



Special Board Meeting Minutes	
<b>Date &amp; time</b>	5 February 2014, 2.00 – 3.30pm
<b>Location</b>	By teleconference
<b>Attendance</b>	Chris Moller (Chair), Adrienne Young-Cooper, Alick Shaw, Gill Cox, Jerry Rickman, Nick Rogers, Patsy Reddy and Tony Lanigan
<b>Apologies</b>	None
<b>NZTA staff in attendance</b>	Geoff Dangerfield (Chief Executive) Allan Frost (GM Organisational Support) and Ernst Zöllner (GM Strategy, Communications & Performance; Board Secretary) Brandon Mainwaring (National Manager Performance)
<b>External invitees</b>	None

## 1. Introduction and governance matters

### 1.1 Apologies

All Board members attended the meeting.

### 1.2 Confirmation and overview of the agenda

The agenda was accepted as circulated.

### 1.3 Declarations of conflicts of interest

The schedule of Board members' interests was noted as tabled, and no additional declarations were made.

## 2. Chief Executive's report and progress against plan

### 2.1 Chief Executive's report

Board paper 14/02/0788

In his 'start of the year' update Geoff Dangerfield covered the initial feedback on the Funding Assistance Rates (FAR) options consultation; progress with the Transmission Gully PPP negotiations; public engagement around transport projects in the Wellington region; and the Ministry of Transport's progress with the development of the 2015-25 Government Policy Statement for Land Transport.

<b>Resolution 1</b>	<i>The Board receives the Chief Executive's report for February 2014.</i>
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## 2.2 Progress against the 2013-16 Statement of Intent: Quarterly report for the period ending 31 December 2013

Board paper 14/02/0787

The Board reviewed the Agency’s half-year progress against its Statement of Intent, and noted the good progress being made against a wide range of milestones, targets and success indicators.

Board members discussed the highlighted progress issues in the key results areas of ‘urban network productivity’, ‘shaping smart choices’ and ‘maximising returns for NZ’. The Board also received and discussed the early advice that two annual performance targets may not be achieved, namely in investment auditing and % of online tolling transactions.

<b>Resolution 2</b>	<i>The Board receives the results and insights progress report against the 2013-16 Statement of Intent for the quarter ended 31 December 2013.</i>
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## 3. Other updates and general business

No items of general business were raised.

Minutes approved by the Chair	_____
Date	____/____/____