on the visit so I have an idea of numbers.

Thanks

Rachel

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Friday, 28 August 2020 10:40 AM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Yes I would say that is highly likely

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Date: Friday, 28 August 2020 at 10:37 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: RE: Visit to Constellation bus station and P2W

Will media be invited to this visit Bronwyn?

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Friday, 28 August 2020 9:44 AM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Onsite from 10am.

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Date: Friday, 28 August 2020 at 9:42 AM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>, Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Hi Bronwyn

Can the minister be on site for 10am or is the 10am start to include travel? If so, will he be

coming from Auckland cbd?

Rachel

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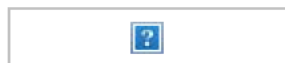
From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, August 28, 2020 9:32:56 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: Re: Visit to Constellation bus station and P2W

Good morning Rachel and Keelin,

I have just confirmed that the Minister has 10am to 12.30pm blocked off in his diary. Could you both work together to come up with an outline of the timing for the visits before the end of the day?

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI + [REDACTED]
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Date: Thursday, 27 August 2020 at 1:48 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Cc: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi Bronwyn

We can work with the 15 September date.
Can you please let us know as soon as possible a likely timeslot to work with and expected numbers so we can start planning.

Thanks
Rachel

From: [Rachel Herron](#)
To: [Jon Patman](#)
Subject: Re: Minister's Visit
Date: Thursday, 10 September 2020 6:53:45 PM

You and I will attend

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From: Jon Patman <Jon.Patman@nzta.govt.nz>
Sent: Thursday, September 10, 2020 6:44:21 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Minister's Visit

Are we attending this or is this CFYI?

-----Original Appointment-----

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 10 September 2020 3:38 PM
To: Jon Patman; Mark McKenzie; s9(2)(a)

Subject: Minister's Visit

When: Tuesday, 15 September 2020 11:00 AM-1:00 PM (UTC+12:00) Auckland, Wellington.

Where: Pūhoi to Warkworth site

Hi All

Please find attached a copy of the final run sheet for the visit.

Project representatives for the visit are as follows:

- Brett Gliddon, General Manager, Waka Kotahi
- s9(2)(a), NX2
- s9(2)(a), Fletcher/ACCIONA

The Waka Kotahi rep will be travelling to the Pūhoi site from NCI so I would appreciate if the remaining project reps are at the meeting point in plenty of time to greet visitors for the 11:15am start time.

Non-project based visitors are restricted to 10 people max to ensure physical distancing requirements can be upheld. Face coverings are encouraged if you are in close contact with others you do not know and safe physical distancing (one metre each) is not possible. Hand sanitisers will be provided on the day.

The Minister's office may invite a small number media reps s9(2)(g)(i)

If you are unwell please stay at home and do not attend the visit.

If you have any questions/ do not know if you should attend the visit or not, please contact me directly.

Thanks

Rachel

From: [Brett Gliddon](#)
To: [Rachel Herron](#); [Kirsten Taylor](#)
Cc: [Darryl Walker](#); [Keelin Flynn](#)
Subject: Re: Min site visit info
Date: Thursday, 10 September 2020 7:01:16 PM
Attachments: [image009.jpg](#)
[image010.jpg](#)
[image011.jpg](#)
[image012.jpg](#)
[image002.jpg](#)
[image004.jpg](#)
[image006.jpg](#)
[image008.jpg](#)

Awesome thanks Rachel and Keelin

Looking forward to it! Great to show off our projects.

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, September 10, 2020 2:47 PM
To: Brett Gliddon; Kirsten Taylor
Cc: Darryl Walker; Keelin Flynn
Subject: RE: Min site visit info

Hi Brett & Kirsten

Here are some project facts and key messages in advance of the visit next Tuesday.

A few things to remember for the Pūhoi visit are:

- Meeting point is at Site Access Point 9b (SAP9b), near Pūhoi
- Parking is available at SAP9b.
- Joint run sheet with NCI (please refer to Keelin's attachment)
- We will also be keeping numbers to 10 visitors only
- PPE will be required, let me know if you need me to supply this for you
- s9(2)(a) (Fletcher/ACCIONA, s9(2)(a)) and s9(2)(a) (NX2, s9(2)(a)) will be attending
- Marja Lubeck (Labour MP) may join the Minister for the visit

Any questions, please let me know.

Warm regards,

Rachel

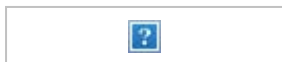
Rachel Herron

Communications & Stakeholder Advisor

Te Waka Kōtuia Engagement and Partnerships

s9(2)(a)

E Rachel.herron@nzta.govt.nz / w nzta.govt.nz



From: Keelin Flynn <Keelin.Flynn@nzta.govt.nz>
Sent: Thursday, 10 September 2020 11:55 AM
To: Brett Gliddon <Brett.Gliddon@nzta.govt.nz>; Kirsten Taylor <Kirsten.Taylor@nzta.govt.nz>
Cc: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Darryl Walker <Darryl.Walker@nzta.govt.nz>
Subject: Min site visit info

Hi Brett, Kirsten

Please see the following visit info for the Ministerial site visit to Constellation Station on Tuesday 15 September. Points to note:

- We are keeping the visit to 10 people only. GM Wally Thomas will attend for AT.
- Alliance s9(2)(a) will lead the intro/walkthrough of the platforms
- Minister's office are inviting media themselves
- 5 x parking spots are booked in the drop off zone. We can meet there at 9.45am.

Rachel will also send you through some info for the Puhoi section.

Please let me know if you need anything further.

Thanks,
Keelin

Keelin Flynn / Principal Advisor
Engagement and Partnerships
DDI +s9(2)(a)
E keelin.flynn@nzta.govt.nz / w nzta.govt.nz
Waka Kotahi NZ Transport Agency



From: s9(2)(a)
To: [Rachel Herron](#); s9(2)(a)
Subject: Re: Notes/actions from our meeting
Date: Saturday, 5 September 2020 10:53:27 AM
Attachments: [Comms and engagement actions - 030920.docx](#)

would help if I attached!

s9(2)(a)

NX2 Northern Express Group
45 Wyllie Road, Warkworth

s9(2)(a)

From: s9(2)(a)

Sent: Friday, September 4, 2020 12:05 PM

To: Rachel Herron (rachel.herron@nzta.govt.nz) <rachel.herron@nzta.govt.nz>; s9(2)(a)

Subject: Notes/actions from our meeting

Hi

some notes/actions from our last meeting - few follow ups for you Karsten when you are back in the office please

thanks s9(2)(a)

s9(2)(a)

NX2 Northern Express Group
45 Wyllie Road, Warkworth

s9(2)(a)

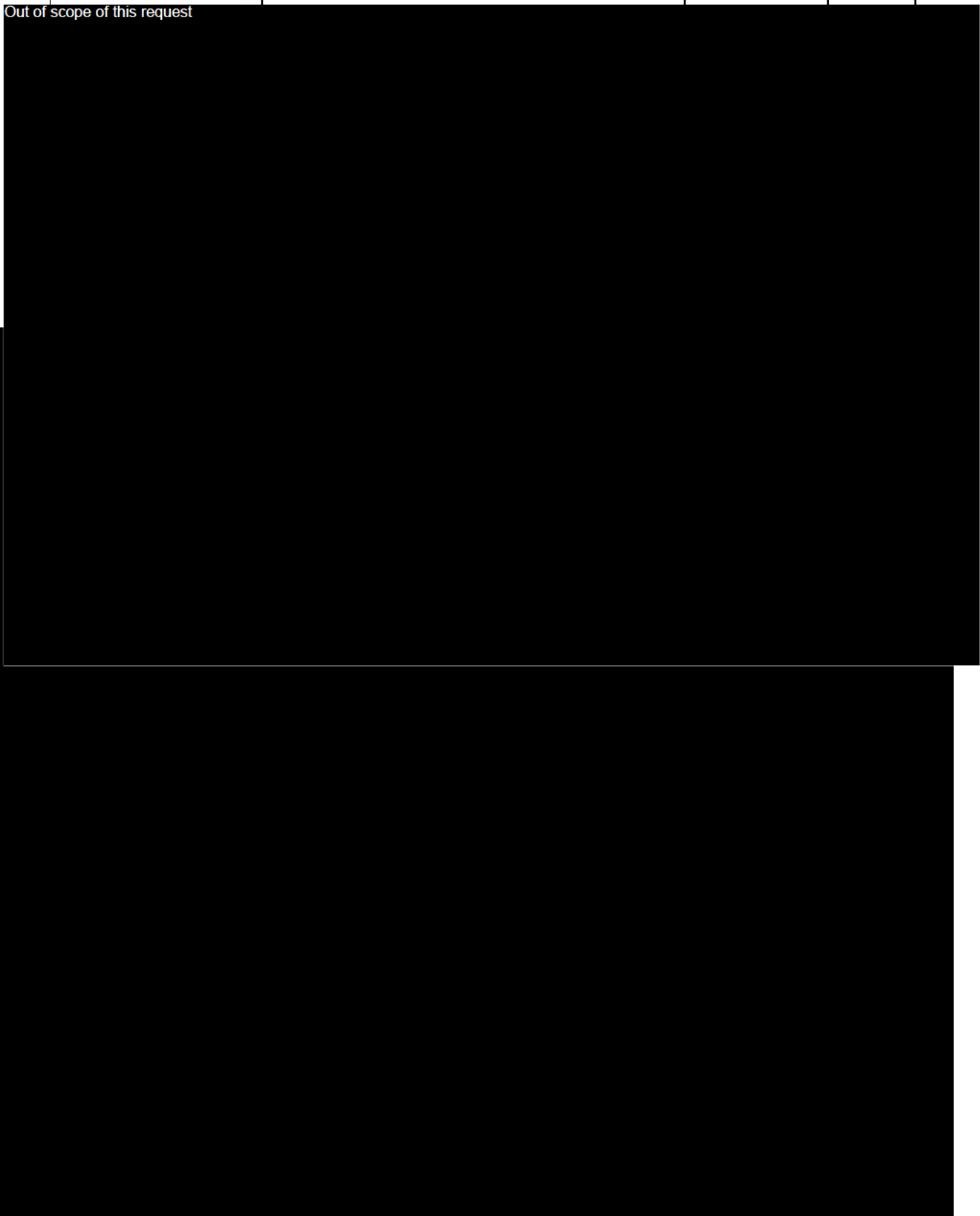
s9(2)(a)

s9(2)(a)

s9(2)(a)

Out of scope of this request

Out of scope of this request



From: [Rachel Herron](#)
To: s9(2)(a)
Cc:
Subject: RE: Visit to Constellation bus station and P2W
Date: Thursday, 3 September 2020 9:02:00 AM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)

Hi s9(2)(a)

Is there any update on this? Can you let me know if it is going to change asap as it needs to be finalised this afternoon.

Thanks
Rachel

From: Rachel Herron
Sent: Tuesday, 1 September 2020 12:17 PM

s9(2)(a)

Subject: RE: Visit to Constellation bus station and P2W

Hi s9(2)(a)

I have flagged that the run sheet may change depending on CJV's preference for a visit. Can you please make the required changes to the attached (in tracked changes) and send them through to me by midday on Thursday.

Thanks
Rachel

From: s9(2)(a)
Sent: Friday, 28 August 2020 4:35 PM
To: s9(2)(a)
Cc: s9(2)(a); Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Visit to Constellation bus station and P2W

Hi s9(2)(a)

I have suggested to s9(2)(a) that given his limited time, that he drive straight up to SAP9b and view the project Puhoi Viaduct and possibly stand on the new SIL roading section as per the recent media visit.

Alternatively Billing Road, as with a bit of work we could get him up to the northern abutment as there may be a concrete pour on at this time which might be good also.

I am waiting on a response from s9(2)(a) and will confirm their preference also as soon as possible.

Have a good weekend,

s9(2)(a)

s9(2)(a)

W. www.nx2group.com

cid:image001.png@01D2AF6E.792F92F0



From: s9(2)(a)
Sent: Friday, 28 August 2020 4:13 PM
To: Rachel Herron <rachel.herron@nzta.govt.nz>
Cc: s9(2)(a)
Subject: Re: Visit to Constellation bus station and P2W

Hi
Looks fine to me - very similar to our recent media visit
Theresa

s9(2)(a)

NX2 Northern Express Group
45 Wyllye Road, Warkworth

s9(2)(a)

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Friday, August 28, 2020 3:11 PM

s9(2)(a)

Subject: RE: Visit to Constellation bus station and P2W

Hi s9(2)(a)

Here is the draft run sheet for the visit.

I've taken this from the last media visit as we were originally going to view the Okahu viaduct

and I think that will be the best spot given the timing. Can you please let me know if SPV or CJV have any comments/suggestions by 4:30pm as I need to get this back by COB today.

Thanks
Rachel

From: Rachel Herron

Sent: Friday, 28 August 2020 9:52 AM

s9(2)(a)

Subject: FW: Visit to Constellation bus station and P2W

Hi all

I will catch up with Keelin this afternoon but can you also have a think about what we can offer for a visit.

Timing is quite tight as we will have to factor in travel between the two projects so it may be a another visit to Okahu.

Let me know if you have any suggestions/if we have anything interesting planned for the 15th that we can plan the visit around.

Thanks
Rachel

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Friday, 28 August 2020 9:33 AM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; Keelin Flynn <Keelin.Flynn@nzta.govt.nz>

Subject: Re: Visit to Constellation bus station and P2W

Good morning Rachel and Keelin,

I have just confirmed that the Minister has 10am to 12.30pm blocked off in his diary. Could you both work together to come up with an outline of the timing for the visits before the end of the day?

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI +s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand

From: s9(2)(a)
To: [Rachel Herron](mailto:Rachel.Herron@nzta.govt.nz)
Cc: s9(2)(a)
Subject: RE: Runsheet
Date: Thursday, 10 September 2020 4:33:27 PM
Attachments: [image001.png](#)
[image002.jpg](#)
[Puhoi to Warkworth fact sheet - September 2020 FT.docx](#)

Hi Rachel, a few small comments from me

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 10 September 2020 2:50 pm
To: s9(2)(a)
Subject: RE: Runsheet

No problem, thanks.
I've update the attached, any comments let me know.

Cheers
Rachel

From: s9(2)(a)
Sent: Thursday, 10 September 2020 2:31 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: s9(2)(a)
Subject: RE: Runsheet

Hi Rachel, I've had a chat to the team and I'm not sure we will get those updated figures today, so we may need to stick with the fact sheet as it is and just be clear they are from July (or add more than as you suggested)?

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 10 September 2020 12:18 pm
To: s9(2)(a)
Subject: RE: Runsheet

Hi s9(2)(a)

If the updated figures are proving difficult to source we can add "up to" or "more than" to the earlier figures. We will just have to make sure that the messaging is consistent on the day. If we are to update the fact sheet with the actual figures, I will need them today so let me know how you are going with this and we can make a call.

Thanks
Rachel

From: Rachel Herron
Sent: Wednesday, 9 September 2020 4:31 PM
To: s9(2)(a)
Subject: RE: Runsheet

s9(2)(a) – updated figures when you have them will be useful.

Here's the final run sheet for the visit for your info.

Brett and Darryl will be travelling to site from the NCI project so I would appreciate if you could make sure your reps are at the meeting point in plenty of time for the Minister and co arriving at 11:15am.

Cheers
Rachel

From: s9(2)(a) >
Sent: Wednesday, 9 September 2020 3:39 PM
To: s9(2)(a)
>
Subject: RE: Runsheet

Hi Rachel,

Just an update for you – I have left a voicemail and emailed our photographer but haven't heard back from him yet – he is possibly out on a job.

I've attached the fact sheet as it stands, however I'm just waiting on updated figures.

Cheers,

s9(2)(a)

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 9 September 2020 10:33 am
To: s9(2)(a)
>
Subject: RE: Runsheet

s9(2)(a) I've requested boot sizes from the visitors so I will let you know as soon as I have them.

Hard hats are good to go then. I will try to source the PPE vests but if not we will just use the branded ones, do they just have a small Fletcher/ACCIONA logo on the front? s9(2)(g)(i)

NCI are using their project photographer so I would rather the we use the P2Wk one. Waka Kotahi will cover the cost on this occasion, can you let me know a rough cost the photographer and book them in if they're available. If you'd rather I booked them directly then please pass on their contact details.

Thanks
Rachel

From: s9(2)(a)
Sent: Wednesday, 9 September 2020 10:05 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: s9(2)(a)
>
Subject: RE: Runsheet

Hi Rachel,

The project does not stock unbranded PPE vests and would need to purchase these specifically for this visit in the same way Waka Kotahi would, however we have a selection of unbranded hard hats. If you get stuck with arranging unbranded PPE vests directly please let me know as we would need to arrange a special order and for these to be couriered to site. CJV have a limited stock of boots, so if you could let us know shoes sizes we will accommodate what we can. The CJV/NX2 was not anticipating engaging the project photographer, as it was understood that this is something the TA would have already have arranged for both site visits. Please let me know if you have considered other arrangements otherwise we will have to book him in with some urgency.

s9(2)(a) will get back to your shortly with the updated fact sheet.

Best regards

s9(2)(a)

W. www.nx2group.com



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Sent: Tuesday, 8 September 2020 3:28 PM

To: s9(2)(a)

s9(2)(a)

Subject: RE: Runsheet

s9(2)(a)

We have capped the visit at 10 people max (excluding project team) so the attendees will likely be as below (plus the appropriate CJV staff):

Visitors

1. Brett Gliddon
2. Darryl Walker
3. s9(2)(a)
4. Minister
5. Minister +1
6. Media
7. Media
8. Media
9. Media
10. Media

Site based guests

1. s9(2)(a)
2. Photographer – can you provide?
3. Jon Patman
4. Rachel Herron
5. s9(2)(a)
6. s9(2)(a)
7. s9(2)(a)
8. s9(2)(a)
9. s9(2)(a)

The Minister and their staff member will likely car pool together and we will need a space reserved for the minister. Darryl and Brett will likely travel together and then it will just be s9(2)(a) media for parking. Last time we did have a few people show up without appropriate footwear and it is likely that this will happen again so I have asked for shoe sizes, does the project have some spare boots/gumboots that we could have to hand in case they do not bring the appropriate footwear?

Can someone please organise PPE for the visitors to be at the visit location, this PPE should not have branding on it. Can you please let me know if the hard hats and PPE vests have Fletcher/ACCIONA logos on them? And if so, how big is it/can we remove it? Vehicle branding is fine.

We will also need to have some hand sanitizer available to visitors and a QR code so they can record their visit. Can you please let me know if there are any COVID-19 site requirements I should be aware of/need to tell the visitors.

Will the project photographer be available to take some photos of the visit? It would be best to use your photographer as he has already been inducted into the site and knows the project. Please let me know if he/she is not available.

One final thing, can you please have a look at the last fact sheet we used for the media visit the other month and update it. I think s9(2)(a) also spotted an error in the last one so if we could correct that and add any new/interesting facts.

Give me a call/email if you would like to talk about any of the above.

Many thanks
Rachel

From: s9(2)(a)
Sent: Thursday, 3 September 2020 1:56 PM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: s9(2)(a)
Subject: RE: Runsheet

Thanks Rachel, if you could keep us posted on numbers that would be great. Do you know yet if the group will be car-pooling or coming in their own vehicles?

Thanks,

s9(2)(a)

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 3 September 2020 12:43 pm
To: s9(2)(a)
Subject: RE: Runsheet

s9(2)(a), looks good.

From: s9(2)(a)
Sent: Thursday, 3 September 2020 11:49 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Cc: s9(2)(a)
Subject: Runsheet

Hi Rachel,

Please find attached the runsheet with tracked changes as requested.

There is currently a crane operating at Puhoi which is scheduled to be very close to the northern abutment at the time of the visit (marked below) and potentially will be performing lifts – this would provide some nice activity. The abutment is also nice and accessible as cars can drive right up to it.

A picture containing outdoor, grass, transport, mountain? ? Description automatically generated

Thanks,

s9(2)(a)

s9(2)(a)

W. www.nx2group.com

A. 45 Wylie Road, Warkworth 0981 P. P.O. Box 690, Warkworth 0941



From: [Rachel Herron](#)
To: s9(2)(a)
Subject: RE: Event next Tuesday
Date: Thursday, 10 September 2020 10:13:00 AM
Attachments: [image001.png](#)

All good, thanks s9(2)(a) We used to have someone in the project team who had a camera and would photograph events. I can't remember his name but wonder if he would be available/ still works on the project? s9(2)(a) do you recall or am I making that up?

From: s9(2)(a)
Sent: Thursday, 10 September 2020 10:11 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>; s9(2)(a)
s9(2)(a)
Subject: FW: Event next Tuesday

Hi both,

Just an FYI on the photographer – s9(2)(a) in Kerikeri so will not be able to attend, however he has recommended s9(2)(a) has attended similar events including a recent evening visit with Minister Twyford and NZTA to a roading project near the airport

s9(2)(a) is going to send through a cost estimate.

Thanks,

s9(2)(a)

From: s9(2)(a)
Sent: Thursday, 10 September 2020 10:08 am
To: s9(2)(a)
Subject: Event next Tuesday

Hi s9(2)(a)

Nice to chat just now.

As discussed, the event will be held next Tuesday at the Puhoi Viaduct. We expect the minister to be on site at some point between 11 and 12.30 with a group of media and NZTA staff.

I will talk with NZTA and gather together a shot list, if you could please send through a cost estimate?

Thanks,

s9(2)(a)

s9(2)(a)

W. www.nx2group.com

A. 45 Wyllie Road, Warkworth 0981 P. P.O. Box 690, Warkworth 0941



From: [Ode Baganantha](#)
To: [Bronwyn Presland](#)
Cc: [Official Correspondence](#)
Subject: BRI-2027 RE: Briefing support request for the Constellation Bus Station site visit and Puhoi to Warkworth site visit briefings
Date: Tuesday, 8 September 2020 1:38:57 PM
Attachments: [BRI-2027 Puhoi to Warkworth Project - Site Visit.docx](#)
[Ministerial Request \(BRI - Briefing\) Ref number BRI-2027 has been assigned to you.msg](#)
[image001.png](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)

Hi Bronwyn

The Puhoi briefing is now ready.

Cheers

Ode

Ode Baganantha / Ministerial Advisor

Ministerial Services

Te Waka Kotuia Engagement and Partnerships

s9(2)(a)

E ode.baganantha@nzta.govt.nz / **w** nzta.govt.nz

Waka Kotahi NZ Transport Agency

National Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand

cid:image001.png@01D63E64.3D615910



From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Monday, 7 September 2020 10:01 AM

To: Official Correspondence <Official.Correspondence@nzta.govt.nz>

Subject: Briefing support request for the Constellation Bus Station site visit and Puhoi to Warkworth site visit briefings

Kia ora,

Could someone in your team please help me tidy up the attached briefings?

They are due to Minister Twyford's Office on/before 5:00pm Tuesday 8 September along with a number of other documents so please return them to me so that I can bundle and send them together with other documents.

- The Constellation Bus Station briefing has already been signed off by: Steve Mutton, Andy Thackwray, Connie Rowe, Jon Patman and Mark McKenzie.
- The Puhoi to Warkworth briefing has already been signed off by: Steve Mutton, Andy Thackwray, Simon Paton, Connie Rowe and Steve Collett.

Nga mihi,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

DDI ^{s9(2)(a)} [REDACTED]

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: [Official Correspondence](#)
To: [Ode Baganantha](#)
Cc: [Leisa Coley](#); [James Sorensen](#); [Official Correspondence](#); [Ode Baganantha](#)
Subject: Ministerial Request (BRI - Briefing) Ref number BRI-2027 has been assigned to you
Date: Monday, 7 September 2020 4:01:04 PM

Hi Ode Baganantha

This is a automated email from the Ministerials Coordination team. The following task has been assigned to you to action.

Summary of the Request

- Reference Number: BRI-2027
- Type of Request: BRI - Briefing
- From: Hon Phil Twyford
- Current Status: Allocated
- Subject: Puhoi to Warkworth site visit
- Subtask:
- Infohub Link: [Open](#)
- Draft Due Date: 2020-09-08
- Advisor: Ode Baganantha

[View the request](#)

From: [Rachel Herron](#)
To: [Bronwyn Presland](#)
Subject: RE: Event briefing
Date: Thursday, 3 September 2020 3:11:10 PM
Attachments: [Event template - BRIEFING P2Wk .docx](#)
[Project Site Visit - RUN SHEET V2.docx](#)
[Puhoi 2 WW media visit September 2020.xlsx](#)
[image002.jpg](#)
[image004.jpg](#)
[image006.jpg](#)
[image008.jpg](#)

Hi Bronwyn

The attached briefing and run sheet has been approved at Tier 4. Please note the meeting point for the Puhoi visit has changed and we will now be going to the Puhoi viaduct.

I believe Brett Gliddon is attending both visits and at this stage Steve Mutton is tentative for the Puhoi visit. Will you send it on to both of them for review?

Thanks
Rachel

From: Rachel Herron
Sent: Thursday, 3 September 2020 12:51 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: RE: Event briefing

Hi Bronwyn

The Puhoi briefing is with Mark McKenzie for Tier 4 sign off.
Will send it back to you as soon as I get it back from him.

Thanks
Rachel

From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 4:12 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: Re: Event briefing

Thanks Bronwyn. Will do. Getting there so should have it to you tomorrow.

Thanks
Rach

Get [Outlook for iOS](#)

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, September 2, 2020 4:05 PM
To: Rachel Herron
Subject: RE: Event briefing

Hi Rachel,

The briefing looks good to me. It will need to go through a number of people before it goes to the Minister's office so please let me know when your manager and the project manager sign off I can take it from there.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

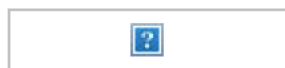
DDI -s9(2)(a)

E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

Waka Kotahi NZ Transport Agency

Chews Lane Office / 50 Victoria Street

Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Sent: Wednesday, 2 September 2020 3:30 PM

To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Subject: RE: Event briefing

Thanks. If you could let me know once you've had a look and I'll let my manager know before she approves the briefing.

Warm regards

Rachel

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Wednesday, 2 September 2020 3:16 PM

To: Rachel Herron <Rachel.Herron@nzta.govt.nz>

Subject: Re: Event briefing

No worries. Will get Richard to look this over before it goes anywhere as well

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships

M s9(2)(a)

E Bronwyn.presland@nzta.govt.nz / W nzta.govt.nz

On 2/09/2020, at 3:06 PM, Rachel Herron <Rachel.Herron@nzta.govt.nz> wrote:

Hi Bronwyn

My briefing is making its way through approvals but I just want to check something with you as you see all the event briefings. I have gone into quite a bit of detail around other matters and wondered if this is consistent with other briefings. I just want to make sure the minister is aware of certain issues on the project but keen to get a steer from you on this before it is finalised.

Would you mind taking a look?

Thanks
Rachel

Rachel Herron

Communications & Stakeholder Advisor

Te Waka Kotuia Engagement and Partnerships

M +s9(2)(a)

E Rachel.herron@nzta.govt.nz / w nzta.govt.nz

<image001.jpg>

[<image002.jpg>](#)

[<image003.jpg>](#)

[<image004.jpg>](#)

[<image005.jpg>](#)

<Event template - BRIEFING P2Wk.docx>

From: [Rachel Herron](#)
To: [Bronwyn Presland](#)
Subject: RE: Minister's Breifing - P2Wk site visit
Date: Friday, 11 September 2020 10:53:56 AM
Attachments: [image005.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)

Great, thanks Bronwyn.

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Friday, 11 September 2020 10:52 AM
To: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Subject: RE: Minister's Breifing - P2Wk site visit

Kia ora Rachel,

All the docs are attached. They were signed off by Andy and Steve Mutton. The briefing documents were also tidied by the Ministerial Services team.

Nga mihi nui

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI +s9(2)(a) [REDACTED]
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Rachel Herron <Rachel.Herron@nzta.govt.nz>
Sent: Thursday, 10 September 2020 12:38 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Subject: Minister's Breifing - P2Wk site visit

Hi Bronwyn

Can you please send me a copy of the final minister's briefing for the puhoi site visit. Do you know who has reviewed/approved following Andy Thackway Tier 3 sign off?

Thanks
Rachel

From: [Steve Mutton](#)
To: [Bronwyn Presland](#)
Cc: [Natasha Claremont](#)
Subject: Re: Site visits taking place in Auckland, Rotorua, Tauranga and the Waikato
Date: Wednesday, 2 September 2020 8:43:04 PM
Attachments: [image005.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)
[image009.jpg](#)
[image010.jpg](#)
[image011.jpg](#)
[image012.jpg](#)

Ok. Will leave it with Brett.

From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>
Sent: Wednesday, September 2, 2020 8:41:17 PM
To: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>
Subject: RE: Site visits taking place in Auckland, Rotorua, Tauranga and the Waikato

Hi Steve,

It would be good to have a reasonably senior staff member at each Ministerial event. However I have already sorted this for the ones in your area. However you are welcome to attend as well so let me know if you would like to attend any.

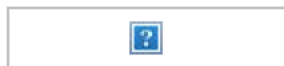
Brett Gliddon will attend the NCI and Puhoi to Warkworth site visits.

Out of scope of this request

Tomorrow's event has already been sorted.

Cheers,

Bronwyn Presland / Manager, Official Events
Engagement & Partnerships Group
DDI + [s9\(2\)\(a\)](#)
E bronwyn.presland@nzta.govt.nz / W nzta.govt.nz
Waka Kotahi NZ Transport Agency
Chews Lane Office / 50 Victoria Street
Private Bag 6995, Wellington 6141, New Zealand



From: Steve Mutton <Steve.Mutton@nzta.govt.nz>
Sent: Wednesday, 2 September 2020 12:01 PM
To: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>

Subject: RE: Site visits taking place in Auckland, Rotorua, Tauranga and the Waikato

Thanks Bronwyn

Out of scope of this request

Is there an expectation that I will be joining the Minister on these visits?

Steve

Steve Mutton / Director Regional Relationships, Upper North Island
Engagement & Partnerships
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From: Bronwyn Presland <Bronwyn.Presland@nzta.govt.nz>

Sent: Wednesday, 2 September 2020 11:01 AM

To: Steve Mutton <Steve.Mutton@nzta.govt.nz>

Cc: Natasha Claremont <Natasha.Claremont@nzta.govt.nz>

Subject: Site visits taking place in Auckland, Rotorua, Tauranga and the Waikato

Hi Steve,

In the last three days I have had requests for more than 10 site visits, to make sure that everyone that should know about them does I have listed the ones in your area below.

Out of scope of this request

- 15 September- Northern Corridor Improvements (constellation bus station)- Minister Twyford
- 15 September- Puhoi to Warkworth- Minister Twyford

Out of scope of this request

Apologies for doing things this way usually I deal with events/visit requests one at a time however as there are so many with quick turn around needed I am combining notification.

Cheers,

Bronwyn Presland / Manager, Official Events

Engagement & Partnerships Group

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