

NZTA Board meeting, Thursday 25 July 2019

25/07/2019 08:30 AM - 05:00 PM New Zealand



Agenda Topic	Presenter	Time	Page
1. Board and Chief Executive Only Session		08:30 AM-09:00 AM	
2. Introduction and governance matters		09:00 AM-09:45 AM	4
2.1 Apologies	Brian Roche		
2.2 Confirmation and overview of the agenda	Brian Roche		
2.3 Register of Interests - Board Members	Brian Roche		4
2.4 Register of Interests - Executive Leadership Team Members	Brian Roche		11
2.5 Draft Minutes of the 17 June 2019 Board meeting and Ratification of Decisions by Circulation	Brian Roche		14
2.6 Governance matters	Brian Roche		62
2.7 Investment and Operations (I&O) Board Committee Report: 24 July 2019 I&O Board Committee meeting	Brian Roche		
2.8 Progress on actions requested at previous meetings	Brian Roche		64
3. Road Safety, Health, Safety and Wellness & Environment matters		09:45 AM-10:15 AM	83
3.1 Road Safety, Health, Safety and Wellness & Environment Update	Greg Lazzaro		83
3.1.1 Attachment 1 - Our People Dashboard May 2019			87
3.1.2 Attachment 2 - Our Contractor Dashboard May 2019			88
3.1.3 Attachment 3 - NZTA Monthly Road Fatality Summary			89
4. Chief Executive's Report		10:15 AM-11:30 AM	94

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Agenda Topic	Presenter	Time	Page
4.1 Chief Executive's Report Attendees: Brett Gliddon, Howard Cattermole	Mark Ratcliffe		94
5. Regulatory matters		11:30 AM-12:10 PM	135
5.1 Paying the Costs of Rectification Activities following Revocation of Vehicle Certifiers or Driver Licence Course Providers	Kane Patena		135
5.2 Review of Conflicts of Interest Policy for Vehicle Inspecting Organisations: Consultation and further Policy development	Jenny Chetwynd		139
6. Assessing progress against strategy and plans		12:10 PM-12:30 PM	147
6.1 Financial Performance and National Land Transport Fund Summary for the eleven months ended 31 May 2019	Howard Cattermole		147
Lunch		12:30 PM-01:00 PM	
7. Quality assurance of key organisational systems, policies and processes		01:00 PM-01:30 PM	159
7.1 Internal Policy Project	Giles Southwell		159
8. Setting sector and organisational direction		01:30 PM-02:30 PM	181
8.1 NZ Transport Agency Property Infrastructure Portfolio – Risk Review and Next Steps	Giles Southwell		181
8.2 Future of Rail Review Update Attendees: Ministry of Transport representatives	Jenny Chetwynd		185
9. Significant planning, investment and operational matters		02:30 PM-04:00 PM	197
9.1 Let's Get Wellington Moving (LGWM) Attendees: Wellington City Council representatives	Brett Gliddon		197
9.2 Wellington Regional Transport Resilience – Programme Business Case	Brett Gliddon		204
9.3 Transmission Gully - Update	Brett Gliddon		207
9.4 Tolling Transmission Gully – Background history and Board options	Charles Ronaldson		209
9.5 City Centre to Mangere Light Rail - Outcome and Process	Carl Devlin		221

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9.5.2 Attachment 2 - Governance Arrangements			228
9.5.3 Attachment 3 - Work Plan			229
9.5.4 Attachment 4 - Procurement Note			230
10. General business		04:00 PM-04:20 PM	231
10.1 Draft agendas for 12 August 2019 Audit, Risk and Assurance Board Committee meeting and 23 August 2019 Board meeting	Brian Roche		231
10.2 Schedule of Board correspondence and requests for Board documents			238
10.2.1 Attachment 1 - Schedule of Correspondence and Requests			239
10.3 General business Attendees: Chris Lokum	Brian Roche		
11. Board Only Session			
12. Additional Information (located in Resource Centre in Diligent Boards)			

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NZTA Board Meeting, Friday 23 August 2019

23/08/2019 08:30 AM - 02:00 PM New Zealand



Friday, August 23, 2019

Agenda Topic	Presenter	Time	Page
1. Board and Chief Executive Only Session		08:30 AM-08:50 AM	
2. Introduction and governance matters	Brian Roche	08:50 AM-09:15 AM	4
2.1 Apologies			
2.2 Confirmation and overview of the agenda			
2.3 Register of Interests - Board Members			4
2.4 Register of Interests - Executive Leadership Team Members			11
2.5 Draft Minutes of the 25 July 2019 Board meeting and Ratification of Decisions by Circulation			14
2.6 Audit, Risk and Assurance (ARA) Board Committee Report: 12 August 2019 ARA Board Committee meeting			
2.7 Investment and Operations (I&O) Board Committee Report: Draft Minutes of 17 May 2019 I&O Board Committee meeting			74
2.8 Progress on actions requested at previous meetings			82
3. Road Safety, Health, Safety and Wellness & Environment matters	Greg Lazzaro	09:15 AM-09:45 AM	100
3.1 Road Safety, Health, Safety and Wellness & Environment Update	Greg Lazzaro		100
3.2 Road Safety Partnership Programme 2019-2021– Consultation feedback and Recommendation for approval	Greg Lazzaro		109
4. Chief Executive's Report	Mark Ratcliffe	09:45 AM-10:30 AM	167

4.1	Chief Executive's Report	Mark Ratcliffe	167
	Attendees: Howard Cattermole, Brett Gliddon		
5.	Regulatory matters		10:30 AM-10:50 AM 279
5.1	Regulatory 'Back to Basics'	Kane Patena	279
6.	Assessing progress against strategy and plans		10:50 AM-11:15 AM 291
6.1	Draft 2018/19 Financial Results and Revised National Land Transport Programme Funding Allocation	Howard Cattermole	291
6.2	2018/19 Year-End Unaudited Performance Report	Mark Ratcliffe	319
7.	Significant planning, investment and operational matters		11:15 AM-12:30 PM 360
7.1	Northern Corridor Improvements – Forecast Update and Price Level Adjustment	Brett Gliddon	360
7.2	Approval of Auckland Transport's Eastern Busway Procurement Strategy	Brett Gliddon	364
7.3	Auckland Park and Ride Programme Business Case	Brett Gliddon	369
7.4	Waikato Expressway Price Level Adjustments and Update	Brett Gliddon	374
7.5	Hamilton to Auckland Passenger Rail Start Up Service – Implementation Funding	Brett Gliddon	387
7.6	Technology Business Cases	Charles Ronaldson	395
7.7	Delegations to the Board Chair		402
	Lunch		12:30 PM-01:00 PM
8.	General business		01:00 PM-01:30 PM 405
8.1	Draft agendas for 17 September 2019 Audit, Risk and Assurance Board Committee meeting and 20 September 2019 Investment and Operations Board Committee and Board meetings	Brian Roche	405
8.2	Schedule of Board correspondence		412
8.3	General business	Brian Roche	

9. Board Only Session

01:30 PM-02:30 PM

10. Additional or Supporting Information
(connected to Agenda items, but located in
Resource Centre in Diligent Boards)

10.1 Auckland Light Rail Process Guidance
(August 2019) (connected to Agenda item
4.1)

Board membership: Sir Brian Roche (Chair), Nick Rogers, Leo Lonergan, Vanessa van Uden, Mark Darrow, David Smol and Sheridan Broadbent

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NZTA Board Meeting, Friday 20 September

20/09/2019 08:30 AM - 12:00 PM New Zealand



Friday, September 20, 2019

Agenda Topic	Presenter	Time	Page
1. Board and Chief Executive Only Session		08:30 AM-08:50 AM	
2. Introduction and governance matters		08:50 AM-09:05 AM	3
2.1 Apologies	Brian Roche		
2.2 Confirmation and overview of the agenda			
2.3 Register of Interests - Board Members			3
2.4 Register of Interests - Executive Leadership Team Members	Brian Roche		10
2.5 Draft Minutes of the 23 August 2019 Board meeting and Ratification of Decisions by Circulation			13
2.6 Audit, Risk and Assurance (ARA) Board Committee Report: 17 September 2019 ARA Board Committee meeting			
2.7 Progress on actions requested at previous meetings			53
3. Chief Executive's Report		09:05 AM-09:25 AM	
3.1 Chief Executive's Report	Mark Ratcliffe		
4. Confirming service and financial performance targets		09:25 AM-09:55 AM	61
4.1 Annual Reports for the NZ Transport Agency and National Land Transport Fund for the year ended 30 June 2019	Howard Cattermole		61
4.1.1 Attachment One - 2018-29 Measures that did not meet target			66

4.1.2	Attachment Two - Representation letter - NZ Transport Agency from Board 2018-19		73
4.1.3	Attachment Three - Representation letter - NZ Transport Agency Management to Board 2018- 19		77
4.1.4	Attachment Four - Board letter - Scrutiny Principle		81
4.1.5	Attachment Five - Management letter - Scrutiny Principle		83
4.1.6	Attachment Six - Representation letter - NLTF from Board 2018-19		85
4.1.7	Attachment Seven - Representation letter - NLTF Management letter to Board 2018-19		89
4.1.8	Attachment Eight - Director's Checklist		93
5.	General business	09:55 AM-10:10 AM	94
5.1	Draft agenda for 10 October 2019 Board meeting	Brian Roche	94
5.2	General business	Brian Roche	
6.	Board Only Session		
7.	Additional or Supporting Information (connected to Agenda items, but located in Resource Centre in Diligent Boards)		
7.1	Road Safety, Health , Safety and Wellness Update - September 2019 (located in Resource Centre)		
	Annual Report		98

NZ Transport Agency Board Meeting- 31 October 2019



- NZ Transport Agency Boardroom, Level 2, 50 Victoria Street, Wellington
- Sir Brian Roche (Board Chair), David Smol, Victoria Carter, Catherine Taylor, Ken Rintoul, Patrick Reynolds, Cassandra Crowley

31/10/2019 09:30 AM - 03:30 PM

Thursday, October 31, 2019

Agenda Topic	Presenter	Time	Page
Agenda			1
1. Board and Chief Executive only session		09:30 AM-10:00 AM	
2. Introduction and governance matters		10:00 AM-10:30 AM	4
2.1 Apologies	Brian Roche		
2.2 Confirmation and overview of the agenda	Brian Roche		4
2.3 Register of Interests – Board members	Brian Roche		7
2.4 Register of Interests – Executive Leadership Team Members	Brian Roche		14
2.5 Draft Minutes of the 20 September 2019 Board meeting	Brian Roche		17
2.6 Draft Minutes of the 17 September 2019 ARA Board Committee meeting	Brian Roche		22
2.7 Progress on actions requested at previous meetings	Brian Roche		31
3. Chief Executive's Report		10:30 AM-11:00 AM	34
3.1 Chief Executive's Report	Mark Ratcliffe		34
4. Regular Reporting		11:00 AM-01:00 PM	49
4.1 Health, Safety, Wellness & Road Safety Update	Greg Lazzaro		49

4.1.1	Attachment One		54
	Our People		
4.1.2	Attachment Two		55
	Our Contractor Dashboard		
4.1.3	Attachment Three		56
	Safe System summary of road deaths infographic		
4.2	Transport Services Report	Brett Gliddon	57
4.3	Financial Progress Report for three months ended 30 September 2019	Nick Woodward	82
	Attendees: Nick Woodward, Howard Cattermole		
4.3.1	Attachment One		87
4.4	Quarter 1 Report	Nick Woodward & Nic Dalton	95
4.4.1	Attachment One		98
4.4.2	Attachment Two		134
4.4.3	Attachment Three		137
5.	Decision Papers	01:00 PM-02:30 PM	147
5.1	NZ Transport Agency Infrastructure Procurement Strategy	Nick Woodward	147
	Attendees: Nick Woodward, Tara McMillan		
5.2	Auckland Harbour Bridge Shared Path and Sea Path Joint Procurement Strategy	Brett Gliddon	152
5.2.1	Attachment One		159
5.2.2	Attachment Two		187
5.3	State Highway 16/18 Improvements, Auckland	Brett Gliddon	188
5.4	Light Rail	Carl Devlin	195
	Attendees: Brett Gliddon		
5.4.1	Attachment One		201
5.4.2	Attachment Two		225
6.	Information Papers	02:30 PM-02:45 PM	228
6.1	Technology Risk Update	Giles Southwell	228
7.	General Business	02:45 PM-03:00 PM	234

7.1 [Draft Agenda for 27 November 2019 Board meeting](#) Brian Roche 234

7.2 [Schedule of Board correspondence and requests for Board documents](#) Mark Ratcliffe 238

8. Board only session 03:00 PM-03:30 PM

9. Additional or supporting information

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NZ Transport Agency Board Meeting- 27 November 2019



27/11/2019 09:00 AM - 03:30 PM

Wednesday, November 27, 2019

Agenda Topic	Presenter	Time	Page
1. Stakeholder		09:00 AM-10:00 AM	
1.1 Minister of Transport			
Morning Team		10:00 AM-10:30 AM	
2. Board and Chief Executive only session		10:30 AM-10:45 AM	
3. Introduction and governance matters		10:45 AM-11:00 AM	4
3.1 Apologies			
3.2 Confirmation and overview of the agenda			
3.3 Register of Interests – Board members			4
3.4 Register of Interests – Executive Leadership Team Members			11
3.5 Draft Minutes of the 31 October 2019 Board meeting			14
3.6 Progress on actions requested at previous meetings			
4. Chief Executive's Report		11:00 AM-11:15 AM	31
4.1 Chief Executive's Report	Mark Ratcliffe		31
5. Regular Reporting		11:15 AM-11:45 AM	45
5.1 Health, Safety, Wellness and Road Safety Update	Greg Lazzaro		45
5.1.1 Attachment One - Our People Dashboard			48

5.1.2	Attachment Two - Our Contractors Dashboard		49
5.1.3	Attachment Three - Safe System summary of road deaths infographic		50
5.2	Regulatory Services Report	Kane Patena	51
5.3	Monthly financial update	Nick Woodward	59
5.3.1	Attachment One - October Finance Monthly Report		64
6.	Decision Papers	11:45 AM-02:00 PM	71
6.1	Kaikoura District Council's November 2016 Earthquake Recovery Programme: Clarence Valley Access Project	Brett Gliddon	71
6.1.1	Attachment One - Location Map		76
6.1.2	Attachment Two - Impact Area		77
6.2	North West Rapid Transit (State Highway 16) – Next steps	Brett Gliddon	78
6.2.1	Attachment One - Future Strategic Public Transport Network		82
6.2.2	Attachment Two - Short Term Improvements		83
6.3	Auckland Transport Road Safety Programme Business Case	Brett Gliddon	84
6.4	Peka Peka to Otaki Expressway (PP2O) Funding Allocation Increase	Brett Gliddon	88
6.4.1	Attachment One - Project Plan		92
6.5	At Risk Remuneration Policy Review	Chris Lokum	94
6.5.1	Attachment One - At Risk Scheme Rules		99
6.6	Funding and Fees Review: Consideration of draft Cost Recovery Policy	Kane Patena	103
6.6.1	Attachment One - Draft Cost Recovery Policy		111

6.7	Board Code of Conduct, Charter and Board Committee Terms of Reference	Sir Brian Roche	123
6.7.1	6.7.1 - Attachment One - Draft Board Code Conduct		125
6.7.2	6.7.2 - Attachment Two - Draft Board Charter		128
6.7.3	6.7.3 - Attachment Three - Draft Board Committee Terms of Reference		136
7.	Information Papers	02:00 PM-03:00 PM	145
7.1	Audit and Risk Update	Nick Woodward	145
7.1.1	Attachment One - Internal Audit Plan		148
7.1.2	Attachment Two - Transport Agency key risks		150
7.2	Arataki – Our Plan for the Land Transport System	Brett Gliddon	151
7.2.1	Attachment One - How Arataki leads investment and business strategy		156
7.2.2	Attachment Two - Strategic Approach to Arataki		157
7.2.3	Attachment Three - Arataki's role in relation to planning and investment processes		158
7.3	Agency's Response to Stakeholder Survey	Leigh Pearson	159
8.	General Business		163
8.1	Draft Agenda for 18 December 2019 Board meeting		163
9.	Additional or supporting information		

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NZ Transport Agency Board Meeting - 18 December 2019



18/12/2019 10:00 AM - 12:00 PM

Wednesday, December 18, 2019

Agenda Topic	Presenter	Time	Page
1. Board and Chief Executive only session	Mark Ratcliffe		
2. Introduction and governance matters		10:00 AM-10:05 AM	2
2.1 Registers of Interests			2
2.2 Draft Minutes of 27 November 2019 Board meeting			12
3. Chief Executive's Report (verbal update)		10:05 AM-10:15 AM	
4. Regular Reporting		10:15 AM-10:35 AM	30
4.1 Health, Safety, Wellness & Road Safety Update	Inform only		30
4.2 Security Update	Inform only		37
4.3 Financial Forecast Operational Expenditure 2019/20	Nick Woodward		41
5. Decision Papers			58
5.1 Auckland Transport Rail Procurement Strategy	Nick Woodward	10:35 AM-10:45 AM	58
5.2 Auckland Harbour Bridge Walking and Cycling Single Stage Business Case	Brett Gliddon	10:45 AM-11:00 AM	64
5.3 Whangarei City Transportation Network Strategy Programme Business Case	Brett Gliddon	11:00 AM-11:15 AM	75
5.4 Transmission Gully Settlement Approval	Brett Gliddon	11:15 AM-11:30 AM	79

BOARD AGENDA

Meeting	24 February 2020, 9.00am – 1.30pm
Location	NZ Transport Agency Boardroom, Level 2, 50 Victoria Street, Wellington
Apologies	None
External attendees	Mark Ratcliffe

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and governance matters					
1	Apologies	Chair		9.00am	5
2	Minutes & Actions	Chair			
3	Interests Register	Chair			
4	Board and Chief Executive only session	Chair	Mark Ratcliffe	9.05am	10
Chief Executive's Report					
5	CE Report	Nicole Rosie Mark Ratcliffe		9.15am	30
Technology & People					
6	Revitalisation Programme Update	Giles Southwell	Craig Reid Yogesh Anand	9.45am	15
7	MoT Review of People Capability	Chris Lokum	Louise Harris	10.00am	15
BREAK				10.15am	10
Safety, Health & Environment					
8	Safety, Health & Environment Update	Greg Lazzaro	Paula McArthur	10.25am	15
Strategy, Performance & Reporting					
9	Risk & Assurance Committee Report Back	R&AC Chair		10.40am	15
10	Financial Performance & NLTP Fund Summary (6 months to 31 December)	Nick Woodward	Howard Cattermole	10.55am	5
11	Regulatory Finances Update	Kane Patena Nick Woodward	Howard Cattermole	11.00am	15
12	Transport Services Report	Brett Gliddon		11.15am	15
Investment					
13	Investment & Delivery Committee Report Back	I&DC Chair		11.30am	5
14	NZ Upgrade Programme	Brett Gliddon		11.35am	10
15	Auckland Light Rail Update	Carl Devlin	Lucy Riddiford	11.45am	15
LUNCH				12.00pm	30
16	Puhoi to Warkworth Settlement	Brett Gliddon		12.30pm	15

No.	Item	Sponsor	Attendees	Timing	Mins
17	National Ticketing Project	Nicole Rosie Mark Ratcliffe	Charles Ronaldson	12.45pm	20
General Business					
18	Board Correspondence	Nick Woodward		1.05pm	5
19	General Business	Chair		1.10pm	20
	MEETING CLOSE			1.30pm	

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BOARD AGENDA

Meeting	19 March 2020, 9.00am – 3.30pm
Location	Waka Kotahi NZ Transport Agency Boardroom, Level 2, 50 Victoria Street, Wellington
Apologies	None
External attendees	Associate Minister of Transport Hon Julie Anne Genter, PwC

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and governance matters					
1	Apologies	Chair		9.00am	5
2	Minutes & Actions	Chair			
3	Interests Register	Chair			
4	Board and Chief Executive only session	Chair		9.05am	5
Strategy & Performance					
5	CE Report & COVID-19 Update	Nicole Rosie		9.10am	30
6	Board Consultation on Draft GPS	Robyn Fisher	Brigit Stephenson Kevin Wright	9.40am	10
7	SPE 2020/21 Considerations	Nick Woodward	Howard Cattermole	9.50am	10
8	Associate Minister of Transport	Hon Julie Anne Genter		10.00am	30
	BREAK			10.30 am	10
People & Regulatory					
9	People & Culture Committee Report Back	P&CC Chair	Chris Lokum	10.40am	5
10	Regulatory Committee Report Back	RC Chair	Kane Patena	10.45am	5
Safety, Health & Environment					
11	Safety, Health & Environment Update	Greg Lazzaro	Paula McArthur	10.50am	10
Financial					
12	Financial Performance & NLTF Summary	Nick Woodward	Howard Cattermole	11.00am	10
13	SuperGold Card Scheme Funding Shortfall	Nick Woodward	Howard Cattermole	11.10am	10
14	(Item deferred to April meeting)			11.20am	10
Investment					
15	Transport Services Update	Brett Gliddon		11.30am	10
16	SH4 Reinstatement Indicative Business Case	Brett Gliddon	Robyn Elston	11.40am	10
17	Tolling Policy & Criteria	Brett Gliddon	Howard Cattermole	11.50am	10
	LUNCH			12.00pm	30

No.	Item	Sponsor	Attendees	Timing	Mins
18	Tolling Recommendation Pūhoi to Warkworth and Manawatū Tararua Highway	Brett Gliddon		12.30pm	10
19	Innovating Streets Programme Contestable Fund	Brett Gliddon	Kathryn King	12.40pm	10
20	Transmission Gully and Pūhoi to Warkworth Master Reimbursement & Management Agreement Reporting	Brett Gliddon	Andrew Thackwray	12.50pm	10
21	NZ Upgrade Programme	Brett Gliddon		1.00pm	15
Risk Management					
22	Risk Workshop	Nick Woodward	PwC Marianne McMillan	1.15pm	120
General Business					
23	Pūhoi to Warkworth Claim Settlement	Brett Gliddon		3.15pm	10
24	Board Correspondence	Anna Moodie		3.25pm	5
25	General Business	Chair			
	MEETING CLOSE			3.30 pm	

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Waka Kotahi Board Meeting - 15 April 2020

15/04/2020 11:00 AM - 12:00 PM



Agenda Topic	Page
1. Chief Executive's Report and COVID-19 Response update	2
2. Government Policy Statement Update	33
3. National Ticketing Solution - Request for Proposals	38
4. Inform papers	41
4.1 Register of Significant Decisions	41
4.2 COVID-19 Financial Impacts - Draft Hypothetical Scenario Modelling	42

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BOARD AGENDA

Meeting	23 April 2020, 9.00am – 1.10pm
Location	via Zoom
External attendees	Peter Mersi, MoT (item 10); Paul Winton, Temple Investment (Item 18)

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and Governance Matters					
1	Apologies	Chair		9.00am	5
2	Draft Minutes	Chair			
3	Interests Register	Chair			
4	Board and Chief Executive only session	Chair		9.05am	5
5	Covid-19 Update Report	Nicole Rosie		9.10am	15
6	Fiscal Impacts of Covid-19	Nick Woodward	Howard Cattermole	9.25am	20
7	CE Report	Nicole Rosie		9.45am	10
Strategic Decisions/Matters					
8	Digital Portfolio Framework	Giles Southwell		9.55am	60
	BREAK			10.55am	5
9	2020/21 Operational Budget Approval	Matthew Walker	Howard Cattermole	11.00am	20
10	Government Policy Statement Update	Nicole Rosie	Peter Mersi	11.20am	20
11	Approval of Draft 2020/21 SPE	Matthew Walker	Howard Cattermole John Coulter	11.40am	10
12	Regulatory Strategy Approval	Kane Patena		11.50am	10
	BREAK			12.00pm	5
Decisions					
13	Risk & Assurance Committee Report Back	R&C Chair		12.05pm	5
14	IDMF Update – Draft Investment Prioritisation Method	Matthew Walker	Howard Cattermole Kevin Wright	12.10pm	10
15	Auckland Transport - Eastern Busway Procurement Strategy	Matthew Walker		12.20pm	10
16	Updates to Power of Attorney Appointments (Property)	Brett Gliddon Giles Southwell		12.30pm	5
17	NZ Upgrade Procurement Strategy	Brett Gliddon	Tara MacMillian	12.35pm	10
Operational Updates					
18	Impact of Zero Carbon Bill on Transport in NZ	Greg Lazzaro	Paul Winton	12.45pm	20

No.	Item	Sponsor	Attendees	Timing	Mins
19	Safety, Health & Environment Update	Greg Lazzaro		Inform papers only	-
20	Financial Performance & NLTF Summary	Matthew Walker	Howard Cattermole		
21	Transport Services Update	Brett Gliddon			
22	NZ Upgrade Programme - Transport	Brett Gliddon			
General Business					
23	Board Correspondence	Chair			-
24	General Business	Chair		1.05pm	5
	MEETING CLOSE			1.10pm	

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BOARD AGENDA

Meeting	15 May 2020, 10.30am-12.00pm
Location	via Zoom
External attendees	Mark Ratcliffe (item 2)

No.	Item	Sponsor	Attendees	Timing	Mins
1	Extended Special Leave Provisions	Chris Lokum		10.30am	10
2	PPP Workshop <ul style="list-style-type: none"> Impacts of Covid-19 on P2W PPP Impact of Covid-19 on Transmission Gully and Interim Decisions 	Brett Gliddon Matthew Walker	Lucy Riddiford Simon Penlington Andy Thackwray	10.40am	65
3	Public Transport in Alert Level 2	Brett Gliddon	Barbara Tebbs	11.45am	10
4	General Business	Chair		11.55am	5
	MEETING CLOSE			12.00pm	

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BOARD AGENDA

Meeting	20 May 2020, 9.00am – 11.30am
Location	via Zoom
External attendees	Paul Winton (item 6)

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and Governance Matters					
1	Apologies, Minutes & Actions	Chair		9.00am	5
2	Interests Register	Chair			
3	Board and Chief Executive only session	Chair		9.05am	5
4	Covid-19 Update Report	Nicole Rosie		9.10am	15
5	CE Report	Nicole Rosie		9.25am	15
	BREAK			9.40am	5
Strategic Decisions/Matters					
6	Impact of Zero Carbon Bill on Transport in NZ	Greg Lazzaro	Paul Winton	9.45am	30
	BREAK			10.15am	5
7	1 – 2 Star Safety Rated Cars	Greg Lazzaro	Fabian Marsh	10.20am	20
Decisions					
8	Risk & Assurance Committee Report Back	R&C Chair		10.40am	5
9	Investment & Delivery Committee Report Back	I&D Chair		10.45am	10
10	Covid-19 Impact on NLTF Update	Matthew Walker	Howard Cattermole	10.55am	10
	BREAK			11.05am	5
Operational Updates					
11	Safety, Health & Environment Update	Greg Lazzaro		11.10am	5
12	NZ Upgrade Programme	Brett Gliddon	Mark Kinvig Mark Ratcliffe	11.15am	5
13	Financial Update	Matthew Walker	Howard Cattermole	11.20am	5
General Business					
14	Board Correspondence	Chair			-
15	General Business	Chair		11.25am	5
	MEETING CLOSE			11.30am	

BOARD AGENDA

Meeting	18 June 2020, 12.30pm – 3.00pm
Location	Waka Kotahi NZ Transport Agency Boardroom, Level 2, 50 Victoria Street, Wellington
Skype/dial in	via Zoom
External attendees	None

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and Governance Matters					
1	Apologies Minutes & Actions	Chair		12.30pm	5
2	Interests Register	Chair			
3	Board and Chief Executive only session	Chair		12.35pm	5
4	CE Report & Covid-19 Update	Nicole Rosie		12.40am	30
Strategic Decisions/Matters					
5	Covid-19 Financial Impacts	Matthew Walker	Howard Cattermole	1.10pm	15
12	MoT Relationship	Karen Jones	Richard May	1.25pm	10
Decisions & Updates					
6	People & Culture Committee Report Back	P&C Chair		1.35pm	5
7	Investment & Delivery Committee Report Back	I&D Chair		1.40pm	5
8	Regulatory Committee Report Back	RC Chair		1.45pm	5
9	PPP Contracts	Brett Gliddon	Lucy Riddiford Simon Penlington Andy Thackwray	1.50pm	10
10	Setting Funding Assistance Rates for Approved Organisations	Matthew Walker	Howard Cattermole	2.00pm	5
11	New Infrastructure Procurement Models	Brett Gliddon and Matthew Walker	Tara MacMillan	2.05pm	5
13	General Election Guidance	Karen Jones	Richard May	2.10pm	10
17	Establishing Te Hau Ora (Digital)	Giles Southwell		2.20pm	10
Operational Updates					
14	Safety, Health & Environment Update	Greg Lazzaro		2.30pm	5
15	NZ Upgrade Programme Update	Brett Gliddon	Mark Kinvig	2.35pm	5
16	Financial Update	Matthew Walker	Howard Cattermole	2.40pm	5

No.	Item	Sponsor	Attendees	Timing	Mins
General Business					
18	Board Correspondence	Chair			-
19	General Business	Chair		2.45pm	15
	MEETING CLOSE			3.00pm	

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BOARD AGENDA

Meeting	29 July 2020, 1.00pm – 4.00pm
Location	Waka Kotahi NZ Transport Agency Boardroom, Level 2, 50 Victoria Street, Wellington
Skype/dial in	via Zoom
External attendees	None

No.	Item	Sponsor	Attendees	Timing	Mins
Introduction and Governance Matters					
1	Apologies, Minutes & Actions	Chair		1.00pm	5
2	Interests Register	Chair			
3	Board and Chief Executive only session	Chair		1.05pm	5
4	CE Report	Nicole Rosie		1.10pm	15
Strategic Decisions/Matters					
5	Government Policy Statement Update	Robyn Fisher		1.25pm	20
6	(item deferred)				
7	Draft Investment Prioritisation Method Consultation	Matthew Walker	Howard Cattermole	1.45pm	15
9	Funding Update	Matthew Walker	Howard Cattermole	2.10pm	15
8	Board Governance Document Review, Annual Board Assessment, Policies	Chair	Mike Birchler	2.00pm	10
Decisions					
10	Te Ahu a Turanga: Manawatū Taranui Highway Project – price adjustment	Brett Gliddon	Andrew Thackwray	2.25pm	15
11	Christchurch Transport Operations Centre (CTOC) Operating Model	Brett Gliddon	Neil Walker	2.40pm	15
BREAK				2.55pm	10
12	Transmission Gully Update	Brett Gliddon	Andrew Thackwray Lucy Riddiford Simon Penlington	3.05pm	15
General Business					
13	Board Correspondence	Chair			-
14	Deloitte 'Zero Harm' Report	Giles Southwell		3.20pm	30
15	General Business	Chair		3.50pm	10
	MEETING CLOSE		[Hard finish]	4.00pm	
Board Dinner – ELT in attendance – 6pm					

Board meetings with no agendas

Date of meeting	Type of meeting	Topics
27/03/2020	Special Board	Chief Executive's Report
		Emergency Delegations
		Register of Significant Decisions
3/04/2020	Special Board	Chief Executive's Report
		CIP's Shovel Ready Projects
		Covid-19 Impact Report
		Covid-19 Response People Report
		Covid-19 Agency Response Update
		Register of Significant Decisions
20/05/2020	Special Board	TG PPP Covid-19 contractual claim update
21/05/2020	Special Board	TG PPP Impacts of Covid-19 interim arrangements
27/05/2020	Special Board	Puhoi to Warkworth PPP Impacts of Covid-19 Interim Decisions
11/06/2020	Special Board	PPP Verbal Update (no papers)

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