



Board Meeting Minutes	
Date & time	Thursday, 7 February 2019, 8.30am
Location	By phone conference
Board Membership	Michael Stiassny (Chair), Nick Rogers (left early), Leo Lonergan, Mark Darrow, Vanessa van Uden, David Smol and Sheridan Broadbent
Apologies	None
NZTA staff in attendance	Mark Ratcliffe (Interim Chief Executive) Steve Haszard (Regulatory Function Lead and Meredith Connell, Managing Partner) and Dan Parker (Communications lead, Regulatory Compliance Review)
External attendee(s)	Kim Palsenbarg (Contracted communications advisor) Leigh Pearson (Contracted communications advisor)

1. Introduction and governance matters

1.1 Apologies and welcome

The Chair welcomed Board Members to the meeting.

1.2 Confirmation and overview of the agenda

The agenda was accepted as circulated.

Issues for consideration:

- Kristy McDonald QC report *Inquiry into the performance of the NZTA in relation to Dargaville Diesel Specialists*
- Communications plan to support public release of Dargaville Diesel Specialist inquiry report

2. Regulatory matters

The sections on this page of the Minutes of the 7 February 2019 Board meeting are withheld under section 9(2)(h) of the Official Information Act 1982 (OIA) as there is a need to maintain legal professional privilege. The NZ Transport Agency has determined that the interests being maintained outweigh any public interest in making the information available.

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2.2 **Kristy McDonald QC report *Inquiry into the performance of the NZTA in relation to Dargaville Diesel Specialists***

Steve Haszard, Meredith Connell briefed the meeting on the Kristy McDonald QC report.

The Board considered the recommendations. Ten of the recommendations have been implemented and the remaining 15 will be part of future state. Implementation of the report recommendations is viewed as an important subset and priority to the need for a comprehensive programme of improvement across the organisation.

Board Members asked if there was other work to be done outside the report. The report is one component of regulation, further work is required in Transport Service Licencing and Rail areas. The Board questioned the merit of a shorter fixed term for Inspecting Organisations and Vehicle Inspectors, if there were robust foundation documents. The principle was agreed, but it was accepted that the best option in the short term is the report's recommendation. The change proposed would not produce a spike and impact on resourcing because existing terms would be grandfathered out. Board Members noted the need to keep all options on the table in terms of implementing any changes. There was a discussion about the recommendation for IT systems associated with record keeping and information management systems.

Resolution	<i>The NZ Transport Agency Board accepts Kristy McDonald QC’s report and its recommendations.</i>
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2.3 Communications plan to support public release of Dargaville Diesel Specialist inquiry report

Kim Palsenbarg spoke to the recommended communications approach.

There was an extensive discussion on the characterisation of governance and operational failure and accountability and the mechanisms to be deployed to address these in the context of advancing future state.

Resolution	<i>The NZ Transport Agency Board agreed that accountability issues needed to be further addressed in the draft media statement and in the consideration of options to address these issues.</i>
Requested Action(s)	<div style="background-color: black; color: white; padding: 5px; margin-bottom: 5px;"> This section of the Minutes of the 7 February 2019 Board meeting is withheld under section 9(2)(h) of the OIA as there is a need to maintain legal professional privilege. The Transport Agency has determined that the interests being maintained outweigh any public interest in making the information available. </div> <p>B. To explore the appropriate scale of action to be taken, including the engagement of a governance specialist.</p>

The Board Meeting closed at 10:00am.

Minutes approved by the Chair	_____
Date	____/____/____