

MINUTES OF THE NZ TRANSPORT AGENCY BOARD MEETING
HELD ON THURSDAY 27 MAY 2010 AT 9.30AM
IN THE NZ TRANSPORT AGENCY BOARD ROOM, NATIONAL OFFICE
CHEWS LANE, LEVEL 2, VICTORIA ARCADE, 44 VICTORIA STREET, WELLINGTON

Approved by the Chair	_____
Date	___/___/___

PRESENT:

Garry Moore (Chair)	Christine Caughey
Paul Fitzharris	Grahame Hall
Bryan Jackson	Alick Shaw

IN ATTENDANCE:

Geoff Dangerfield	Ernst Zöllner
Dave Brash	Ian Gordon
Colin Crampton	Allan Frost
Liz Huckerby	Jenny Chetwynd
Mark Yaxley	Harry Wilson
Deborah Hume	Wayne McDonald
Dave Whiteridge	Karl Fergusson
Stuart Jameson (item 6c)	Paul Helm (7c)
Caroline Stone (7c)	Richard Hurn (7c)
Robyn Fisher (8c)	Michelle McCormick (8c)
Kathryn McLean (9c)	Selwyn Blackmore (15)
Jo Draper (15)	Clare Sinnott (15)

INVITEES: *Representatives from Te Horo Road Action Group and County Rahui Roads Group were scheduled to address the Board at 2pm but did not attend on the day.*

NZ Transport Agency Board 27 May 2010 meeting minutes

i. **Apologies**

Apologies were received from the Board Chairman Chris Moller. In his absence Garry Moore as Deputy chaired this meeting of the Board.

ii **Confirmation of agenda**

The agenda was confirmed.

iii. **Declarations of Interest**

Bryan Jackson advised that he is no longer on the Board of Wellington Water Management Ltd.

Minutes

1 **Confirmation of the 27 April 2010 Board Meeting minutes**

Resolved:

That the NZ Transport Agency Board confirms the minutes from the 27 April 2010 NZ Transport Agency Board Meeting.

Grahame Hall / Christine
Caughey

2c **Matters Arising from Previous Board Meetings**

Board paper 10/05/0381

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the Board paper 10/05/0381.

Garry Moore / Alick Shaw

3c **Chief Executive's Report for May 2010**

Board paper 10/05/0371

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the Board paper 10/05/0371, the Chief Executive's Report;
- b. **notes** and supports the proposed approach for the Waterview Connection Delivery Strategy set out in this paper;
- c. **notes** that there will be further detailed reporting on the Waterview Connection Delivery Strategy to the Investment and Operations Board Committee on 8 June 2010.
- d. **agrees** to keep Board paper 10/05/0371 in Committee, giving the Board the opportunity to have a free and frank discussion.

Garry Moore / Alick Shaw

Stewardship

4c **Report back from the Remuneration Board Committee**

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the report from the Remuneration and HR Board Committee meeting held on 12 May 2010.

Alick Shaw / Christine Caughey

5c **Report back from the Audit and Risk Assurance Board Committee**

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the report back from the Audit and Risk Assurance Board Committee meeting held on 26 May 2010.

Garry Moore / Grahame Hall

6c **NZTA Office Accommodation Merge Plan**

Board paper 10/05/0372

Resolved:

That the NZ Transport Agency Board:

- a. **endorses** the intention to complete the office merger by June 2011;
- b. **approves** the negotiated term and conditions for the Deloitte building in Hamilton [merge site for Hamilton office] [see Attachment 1] ;
- c. **authorises** the Board property sub-panel [Brian Jackson, Graham Hall and Geoff Dangerfield] to approve the terms and conditions of the Christchurch and Dunedin leases once their individual negotiations are complete; and
- d. **agrees** that assets valued at \$169,962.34 relating to leasehold improvements at PSIS House in Wellington be written off due to the assets being destroyed when the property was upgraded and altered in 2008.
- e. **agrees** to keep the relevant aspects of Board paper 10/05/0372 in Committee until individual negotiations (terms and conditions) are completed on the remaining merge sites in Hamilton, Christchurch and Dunedin.

Bryan Jackson / Grahame Hall

Strategy & Policy

7c **Draft Statement of Intent for 2010/13**

Board paper 10/05/0380

Resolved:

That the NZ Transport Agency Board:

- a. **confirms** the overall direction and focus of the 2010/13 Statement of Intent;
- b. **agrees** to the Statement of forecast service performance;
- c. **agrees** to the Statement of forecast financial performance;
- d. **approves** the NZTA operating budget for 2010/11 including the movement of funds between NLTP activity classes;
- e. **agrees** to forward the draft 2010/13 Statement of Intent to the Minister of Transport for his consideration;
- f. **delegates** to the Board Chair and Chief Executive the finalising of the 2010/13 Statement of Intent following the Minister of Transport's feedback; and

NZ Transport Agency Board 27 May 2010 meeting minutes

- g. **agrees** to take Board paper 10/05/0380 out of committee after the 2010/13 Statement of Intent has been tabled in Parliament.

Garry Moore / Christine Caughey

8c **Public Transport Effectiveness Project – An Overview**

Board paper 10/05/0375

Resolved:

That the NZ Transport Agency Board:

- a. **notes** that the Public Transport Leadership Forum has agreed a 50 year vision for public transport in New Zealand, and established a framework for a three year sector action plan;
- b. **endorses** the vision, framework and overall approach being taken by the NZ Transport Agency to Improve Public Transport Effectiveness; and
- c. **notes** that a further report will be provided once the Public Transport Leadership Forum meets on 30 June 2010 to agree a final three year Action Plan for Improving Public Transport Effectiveness.

Christine Caughey / Paul Fitzharris

9 **Auckland Governance Changes and the Impact on the NZ Transport Agency**

Board paper 10/05/0377

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the update report on the changes to Auckland governance arrangements as they impact the NZTA;
- b. **resolves** that the NZTA role as advisor to any committee of the Auckland Council that considers the Regional Land Transport Strategy be undertaken by the Regional Director for Auckland and Northland;
- c. **resolves** that the NZTA role as a non-voting member of the Board of the Auckland Transport be undertaken by the Regional Director for Auckland and Northland;
- d. **approves** funding assistance rates as follows for Auckland Transport, to be effective from the date of its constitution (currently set for 1 November 2010) though to June 2012:
 - base rate to be 44.33%;
 - construction rate for small capital projects within approved group allocations to be 54.33%

NZ Transport Agency Board 27 May 2010 meeting minutes

- construction rate for phases of large capital projects to be set on a case by case basis;
- e. **agrees** that the current funding assistance rates for Waikato District Council and Hauraki District Council remain unchanged through until June 2012; and
- f. **notes** that the next base funding assistance rate review is timed for mid-2011 when the Board will consider recommended adjustments to apply to all territorial authorities for the next three year period commencing 2012/13.

Bryan Jackson / Christine Caughey

Planning

10c **Report back from the Planning Board Committee**

Resolved:

That the NZ Transport Agency Board **receives** the report from the Planning Board Committee meeting held on 12 May 2010.

Garry Moore / Alick Shaw

11 **Integrated Planning Strategy**

Board paper 10/05/0378

Resolved:

That the NZ Transport Agency Board:

- a. **notes** the role and importance of an integrated planning approach in helping the NZ Transport Agency (NZTA) fulfil its purpose;
- b. **notes** the amendments requested by the NZTA Board Planning Committee have been incorporated into the attached version; and
- c. **endorses** the attached Integrated Planning Strategy to guide NZTA's business.

Garry Moore / Christine Caughey

Investment & Operations

12c **Report back from the Investment and Operations Board Committee**

Resolved:

That the NZ Transport Agency Board receives the report from the Investment and Operations Board Committee meeting held on 13 May 2010.

Bryan Jackson / Paul Fitzharris

13c **2010/11 Road Policing Programme**

Board paper 10/05/0376

Resolved:

That the NZ Transport Agency Board:

- a. **notes** that the Land Transport Management Act 2003 (LTMA) provides for the Board to recommend variations to the Road Policing Programme (RPP) to the Minister of Transport to approve in consultation with the Minister of Police;
- b. **notes** the 2010/11 RPP takes *Safer Journeys* into account by addressing the high road safety risk for young drivers and motorcyclists, which are high areas of concern in *Safer Journeys*;
- c. **notes** that work is continuing on the fundamental review of the RPP between the NZTA, NZ Police and Ministry of Transport to identify and progress opportunities to deliver greater innovation and efficiencies within the existing RPP baseline from 2011/12 onwards and that this will be reported separately to the Board in October 2010;
- d. **adopts** the 2010/11 RPP as a variation to the 2009/12 RPP and recommends it to the Minister of Transport to approve on the basis that it:
 - contains the Police activities already provided for and funded within the existing baseline, albeit that they have been reprioritised to align with *Safer Journeys* high priorities
 - contains a revised set of performance measures that align with *Safer Journeys* and streamline existing measures
 - includes a recommendation for additional funding of \$2 million to support the provision of SMART devices to enable increased efficiencies through greater uptake of technology for the electronic collection and processing of roadside data
 - recommends that the \$3.79 million capital charge on property revaluation is not funded from the National Land Transport Fund (NLTF)
 - recommends that any future wage and salary settlements are funded from within the existing RPP baseline
 - allows room within the GPS funding range for the Board to consider further variations in 2010/11 or 2011/12 to address the outcomes of the fundamental RPP review and/or specific *Safer Journeys* initiatives that cannot be funded from within baseline;
- e. **agrees** that \$292.225 million for the 10/11 year (as set out in Table 1 below), is recommended to the Minister of Transport to approve from the NLTF in order to provide for the work programme detailed in the 2010/11 RPP;

NZ Transport Agency Board 27 May 2010 meeting minutes

Table 1: NLTF funding for the 2010/11 RPP as a variation to the 2009/12 RPP

	2010/11 (\$m)
Current approved 2010/11 funding in the 2009/12 RPP	284.581
2009 wage and salary settlement variation (previously approved by Minister)	5.644
New SMART technology support	2.000
Capital charge on property revaluation	nil
2010 wage round	nil
NZTA Board recommended 2010/11 RPP variation	\$292.225

- f. **delegates** to the Chief Executive the finalising of the 2010/11 RPP and its submission to the Minister of Transport for approval before 30 June 2010, incorporating discussion from the Board meeting;
- g. **agrees** to retain this Board Paper 10/05/0376 in Committee until the Minister of Transport has approved the 2010/11 RPP.

Grahame Hall / Bryan Jackson

14c ARTA (for Manukau City Council) Flat Bush Network Upgrade Package Endorsement

Board paper 10/05/0374

Resolved:

That the NZ Transport Agency Board:

- a. **endorses** ARTA's (for Manukau City Council) Flat Bush Network Upgrade Package;
- b. **agrees** that the 'Flat Bush – Active Modes Pathways' activity should be included as one of the supporting activities to the package;
- c. **notes** that the total construction cost of ARTA's (for Manukau City Council) Flat Bush Network Upgrade Package is estimated at \$147million, including the active modes pathway activity;
- d. **notes** that funding has been approved for the investigation and construction of \$25 million of projects included in the package;
- e. **notes** supplementary funding and betterment will be considered on a case by case basis as supporting activities in the package come forward for funding;
- f. **notes** that the reasons for this decision are as set out in the Reasons for recommendation section and that the profile for the package has been assessed as MHH; and

NZ Transport Agency Board 27 May 2010 meeting minutes

- g **agrees** to take Board paper 10/05/0374 out of committee when the Board has published the notice of decision.

Bryan Jackson / Alick Shaw

15 Peka Peka to Otaki Section of Wellington RoNS

Resolved:

That the NZ Transport Agency Board:

- a. **notes** that, at the April Board meeting, the Board resolved to hear the Te Horo Roding Action Committee and the County Road Residents Group in relation to the preferred alignment for the Peka Peka to Otaki section of the Wellington RoNS;
- b. **notes** that, on 12 May 2010, the two groups were subsequently invited by the Board Secretary to attend the 27 May 2010 Board meeting and address the Board;
- c. **notes** that the two groups declined the invitation to attend expressing concerns at the length of time they had been given to speak and the amount of notice of the Board hearing they had been given; and
- d. **agrees** to extend a further and final invitation to the two groups to appear before the Board to speak for 15 minutes each at a special Board meeting on 17 June 2010.

Garry Moore / Christine Caughey

16c NZTA (SH1) Woodend Corridor Investigation Funding (Designation Only)

Board paper 10/05/0373

Resolved:

That the NZ Transport Agency Board:

- a. **approves** funding for the investigation of NZTA's SH1 Woodend Corridor at an estimated cost of \$1.29 million from N funds, subject to:
 - the activity to be developed consistent with the Christchurch Urban Development Strategy
 - a hold point at the macroscope confirmation to enable the NZTA Board to consider and endorse the preferred option and revised economic evaluation before lodgement of a Notice of Requirement;
- b. **notes** that the total construction cost for NZTA's SH1 Woodend Corridor project is estimated at \$55 million, the 95th percentile cost is estimated at \$62 million and the 5th percentile at \$47 million;
- c. **notes** that the corridor is only likely to be constructed until 2024/25;

NZ Transport Agency Board 27 May 2010 meeting minutes

- d. **notes** that the reasons for this decision are as set out in the Reasons for recommendation section and that the profile for the activity has been assessed as HML; and
- e. **agrees** to take Board paper 10/05/0373 out of committee when the NZTA has published the notice of decision.

Grahame Hall / Christine Caughey

General Business

17 **Board and Board Committee Forward Work Programme**

Board paper 10/05/0379

Resolved:

That the NZ Transport Agency Board:

- a. **receives** the forward work programme.

Paul Fitzharris / Bryan Jackson

18 **Other Matters**

- a. The Board farewelled Deborah Hume (Regional Director Wellington, Tasman, Nelson & Marlborough) who took up a new role with KiwiRail Ltd from 31 May 2010.
- b. All Board members were encouraged to, if possible, attend the 8 June 2010 Investment & Operations Board Committee meeting in Auckland.
- c. The Board confirmed that its next meeting will be held in Whangarei but that the cost of the meeting will be reduced by taking a shared bus from Auckland Airport to Whangarei (and return) instead of Board members and staff flying to Whangarei. Following discussion Board members also confirmed that they wish to continue the practice of holding every second Board meeting in a location outside Wellington.