

MINUTES OF THE NZ TRANSPORT AGENCY BOARD MEETING

HELD ON THURSDAY 29 JULY 2010 AT 9.30AM

**IN THE NATIONAL OFFICE, BOARD ROOM, CHEWS LANE,
LEVEL 2 VICTORIA ARCADE, 44 VICTORIA STREET, WELLINGTON**

Approved by the Chair	_____
Date	___/___/___

PRESENT:

Chris Moller (Chair)	Garry Moore
Christine Caughey	Paul Fitzharris
Grahame Hall	Bryan Jackson
Alick Shaw	

IN ATTENDANCE:

Geoff Dangerfield	Dave Brash
Jenny Chetwynd	Colin Crampton
Allan Frost	Ian Gordon
Liz Huckerby	Wayne McDonald
Ernst Zöllner	Dave Whiteridge
Melly Andrews (Item 3c)	Karl Ferguson (Item 5c)
Marinus La Rooij (Item 6)	Lydia Ragoonanan (Item 9)
Rob Whight (Item 12c)	Brett Dooley (Item 13c)
Neil Walker (Item 13c)	

INVITEES:

Rabin Rabindran (ARTA)	Fergus Gammie (ARTA)
Peter Clark (ARTA)	

Review of Chief Executive Performance

Before the start of the meeting the Board met in private to complete its review of the Chief Executive's performance for 2009/10, after which it held a discussion with the Chief Executive around key points.

Minutes

i. **Apologies**

All Board members were present.

ii **Confirmation of agenda**

The agenda was confirmed.

iii. **Declarations of Interest**

Alick Shaw updated the Board on his membership of relevant organisations; these changes have been incorporated in the Conflict of Interest Register. Alick also noted that the Wellington Museums Trust (which he chairs) is seeking sponsorship from NZ Bus Ltd, an organisation with which the NZTA has both strategic and an indirect delivery relationship.

1c **Confirmation of the 24 and 25 June 2010 Board meeting minutes**

Resolved:

That the NZ Transport Agency **confirms** the minutes from the 24 and 25 June 2010 NZ Transport Agency Board meeting.

Grahame Hall / Christine Caughey

2c **Chief Executive's Report for June 2010**

Board paper 10/07/0392

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the Chief Executive's Report for June 2010; and
- b. **retains** Board paper 10/07/0392 in Committee indefinitely in accordance with the Official Information Act, Section 9 (2 (g) (i)) to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between Board members and staff of the NZ Transport Agency.

Grahame Hall / Christine Caughey

Stewardship

3 A discussion on internal capability and organisational talent

Board paper 10/07/0401

Resolved:

That the NZ Transport Agency Board:

- a. **notes** the progress to date of capability building initiatives and their contribution to succession planning;
- b. **notes** the broad approach to capability building for the 2010/11 financial year; and
- c. **notes** the status of succession planning in the NZTA.

Alick Shaw / Christine Caughey

4c Report back from the HR and Remuneration Board Committee

Held on Wednesday 28 July 2010

Alick Shaw presented the draft minutes from the 28 July 2010 NZ Transport Agency HR and Remuneration Board Committee meeting.

5c Proposed NZTA transparency approach

Board paper 10/07/0396

The paper was deferred to the September 2010 Board meeting to allow new Board members to participate in the decision.

Strategy and Policy

6 Freight Forward: the NZTA freight plan

Resolved:

That the NZ Transport Agency Board **approves** the NZTA *Freight Forward* plan, incorporating discussion by the Board, for consultation with key stakeholders.

Garry Moore / Grahame Hall

7 Auckland Regional Transport Authority's public transport strategy

Fergus Gammie (Chief Executive, ARTA) presented the Auckland Region's long term vision for a comprehensive rapid public transport network that connects all the key parts of the metropolitan area. Also in attendance were Rabin Rabindran (Chair, ARTA) and Peter Clark (GM Strategy & Planning, ARTA). The Board found the presentation and subsequent discussion very helpful. The discussion concluded that the next step would be for the vision to be indicatively costed and for an implementation and funding plan to be developed. This should form the basis for further engagement around the role and contribution that the NZTA can play towards the realisation of key parts or all of the vision over time.

Planning

8c Report back from the Planning Board Committee

Held on Wednesday 14 July 2010

Alick Shaw presented the draft minutes from the 14 July 2010 NZ Transport Agency Planning Board Committee meeting.

9 Transport planning activity class review

Board paper 10/07/0398

Resolved:

- a. That the NZ Transport Agency Board:
- b. **agrees** the new Strategic Fit and Effectiveness criteria for Transport Planning within the Investment and Revenue Strategy (refer Attachment B), which aligns with the recently approved Integrated Planning Strategy (refer Board paper 10/05/0378);
- c. **agrees** that investment from the Transport Planning activity class must address long term transport needs, including planning for changes in population, industry, energy, technology, and climate;
- d. **agrees** to introducing revised definitions of studies, strategies and plans for qualifying activities within the Transport Planning activity class (refer Attachment C);
- e. **agrees** to a one year transition for Approved Organisations, to enable them to embed and adjust to the proposed changes, and a three month transition for the Highways and Network Operations Group; and

- f. **agrees** that the NZTA work with the Ministry of Transport to request amendments to the Government Policy Statement on Land Transport Funding 2009/10 – 2018/19 (GPS) in order to lower the minimum allocation for the Transport Planning activity class from \$96 million to approximately \$88 million over the period 2009/12.

Grahame Hall / Paul Fitzharris

Investment and Operations

10c **Report back from the Investment and Operations Board Committee**

Held on Thursday 15 July 2010

Bryan Jackson presented the draft minutes from the 15 July 2010 NZ Transport Agency Investment and Operations Board Committee meeting.

11 **Streamlining intent, framework and implementation**

Board paper 10/07/0393

Resolved:

That the NZ Transport Agency Board **notes** the update on streamlining the transport planning and investment system.

Bryan Jackson / Christine Caughey

12c **Wellington Northern Corridor – RoNS level of service (journey times) for the Wellington City SH1 urban network**

Board paper 10/07/0399

Resolved:

That the NZ Transport Agency Board:

- a. **agrees** that the Wellington Northern Corridor project pursues a journey time level of service target of 'C/D' for the section of State Highway 1 between the Terrace Tunnel and the Kilbirnie Park; and
- b. **agrees** to keep Board paper 10/07/0399 in Committee in accordance with the Official Information Act, Section 9 (2 (g) (i)) until the Board's preferred option for the Wellington Corridor is communicated and consulted on.

Bryan Jackson / Garry Moore

13c **Northern Gateway Toll Road – Channel Operational Strategy**

Board paper 10/07/0400

Resolved:

That the NZ Transport Agency Board:

- a. **notes** the channel strategy for the Northern Gateway Toll Road; and
- b. **agrees** to keep Board paper 10/07/0400 in Committee indefinitely in accordance with the Official Information Act, Section 9 (2 (g) (i)) because of commercial sensitivity and decisions affecting a third party.

Grahame Hall / Paul Fitzharris

16 **Whangarei District Council procurement**

Board paper 10/07/0402

Resolved:

That the NZ Transport Agency Board **notes** that on 5 July 2010 the General Manager Regional Partnerships and Planning approved the Whangarei District Council (WDC) approach to procurement under delegated authority.

Christine Caughey / Garry Moore

General Business

14 **Board and Committee General Business**

Board paper 10/07/0394

Resolved:

That the NZ Transport Agency Board **receives** the Board and Committee general business paper 10/07/0394.

Christine Caughey / Garry Moore

15 **Board and Committee Forward Work programme**

Board paper 10/07/0397

Resolved:

That the NZ Transport Agency Board **receives** the Board and Committee Forward Work programme 10/07/0397 as amended following discussion.

Christine Caughey / Garry Moore

Departing Board members

The Board membership terms of Paul Fitzharris and Grahame Hall ended on 31 July 2010. The Board formally acknowledged Paul and Grahame's significant contributions to the New Zealand transport sector as members of the NZTA Board and the predecessor organisations Transit NZ and Land Transport NZ. A function was held to thank and farewell both members.

New Board members

The Board noted that Jerry Rickman, Patsy Reddy and Tony Lanigan have been appointed as new members to the Board. Jerry and Tony will attend the September Board meeting and Patsy will join the Board from mid-October. Board committee membership has been amended as follows:

Audit, Risk and Assurance Committee

Garry Moore, Chair

Chris Moller

Jerry Rickman

Patsy Reddy

Secretary of Transport (as advisor)

Investment and Operations Committee

Bryan Jackson, Chair

Alick Shaw

Christine Caughey

Jerry Rickman

Patsy Reddy

HR and Remuneration Committee

Alick Shaw, Chair

Bryan Jackson

Chris Moller

Christine Caughey

Tony Lanigan

Planning Committee

Alick Shaw, Chair

Christine Caughey

Garry Moore

Tony Lanigan