

Board meeting | 9 November 2023

Time	9.15am
Location	Waka Kotahi, AON Centre, 29 Customs St West, Auckland (and Microsoft Teams)
Board	Dr Paul Reynolds (Chair), Cassandra Crowley (Deputy Chair), Patrick Reynolds, David Smol, John Bridgman, Victoria Carter, Catherine Taylor, Hon Tracey Martin, Ngarimu Blair.
External attendees	s 9(2)(a) (item 7.2), David McLean & Peter Reidy, KiwiRail (item 11)

Whakataki | Introduction

1. Apologies, Minutes, Actions & Interests

The current actions list was noted.

Resolutions	The Board approved the minutes of the Waka Kotahi Board meeting of 28 September 2023.
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2. Board only session

A Board only session was held.


3. Board & CE only session

A Board & CE only session was held.

Rautaki | Strategic

4. CE report

s 9(2)(g)(i)



Actions

Management were requested to present a paper to the December Board meeting about:

- Savings opportunities;
- Efficiency opportunities (NLTF reinvestment opportunities and doing more with the same or less); and
- More revenue generating/commercial opportunities.

5.1/2 CE and GGM TS overview of International Roading conference

The Board and Management discussed a number of matters, including:

- A much greater focus on climate since the conference 4 years ago – it was embedded in everything that was discussed
- Discussion on carbon friendly alternatives to bitumen and materials.
- The impact of EVs and the consequential roll out of infrastructure to support an increasing fleet.
- Road safety – discussions on challenges and opportunities. s 9(2)(g)(i)
- The key learning from Dublin/London is that success requires three elements in place:
 - Bi-partisan transport plan in place;
 - A shared model with local government; and
 - commercial business support.

6. Strategic recovery framework: endorsement

Victoria Carter left the meeting from 11:30am for an hour.

The Board and Management discussed a number of matters, including:

- Since July when the Board last saw this, we have tested the framework more extensively with 4 agencies and got broad support for it.
- There is a lot of interest from utilities operators to engage and work with us on this.
- Management confirming they are working with local government in this space, collectively and individually to take a long term sustainable view on this.
- Discussion also considered how we work with iwi and ensure that we are connected.
- Management confirmed the framework is a forward plan for recovery on predictable events to infrastructure.

Resolutions

The Board:

- **Endorsed** the Strategic Recovery Framework (“the Framework”) for use by Waka Kotahi
- **Noted** that feedback from our partners has been incorporated in our next steps
- **Notes** that we are working with utility providers to develop the Framework
- **Endorsed** applying the Framework proactively, before disruption occurs.

Eke panuku / Delivery excellence

7.1 Transport Services GGM update

The Board and Management discussed a number of matters, including:

- The update on the opening of the Brynderwyns which is making good progress.
- Confirmation that we have done \$40m in cyclone recovery work.
- East coast TREK Alliance is up and running and starting to gain momentum. Management is still working with MOT and Treasury for more investment, but awaiting a new government.
- Discussion on what is the model for designing and funding new projects including the most efficient way to achieve low cost options.

7.2 NZUP Governance Group update

The Board and Management discussed a number of matters, including:

- s 9(2)(g)(i)
- The outgoing government confirmed the South Auckland package will be reallocated to O2NL.
- The expectation that these projects will be retained under a new government with potentially more added to the list.

7.3 Transport Services funding decisions

The Board discussed a number of matters, including:

- Additional funding for the Brynderwyn Hills.
- The management decisions in relation to TNFG – North West Housing Infrastructure Fund, specifically noting:
 - The reduction in funding of \$167.4m due to descoping Trig Road and Redhills sections B and C;
 - Redhills sections B and C will be subject to the standard RLTP/NLTP processes and funding sought as a standalone project in the future, based on Auckland Transport prioritisation;
 - The Trig Road component (\$117.6m) is descoped due to Auckland Council’s Plan Change work; and

- Auckland Transport and Waka Kotahi engaging to update the front loading agreement.
- The management decisions in relation to SH1 Picton Port Access Improvements (iRex), specifically noting the following scope adjustment for the project:
 - Dublin St/Auckland St intersection – replace proposed traffic signals with a change of priority; and
 - Kent St/Wairau Rd intersection – replace proposed roundabout with a change of priority.

Resolutions

The Board:

- **Approved** \$61m from the approved Crown appropriation for state highway recovery to fund restoring the SH1 Brynderwyn Hills to its pre-event level of service.
- **Noted** the Group General Manager Transport Services has approved a Te Ara Tupua alliance contract increase from \$259.6m to \$321.4m for the completion of Sections 1 and 2 and to design and construct Section 3 as part of the Tupua Horo Nuku shared path project, which can be met from existing funding approved by the Board in May 2023.
- **Delegated** to the Group General Manager Transport Services authority to administer the Project Alliance Agreement (PAA) (including introduction of approved scope packages over time) along with any other arrangements required to give full effect to the PAA.

8. Health, safety and wellbeing update

The Board and Management discussed a number of matters, including:

- Harmful interactions and mental health are a key focus.
- The violence, threats, harmful interactions are concerning and it was discussed if we should have body cams on our people, or using social pressure to show what abuse our people face daily. The Board noted that cameras are being trialled in some sites to combat violence and speeding through work sites.

9. Monthly financial update

The Board and Management discussed a number of matters, including:

- The current position with the NLTF – latest version from MOT modelling shows revenue being \$120m lower than anticipated. Management hope to offset lower expenditure with a slower pipeline of improvement activities from councils.
- The continuity of funding approvals for NIWE activities is reliant on the Crown to keep a pipeline of funding.
- The operational budget, noting there are higher personnel costs and higher commissioned costs for regulatory transactions than expected.
- When reporting on personnel costs and growth to the Minister we need to be able to tell a story about investing in areas where there are significant cost savings and/or efficiencies.

10.1 Regulatory Committee report back

Resolutions

The Board:

- **Approved** a two-year extension to VTNZ Practical Driver Testing contract from 1 July 2023 to 30 June 2025 s 9(2)(b)(ii)
- **Delegated** to the Director of Land Transport authority to sign the VTNZ Practical Driver Testing contract extension (1 July 2023 to 30 June 2025) once terms are finalised.
- **Delegated** to the Director of Land Transport authority to approve a further extension of one year, including increases to scheduled rates in line with Labour Cost Index provided these are within budgeted revenue; and any minor variations to contract terms that do not affect the overall intent of the contract. This includes authority to approve exemption from government procurement rules with respect to such an extension, on the condition that the Senior Manager Procurement is consulted.

The Committee Chair asked that the minutes record the significant progress the customer services team has made.

10.2 Risk & Assurance Committee report back

Resolutions

The Board:

GGM update

- **Approved** the revised Gifts and Hospitality Policy, subject to one minor change to the policy for clarity.
- **Approved** the revised Declarations of Interest policy.
- **Agreed** to update the Board Gifts and Hospitality Guidelines.

Procurement delegation update and controls

- **Approved** the updated procurement delegations.
- **Approved** and authorises the Chair to sign the Instrument of Board Delegation.
- **Noted** in principle the proposed controls and assurance activity outlined in this paper.

Te noho rangapū kia angitū / Partnering for success

11. KiwiRail

Management of KiwiRail joined the board for a discussion.

Ngā kōrero o te wā | General business

12. Board correspondence

Noted.

13. Other business


There was no other business.

The meeting closed at 2.55pm

Ētahi atu tāngata kua tae ā-tinana mai | Other attendees

		Items
External attendees		
David McLean	Chair, KiwiRail	11
s 9(2)(a)	Independent Advisor	7.2
Peter Reidy	CEO, KiwiRail	11
Waka Kotahi		
Nicole Rosie	Chief Executive	All
Brett Gliddon	GGM Transport Services	All
Chris Bunny	GGM Systems Leadership	4-6, 11
Sarina Pratley	GGM Customer and Services	4-6, 11
Howard Cattermole	Chief Financial Officer	9
Karen Jones	GGM People and Safety (acting)	4-6, 11
Meredith Ussher	Group General Counsel - Governance, Risk & Legal	All
Richard May	Chief of Staff and GGM Engagement & Partnerships (acting)	4-6, 11
Sara Lindsay	GGM Commercial & Corporate	4-6, 7.3-13
Anthony Fewster	Head of Health, Safety and Wellbeing	7 & 8

Minutes approved



Cassandra Crowley, Acting Board Chair
12 December 2023

PROACTIVELY RELEASED