



Special Board Meeting Minutes	
Date & time	8 February 2013, 12.30 – 1.30pm
Location	Teleconference by video conference from NZTA, meeting room 2.33, 50 Victoria Street, Wellington; NZTA, Matai meeting room, 1 Queen Street, Auckland; and by telephone conference
Attendance	In Auckland: Chris Moller (Chair), Tony Lanigan and Adrienne Young-Cooper By phone: Gill Cox, Jerry Rickman and Patsy Reddy
Apologies	Alick Shaw
NZTA staff in attendance	Geoff Dangerfield (Chief Executive) Allan Frost (GM Organisational Support), Dave Brash (GM Planning & Investment, Celia Patrick (GM Access & Use), Ernst Zöllner (GM Strategy & Performance & Board Secretary) and Stephen Town (Regional Director, Auckland and Northland)

1. Introduction and governance matters

1.1 Apologies

The Chair accepted apologies from Alick Shaw (due to parole hearings).

The Board extended its congratulations to Tony Lanigan for his New Year's Honours MNZM award for services to tertiary education and the community.

1.2 Confirmation and overview of the agenda

The agenda was accepted as circulated.

1.3 Declarations of conflicts of interest

The schedule of Board members' interests was noted as tabled, and no further conflicts were raised in relation to agenda items.

2. Chief Executive's matters

2.1 Chief Executive's report

Board paper 13/02/0705

In his first briefing to the Board for 2013 Geoff Dangerfield addressed ongoing or emerging issues and opportunities in Christchurch (rebuild, new build and strategy); Wellington Roads of National Significance projects; introduction of the Warrant of Fitness changes; the NZ Productivity Commission report on international freight services; the implementation of the Public Transport Operating Model (PTOM); and the work to mitigate rock fall risks on Milford Road. In addition to receiving the update, the Board sought an update on the issue of unlicensed drivers. Celia Patrick explained that progress is being made in identifying the scale of the issue and what mitigation measures can be put in place.

Resolution 1	<i>The Chief Executive’s Report is received.</i>
Requested action	<i>That the Chief Executive arrange for special Board meetings in March and April 2013 to allow the Board to consider various matters relating to the Transmission Gully PPP.</i>
Requested action	<i>That the Chief Executive forward to staff the Board’s appreciation for their good progress in managing and addressing the Milford Road rock fall risk.</i>
Requested action	<i>That the Chief Executive provide an update on the issue of unlicensed drivers at the 28 February Board meeting.</i>

2.2 Progress against the 2012-15 Statement of Intent: quarterly report for the period ending 31 December 2012

Board paper 13/02/0706

The Chief Executive presented the NZTA’s comprehensive performance report (against the 2011-14 Statement of Intent) for the quarter ending 31 December 2012. The Board expressed its strong satisfaction with (and appreciation for) the overall level of progress and with the quality of the reporting.

Board members raised no areas of specific concern, but sought further information at the meeting on progress with Auckland transport projects; the level of NLTF borrowing; the level of underspending in State Highway improvements; and the status of relationships in Canterbury.

The Board strongly endorsed a suggestion from the Chief Executive that the quarterly report be made available on the NZTA’s website as part of the organisations’ commitment to transparency and openness about its progress, challenges and successes.

Resolution 2	<i>The progress report against the 2011-14 Statement of Intent for the quarter to 31 December 2012 is received.</i>
Requested action	<i>That the Board Chair present the Quarterly Report to the Minister of Transport as soon as possible.</i>
Requested action	<i>That the Chief Executive publish the Quarterly Report on the NZTA website at the appropriate time and following Ministerial review.</i>

Minutes approved by the Chair	_____
Date	____/____/____