

Board meeting | 27 September 2022

Time	1.00pm
Location	Waka Kotahi Boardroom, Level 2, 50 Victoria Street, Wellington (and Microsoft Teams)
Board	Sir Brian Roche (Chair), Cassandra Crowley (Deputy Chair), Patrick Reynolds, David Smol, John Bridgman, Victoria Carter, Catherine Taylor, Hon Tracey Martin, Ngarimu Blair

Rautaki | Strategic

1. Apologies, Minutes & Actions

The current actions list was noted.

Resolutions	The Board approved the minutes of the Waka Kotahi Board meeting of 18 August 2022, and the Waka Kotahi Board TG Subcommittee meeting of 7 September 2022.
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2. Interests register

Resolutions	The Board noted the interests register.
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3. Board only session

A Board only session was not held.

4. CE report

s 9(2)(g)(i)

Resolutions	The Board noted the Chief Executive report.
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5. Māori engagement

The Board and Management discussed a number of matters, including:

- An overview of the independent research and mahi undertaken looking at how well Waka Kotahi is engaging with Māori across Aotearoa, involving extensive kōrerorero within Waka Kotahi and with Māori.

- The areas in which Waka Kotahi is doing well and the areas in which it can improve.
- The importance of taking the time needed to understand the needs of Māori communities and build enduring and genuine partnerships with Māori.
- The SPE measures identified to assess progress towards moving forward, noting that these are one part of the opportunity and shouldn't be the only focus.

Resolutions The Board **noted** the paper.

6. Regulatory fees and funding review

s 9(2)(f)(iv)

Proactively Released

s 9(2)(f)(iv)



7. Transmission Gully Management Strategy

s 9(2)(g)(i), s 9(2)(j), s 9(2)(h)



Resolutions

The Board:

s 9(2)(g)(i), s 9(2)(j), s 9(2)(h)

8. Road to Zero quarterly report

The Board and Management discussed a number of matters, including:

- s 9(2)(g)(i)
- The programme is continuing to take a longer term view and ensuring continued focus on retrofitting median barriers.
- HSWA work is progressing to provide Waka Kotahi with tools to help address road safety.
- Internal processes have been tightened to address issues that have arisen with recent long term behavioural change campaigns.

Resolutions

The Board:

- **Noted** the Road to Zero Portfolio 2030 target is at risk, with all key DSI-contributing work programmes behind schedule
- **Noted** the Action Plan 2023–25 will be released by Te Manatū Waka Ministry of Transport, in October 2022

Te mahi | Operational

9. Risk and Assurance Committee report back

Resolutions

The Board:

Waka Kotahi and NLTF Annual report assurance

- **Noted** Management's assurance that:
 - the annual reports meet statutory requirements and fairly reflect non-financial service performance and financial information, financial position and performance; and
 - the letters of representation from the Waka Kotahi Board to KPMG are appropriate and fit for purpose.
- **Noted** that Management, on behalf of the Committee chair, will prepare a summary of changes made to the reports in response to the Committee's feedback, to provide to the Waka Kotahi Board.
- **Approved** the draft annual reports and cover letter to the Minister of Transport, subject to incorporation of the Committee's feedback.
- **Delegated** to the Board Chair and Chair of the Risk and Assurance Committee, authority to approve and sign the letters of representation to KPMG.

National Ticketing Solution (NTS) update

- **Noted** the progress on negotiations for the Participation Agreement with the Public Transport Authorities (PTAs), and commercial agreement with the preferred ticketing service provider (TSP) and financial services providers, and the risks being managed at this time.

s 9(2)(g)(i)

- **Noted** the Committee endorsed the signing of the NTS Participation Agreement (P2) and the TSP Master Service Agreements (MSA) by the Chief Executive, as delegated at the Board meeting of 7 July 2022, once these are signed by the PTAs.

Other

- **Noted** the following paper supplied to the Committee on 21 September 2022:
 - KPMG audit report

Item 11 was considered next.

11. Investment and Delivery Committee report back

Resolutions

The Board:

NLTP Investment Targets

- **Noted** that, based on current revenue projections, we expect to have sufficient NLTF funding to meet forecast demand under the 21–24 NLTP, however we do not have sufficient revenue to meet the investment targets set at 21–24 NLTP adoption.

- **Noted** there is downside revenue risk, such as lower economic activity or impacts of higher fuel prices, that may cause this assessment to be revised.
- **Approved** updates to Activity Class Investment Targets for the 21–24 NLTP as identified in this paper.
- **Noted** that all revised Activity Class Investment Targets are within the ranges set by GPS21

NOC review update

- **Endorsed** the long-term vision and desired outcomes which will guide the next evolution of the NOC model.
- **Endorsed** a staged transitional approach, with a transition plan to be developed for consideration at a future Board meeting s 9(2)(g)(i)

PPP Master RAMA Reporting – 1 July 021 to 30 June 2022

- **Noted** the contents of the paper and Attachment 1 RAMA Report on Transmission Gully and Attachment 2 RAMA Report on Pūhoi to Warkworth.
- **Authorised** the Waka Kotahi Chief Executive to execute the Master RAMA Report(s) and Attachment 3, Annual Compliance Certificate on the Transmission Gully and Pūhoi to Warkworth projects.

Hamilton CC Biking and micromobility PBC

- **Endorsed** the Hamilton Biking and Micro-mobility Programme (Programme) Single Stage Business Case, with an estimated programme cost of \$140m (P50; \$184m (P95)).
- **Noted** the strong outcomes and benefits of the Programme and that consequently pre-implementation funding for total shared project costs of \$1.9m (51% FAR; NLTF share \$969,000) has been approved under Waka Kotahi delegations, subject to Board endorsement of the business case.
- **Noted** that funding for the full Programme is not currently available or being sought. This funding will be sought in the future for the implementation of the individual projects within the Programme from both the NLTF and other funding sources. At that time individual projects will need to meet all relevant investment decision-making requirements.

Capital Connection funding 2022–24

- **Approved** funding to Greater Wellington Regional Council (GWRC) at a total estimated cost of \$3.6m (100% FAR) for the Palmerston North – Wellington Passenger Rail Service (Capital Connection) for 2022-24 from the NLTF Public Transport Services activity class.
- **Approved** continuing to support the funding model agreed in 2018 between Waka Kotahi, Greater Wellington Regional Council (GWRC) and Horizons Regional Council under which Waka Kotahi meets shortfalls for the Palmerston North – Wellington Passenger Rail

Service (Capital Connection) by providing additional funding for that service to GWRC at a total estimated cost of \$3.6m.

- **Noted** the current Select Committee review underway on inter-regional rail.

Transport Services funding decisions

Dunedin – Port Chalmers Safety Improvements (SH88)

- **Noted** that the Chief Financial Officer has approved funding to Waka Kotahi NZ Transport Agency for Dunedin – Port Chalmers Safety Improvements (SH88) for an increase of \$4,914,000 at a funding assistance rate of 100% (\$4,914,000 out of the NLTF) for Cycling Facilities from Walking and Cycling Improvements activity class WC 452
- **Noted** that the final cost of SH88 has increased from \$48.2m to \$53.1m following CFO approval
- **Noted** that the BCR is <1

Auckland Transport for Safe Speeds Programme Tranches 1 & 2

- **Noted** that the Chief Financial Officer has approved Funding to Auckland Transport for Safe Speeds Programme Tranches 1 & 2 for an increase of \$454,000 at a funding assistance rate of 51% (\$231,000 NLTF) for the pre-implementation phase from Road to Zero activity class, increasing the approved total cost from \$11.7m to \$12.1m.
- **Noted** that the Chief Financial Officer has approved Funding to Auckland Transport for Safe Speeds Programme Tranches 1 & 2 for an increase of \$6.4m at a funding assistance rate of 51% (\$3.2m NLTF) for implementation phase from Road to Zero activity class thereby increasing the approved total cost from \$37.6m to \$44m.
- **Noted** that the total approved cost of the programme across both phases has increased from \$49.2m to \$56.1m.

Other

- **Noted** the following papers supplied to the Investment and Delivery Committee on 27 September 2022:
 - GM overview and Transport Services Update
 - Emergency Events – Establishing a strategic response
 - NOC review update
 - NZUP Update
 - Transmission Gully update
 - Pūhoi to Warkworth update

10. Financial update

The Board and Management discussed a number of matters, including:

- A financial update briefing has been provided to the Minister.
- Management is continuing to monitor the financial situation closely.
- The regulatory fees and funding review remains a critical element in the Waka Kotahi financial picture.

Resolutions

The Board **noted** the Financial update.

Ngā kōrero o te wā | General business

12. Board correspondence

13. Other business

The Board held a Board only session.

The meeting closed at 4.10pm

Ētahi atu tāngata kua tae ā-tinana mai | Other attendees

		Items
External attendees		
s 9(2)(a)	Maarama Consulting	5
Waka Kotahi		
Nicole Rosie	Chief Executive	All
Andrew Robertson	National Manager Commercial Delivery	7
Anna Moodie	GM Corporate Support (Acting)	4 – 7, 9 - 10
Brett Gliddon	GM Transport Services	4 - 7
Chris Lokum	GM People	4
Darryl Coalter	Independent Consultant	7
Howard Cattermole	Chief Financial Officer	9, 10
Kane Patena	GM Regulatory Services and Director Land Transport	4 - 6
Karen Jones	GM Engagement & Partnerships	5, 8
Mike Birchler	General Counsel Governance and Funding	All
Nicholas Manukau	Senior Manager Māori	5
Richard May	Chief of Staff	All
Tara Macmillan	Portfolio Manager Road to Zero	8

Minutes approved


Brian Roche, Board Chair

10 November 2022