



Board Meeting Minutes	
Date & time	13 July 2016, 1.00 – 3.40pm
Location	NZTA, 50 Victoria Street, Wellington by teleconference
Board Membership	Chris Moller (Chair), Adrienne Young-Cooper, Gill Cox, Nick Rogers, Mark Oldfield, Leo Lonergan and Chris Ellis
Apologies	Fran Wilde (Deputy Chair)
NZTA staff in attendance	<p>Fergus Gammie (Chief Executive)</p> <p>Robert Brodnax (Acting Group Manager Planning & Investment), Kevin Reid (Acting Group Manager, Highways and Network Operations), Allan Frost (Group Manager Organisational Support) and Jenny Chetwynd (Group Manager, Strategy and Performance).</p> <p>Tony Fisher (Programme Director PPP), Shane Avers (Commercial & Financial Manager, PPP Procurement), for item 6.1.</p> <p>Barbara Tebbs (Deputy GM Information, Monitoring and Public Transport) for Item 2.1</p>
External invitees	Hugh Kettle, Bell Gully, for Item 6.1

1. Introduction and governance matters

1.1 Apologies and welcome

The Chair welcomed Board members to the meeting

1.2 Confirmation and overview of the agenda

The agenda items were accepted as circulated.

1.3 Declarations of conflict of interest

Chris Moller noted his standing interest in Westpac New Zealand Limited, particularly with respect to the development of the Payment Card Industry Data Security Standard.

Chris Ellis noted his interest in Traffic Systems Ltd as a consultant to this organisation.

Nick Rogers noted his interests in Tonkin and Taylor, specifically for Item 4.1 - Christchurch Northern Corridor Funding Approval for Christchurch City Council's elements.

2. Setting sector and organisational direction

2.1 National Ticketing Programme – update and pending decisions

Board paper 16/07/1036

Barbara Tebbs provided an update on the key decisions taken by the National Ticketing Programme Governance Group in June and summarised the nature of the decisions the Board will be asked to consider in the near future.

Board members considered and agreed to the appointment of Fergus Gammie as a Director of New Zealand Transport Ticketing Limited following the resignation of Dave Brash from this position.

Board members noted the upcoming decisions that will be needed on the future form and function of NZ Transport Ticketing Limited.

Resolution 1	<i>The New Zealand Transport Agency Board: a) Noted the update on options for transitioning to a national integrated ticketing system, and decisions that will be sought in coming months; and b) Agreed to the appointment of Fergus Gammie (Chief Executive NZ Transport Agency) as a director of New Zealand Transport Ticketing Limited.</i>
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3. Quality assurance of key organisational systems, policies and processes

3.1 Final budget for the 2016 annual remuneration review

Board paper 16/07/1037

Chris Moller outlined the Remuneration and Human Resources Board Committee’s consideration of the proposed budget for the 2016 annual remuneration review, noting it was in line with the remuneration market for both public sector and all organisations. Members canvassed the approach to the additional contingency figure, noting that recommendations on how this would be used would be brought back to the Remuneration and Human Resources Committee.

Resolution 2	<i>The New Zealand Transport Agency Board approved the budget of up to 2.25% for remuneration increases in the 2016 review cycle.</i>
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3.2 Financial Reports for the Transport Agency and National Land Transport Fund to the end of May 2016, covering eleven months of 2015- 2016

Board paper 16/07/1038

Allan Frost updated members on the finances of the NZ Transport Agency and the National Land Transport Fund (NLTF) for the eleven months ended 31 May 2016. Members canvassed the level of assurance over the NLTP 3 year forecasts and how any increases of revenue over the remaining term might be used.

Resolution 3	<i>The New Zealand Transport Agency Board noted the financial performance of the Transport Agency for the eleven months ended 31 May 2016.</i>
Requested Action	<i>To provide assurance over the delivery of the NLTP 3 year financial forecasts and to outline plans to utilise any increase of revenue over its remaining term, at the next Board meeting on 12 August 2016.</i>

4. Significant planning, investment and operational matters

4.1 Christchurch Northern Corridor – funding approval for Christchurch City Council’s elements

Board paper 16/07/1039

Robert Brodnax summarised the context to the Christchurch Northern Corridor and the previous investment decisions made by the Board in March and September 2015. Members noted Christchurch City Council’s reconfirmation of its financial commitment for the Northern Corridor Programme and to progressing it as a joint project, and the bespoke Funding Assistance Rate arrangements to be put in place over a 6 year period.

Kevin Reid outlined the procurement issues associated with the construction of the Northern Arterial Extension and Cranford Street Upgrade. Members canvassed the reasons for the selection of the competitive alliance delivery model and noted the high level of innovation that the competitive stage of the process had generated. Board members expressed their thanks to Jim Harland, Regional Director Southern region, for his work with Christchurch City Council.

Resolution 4	<p><i>The NZ Transport Agency Board:</i></p> <ul style="list-style-type: none">a) Noted that in September 2015, it was agreed that we would advise you on the Christchurch City Council’s position on funding for the Christchurch Northern Corridor programme prior to awarding the Northern Arterial construction contract; and seek your approval of construction funding for the two Council projects (the Northern Arterial Extension and Cranford Street Upgrade) once negotiations with the Council had concluded;b) Noted that the Christchurch City Council has now committed to delivery of its components of the Northern Corridor programme through its letter of 30 June and a proposed Multi-Party Funding Agreement with the Transport Agency;c) Approved construction funding for Christchurch City Council’s Northern Arterial Extension and Cranford Street Upgrade projects at an estimated cost of \$31 million;d) Noted that the reasons for this recommendation; ande) Noted that the Northern Corridor programme is part of the Christchurch Motorways programme (one of the Government’s Roads of National Significance), which has an investment profile of high strategic fit and high effectiveness with a programme benefit cost ratio of 4.6.
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4.2 Auckland to Whangarei Corridor Strategy – Investment Options

Board paper 16/07/1040

Kevin Reid updated Board members on the sequencing and investment options for projects on the Auckland to Whangarei corridor.

Whilst noting the need to prioritise projects within the corridor, members canvassed how alternative sequencing of investments in projects, and alternative service levels might look, based on a total corridor view and requested further advice on this matter.

Resolution 5	<i>The New Zealand Transport Agency Board noted the three broad options for the sequencing of investment in projects on the Auckland to Whangarei corridor, and that management will report back to the board on the final proposed approach in the context of overall national State Highway investment options in due course.</i>
Requested Action	<i>When the Auckland to Whangarei programme business case is presented to the Board in October, Board members are to receive and consider the final proposal of the sequencing of investment of the projects and alternative service levels, based on a total corridor view.</i>

5. Other updates and general business

5.1 Draft agenda for 12 August 2016 Board meeting

Board members noted the draft agenda for the 12 August 2016 Board meeting.

5.2 General business

No items of general business were raised.

The meeting ended at 3.40pm.

Minutes approved by the Chair	<hr/>
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