

## HB Heavy Transport General Forum Meeting Minutes

12 April 2012  
commencing at 10.00am

**Present:**

**NZTA HNO Napier team**

- Gordon Hart;
- Jenni Wilson-Kaio;

**NZTA A&U team**

- Sean Cronin
- with visitors Don Hutchinson and Russell Walsh (N/O)

**Opus Napier**

- Sue Ashmore
- Trudi Astwood

**HB CVIU**

- Chris Quinn

**Local Authorities**

- NCC - Jon Schwass
- CHBDC - Shawn McKinley

**Apologies**

- NZTA HNO - Ken Holst  
NZRTA/NZ HH - Sandy Walker & Jonathan Thomsen

**Industry Attendance:**

Emmerson Transport Ltd - Ian Emmerson;  
Pan Pac Forest Products Ltd - Neil Weber;  
Stephenson Transport Ltd - Bruce Stephenson;  
Tomoana Warehousing Ltd - Stewart Taylor;  
Total Transport Taupo Ltd - Barry Sorensen;  
Transport Engineering - Craig Gordon.

**Industry invited but no attendance:**

Weatherell Transport Ltd - Darren Sayer;  
Farmers Transport Ltd - Jason Roebuck;  
DG Glenn Transport Ltd - Willy Rogers;  
Transport Solutions Ltd - Shaun Parkes;  
Conroy Movers - David Conroy;  
Satherleys Transport - Barry Satherley;  
Hastings House Removals Ltd - Carl Baker;  
Linton Transport Ltd - John Linton;  
Diack Bros Ltd;  
HB Machinery Movers Ltd - Mark Naylor.

**Chairperson - Gordon Hart**

Agenda Item	Discussion overview
1.	<p>Started with introductions of all present. Industry attendees were then issued a challenge to bring more representatives to the next forum meeting.</p> <p>Overview of purpose of the Forum provided by Gordon Hart.</p> <ul style="list-style-type: none"> <li>• Attendees informed that this forum is not solely NZTA driven. It is multi-party driven.</li> <li>• This forum is created to help provide an avenue for two-way communication to occur between all parties to gain better connection and collaboration to achieve safer and</li> </ul>

more efficient heavy transport operations. A forum that will Inform/Educate/Monitor opportunities and/or outcomes.

- Attendees also informed of the Executive forum and the General forum being separated out.

Craig Gordon and Stewart Taylor indicated they knew of people in the industry who would be interested in attending this, therefore they will pass that message on.

2. Terms of Reference overview provided by Sean Cronin.

- Attendees informed of the general contents of the ToR – all were advised that this is currently in draft format and is still a work in progress. The Executive forum expect to sign it off at the next meeting.
- Feedback was sought from industry. Representatives wanted clarification about industry representation being part of the Executive forum. Confirmation was provided – the NZRTA and NZHH Assoc are part of the Executive forum.

3. Issues Roadmap (or model). Overview provided by Gordon Hart.

- Attendees informed of the roadmap and its contents – advising this is currently in draft format. The Executive are still working to refine.
- Feedback from attendees – more industry reps need to be brought in, i.e. loggers or forestry rep groups. All agreed that real honesty needs to be present in this forum.

4. Key Performance Indicators (KPI's). Overview was provided by Jon Schwass.

- Attendees informed of KPI's the Executive forum started working on this morning. Is still a work in progress at this stage.

5. **Industry Feedback:**

- (a) Emphasis was given along with the expectation that it is the Executive's intention for these forums to be disciplined (in terms of following a structure, hence the roadmap), and that this was an opportunity for industry to advise of issues affecting them that can be included.
- (b) Industry sought clarification as to whether this forum would be a medium for any Govt changes to be passed on. Clarification was provided - this forum could be used for such. Industry would appreciate updates early and therefore would attend. A question was raised as to how non-attendees would receive the same information. All agreed that attendees would disseminate any such information.  
**Action:** Industry attendees to disseminate information to non-attendees where/when required.
- (c) Industry asked if this forum was modelling for the rest of NZ. The answer to this was most likely, but we prefer to just concentrate on serving our region's interests.
- (d) Industry indicated they would like to understand the KPI measures and would like input into the Executive forum before sign-off of KPI's.  
**Action:** Seek industry input into KPI's before Executive sign-off.
- (e) Discussion was had on including a General Education segment to address such issues as:
  - Network Availability;
  - HPMV Development – industry are interested and want timeframes;
  - RUC update – industry want to know where this is at, i.e. cost and penalties. Don advised this is currently with the Ministry of Transport;
  - Developments in Transport Legislation – this is to be included on the Issues roadmap;
  - Delivery of message – industry want both verbal and written delivery;

	<ul style="list-style-type: none"> <li>Issues Roadmap – industry want input, therefore this draft format may change. <b>Action:</b> Industry to have input into the Issues Roadmap before Executive sign-off.</li> </ul> <p>(f) Industry suggest this forum be called Heavy Transport Forum (as opposed to Heavy Haulage – this may have put some people off thinking it didn’t apply to them). <b>Action:</b> Change name of both forums to HB Heavy Transport Executive/General Liaison Forums.</p> <p>6. <b>Operator Rating System (ORS)</b> presentation by Don Hutchinson and Russell Walsh.</p> <ul style="list-style-type: none"> <li>This was a verbal presentation with an information hand-out provided to all attendees at the end. <b>Refer Attachment 1.</b></li> </ul> <p>7. <b>Effects of Overloading on Bridges</b> presentation by Sue Ashmore.</p> <ul style="list-style-type: none"> <li>Gross Loads affect bridge beams;</li> <li>Axle Loads affect bridge decks;</li> <li>Wheel Loads affect cantilevers on bridges.</li> </ul> <p>A summary of this presentation is attached to the minutes. <b>Refer Attachment 2.</b></p> <ul style="list-style-type: none"> <li>Gordon gave attendees an overview of what happened to the Mohaka Bridge when supervised crossings were in place back in 2010.</li> </ul> <p>8. <b>Industry Feedback:</b></p> <p>(g) All who were left were asked if they think this forum would be worthwhile, would there be any value in this? Consensus reply was YES.</p> <p>(h) Where any presentations are indicated on the Agenda, it is expected that a presentation will be given with a Q&amp;A section at the conclusion of it.</p> <p>(i) Attendees indicated they would like copies of presentations – perhaps a 1 or 2 page document outlining main messages (eg: Bridges) and meeting minutes – preferably just bullet points. <b>Action:</b> Meeting minutes and copies of presentations to be sent out to attendees.</p>	
	<b>Summary of Actions:</b>	<b>Who:</b>
1.	Industry attendees to disseminate information to non-attendees where/when required.	Industry Attendees
2.	Seek industry input into KPI’s before Executive sign-off.	JWK
3.	Industry to have input into the Issues Roadmap before Executive sign-off.	JWK
4.	Change name of both forums to HB Heavy Transport Executive/General Liaison Forums.	JWK
5.	Meeting minutes and copies of presentations to be sent out to attendees.	JWK

CVIU, Pan Pac, NCC, CHBDC left at 3.05pm;  
Stephenson Transport and Opus left at 3.50pm.

Meeting closed: 4.00pm