



Board Meeting Minutes	
<b>Date &amp; time</b>	12 February 2016, 10.00 – 11.10am
<b>Location</b>	Teleconference
<b>Board Membership</b>	Chris Moller (Chair), Dame Patsy Reddy (Deputy Chair), Adrienne Young-Cooper, Gill Cox, Nick Rogers and Mark Oldfield
<b>Apologies</b>	None
<b>NZTA staff in attendance</b>	Dave Brash (Acting Chief Executive), Fergus Gammie (Incoming Chief Executive), Tommy Parker (GM State Highways and Network Operations), Jenny Chetwynd (GM Strategy, Communications & Performance and Board Secretary), Allan Frost (GM Organisational Support), Harry Wilson (Regional Director Waikato and Bay of Plenty), Brandon Mainwaring (National Manager Accountability & Performance), Paul Laplanche (Chief Financial Officer).

## **1. Introduction and governance matters**

### **1.1 Apologies and welcome**

The Chair welcomed Board members to the meeting. The Chair also welcomed Fergus Gammie, incoming NZ Transport Agency Chief Executive to the meeting.

### **1.2 Confirmation and overview of the agenda**

The agenda items were accepted as circulated.

Item 3.1 – Reconfirming the Transport Agency Chief Executive as the Transport Agency's representative on the Board of Auckland Transport, was deferred.

### **1.3 Declarations of conflict of interest**

Chris Moller noted his standing interest in Westpac New Zealand Limited, particularly with respect to the development of the Payment Card Industry Data Security Standard. Nick Rogers noted his standing declaration of interest in Tonkin and Taylor, and Gill Cox noted his interest in Gough Limited.

## **2. Chief Executive's report & progress against plan**

### **2.1 Acting Chief Executive's report including progress against the 2015- 19 Statement of Intent – quarterly report for the period ending 31 December 2015**

**Board paper 16/02/0985**

As part of the regular Chief Executive's briefing, Board members specifically discussed:

- The Minister of Transport's expectations on the speed of delivery of the Transport Agency's roads programmes. Members also canvassed the impact of property purchase and consenting issues on

delivery timeframes and discussed the importance of taking every action possible to manage these issues and mitigate project delays.

- Consenting issues associated with the construction of Transmission Gully. Members noted the importance of this project in the NZ Transport Agency's delivery programme, and the imperative for the Wellington Gateway partnership and the CPB HEB Transmission Gully Joint Venture to address the issues. Members particularly noted the establishment of an expert commissioner role by Greater Wellington Regional Council and the benefits this would bring to the process.

Members also discussed the Transport Agency's attendance at the Transport and Industrial Relations Select Committee meeting on Thursday 11 February 2016, noting the key issues canvassed.

Fergus Gammie provided Board members with an overview of the review he will carry out in the first three months of his arrival, noting its key purpose is to identify how the Transport Agency can build on its successful foundation and move to a higher level of performance and delivery. He outlined the opportunity it will provide to engage with staff and management, and the process and timeframe. He drew members' attention to the incorporation of the State Services Commission's Performance Improvement Framework into the review methodology, and his intention to bring a conversation and action plan to the Board in June 2016 at the completion of the review.

Board members expressed their comfort with this review, and noted the need to also ensure it takes into account the lessons learnt from the recent Investor Confidence Rating review, and any other recent reviews of the Transport Agency's business.

Dave Brash provided an overview of the New Zealand Transport Agency's Quarterly Results and Assurance Report for Quarter 2, 2015/16, noting that overall, progress was tracking well. Members specifically discussed:

- The key operating assumptions noting a fall in the public transport patronage numbers in Wellington and requested some additional commentary be provided in the report to explain this fall.

- Progress delays on Auckland's AMETI project due to the delay of the designation of the Reeves Road Flyover by Auckland Transport. Members requested greater clarity on this issue and the actions being taken to mitigate delays be provided to them at the next Board meeting in March.
- The need to ensure communication around the Transport Agency's regional roads programmes gives the full picture of activity levels.
- The slower uptake of the 50 max Network Permitting System by 9 local authorities, and received assurance that measures are in place to ensure these local authorities join the system as soon as possible.
- The reasons for the delay in progress with the development of the National Intelligent Transport Management System (NITMS) are associated with the need to re-evaluate the project's direction, approach and deliverables following market feedback from the initial tender process.
- Progress made against the delivery of the NLTP Cycling Programme and the Urban Cycleways Programme. Members noted the emerging issue of community resistance to cycling infrastructure in some parts of the country and the importance of the expertise requirements and best practice guidance the Transport Agency is putting in place to assist local authorities in addressing these issues.
- The relationship with NZ Police following the confirmation of the Road Policing Programme for 2015/18 noting that this was to be discussed at the next Board meeting on 3 March 2016.
- The importance of the Transport Agency's role as Rail Safety Regulator and the need for progress in establishing capacity and capability to manage the risk in discharging this accountability.
- The Transport Agency's financial performance to the end of December 2015. Gill Cox provided an overview of the issues covered at the Audit, Risk and Assurance Committee noting the Committee's recommendation to the Board that, while no audit had been performed, internal and external review work had not highlighted any areas of concern that the financial reports for the

Transport Agency and the National Land transport Fund do not fairly reflect the financial performance of these entities. Members also noted the Committee discussion on the need to mitigate any underspend in the Regional Improvement Activity Class.

- The declining performance in deaths and serious injuries for motorcyclists, and requested a report back on this issue at a subsequent Board meeting.

<b>Resolution 1</b>	<i>The New Zealand Transport Agency Board <b>received</b> the Acting Chief Executive’s Report.</i>
<b>Requested Actions</b>	<ul style="list-style-type: none"> <li>• Additional commentary is to be provided in the Transport Agency’s Q2 2015/16 report explaining the drop in public transport patronage in Wellington.</li> <li>• Greater clarity on the issues associated with the delays with Auckland’s AMETI project, and the action being taken to mitigate delays are to be provided to the Members at the next Board meeting on 3 March 2016.</li> <li>• A report on actions being taken to address the declining performance in deaths and serious injuries for motorcyclists to be provided to the Board at a subsequent meeting.</li> </ul>

### 3. Other updates and general business

#### 3.1 Draft agendas for 3 March 2016 ARA, I&O and Board meetings

Board members noted the draft agendas for the 3 March 2016 Board and Committee meetings.

#### 3.2 General Business

There were no items of general business.

The Board meeting concluded at 11.10am.

A Board Only session followed the conclusion of the Board meeting.

<b>Minutes approved by the Chair</b>	<hr/>
<b>Date</b>	----/----/----