

**MINUTES OF THE NEW ZEALAND TRANSPORT AGENCY BOARD MEETING**

**HELD ON FRIDAY, 29 MAY 2009**

**IN THE SAVOY NORTH ROOM, THE LATIMER CONFERENCE CENTRE, 30 LATIMER SQUARE,  
CHRISTCHURCH**

<b>Approved by the Chair</b>	_____
<b>Date</b>	____/____/____

**PRESENT:**

Brian Roche	Garry Moore
Christine Caughey	Paul Fitzharris
Grahame Hall	Bryan Jackson
Alick Shaw	

**IN ATTENDANCE:**

Geoff Dangerfield	Julia Shackleton
Dave Brash	Ernst Zollner
Colin Crampton	Liz Huckerby
Mark Yaxley	Deborah Hume
Wayne McDonald	Bruce Richards
Dave Whiteridge	

Chad Barker, Item 4c	Richard Hurn, Item 7c
Ian Melsom, Item 6c	David Darwin, Item 7c

**INVITEES:**

Tony Marryatt	Christchurch City Council
Jane Parfitt	Christchurch City Council
Jill Atkinson	Environment Canterbury
Robert Woods	Environment Canterbury
James Caygill	Greater Christchurch Urban Development Strategy

**1. Apologies**

No apologies were received.

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Declarations of Interest**

No new declarations or conflicts of interest were declared.

**Minutes**

**1c Confirmation of the 24 April 2009 and 12 May Board meetings' minutes**

**Resolved:**

Regarding Item 3, *Declarations of Interest* in the 24 April 2009 Board meeting minutes, Paul Fitzharris noted that under his declaration, the name of his friend/former colleague should read "Marley", not "Morley". Thus, the paragraph reading:

*"Paul Fitzharris noted that, regarding Item 16c, Board paper O9/04/0178 - "Delegation to and Authorisation of Agents in respect of Motor Vehicle and Driver Licensing, Driver Testing and Road User Licensing Services", one of the NZ Transport Agency's agents, New Zealand Driver Licensing 1988 Ltd, which provides practical driver licence testing, is owned by Mr Fitzharris's long-time friend and former NZ Police colleague, Mr Roger Morley, with whom Mr Fitzharris is still in social contact. However, Mr Fitzharris has no interest, financial or otherwise, in Mr Morley's business."*

Should read as:

*"Paul Fitzharris noted that, regarding Item 16c, Board paper O9/04/0178 - "Delegation to and Authorisation of Agents in respect of Motor Vehicle and Driver Licensing, Driver Testing and Road User Licensing Services", one of the NZ Transport Agency's agents, New Zealand Driver Licensing 1988 Ltd, which provides practical driver licence testing, is owned by Mr Fitzharris's long-time friend and former NZ Police colleague, Mr Roger Marley, with whom Mr Fitzharris is still in social contact. However, Mr Fitzharris has no interest, financial or otherwise, in Mr Marley's business."*

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With the above amendment made to the 24 April 2009 Board meeting minutes, the New Zealand Transport Agency **confirms** the minutes from the 24 April 2009 and 12 May New Zealand Transport Agency Board meetings.

Brian Roche / Grahame Hall

### 2c Matters arising from the 24 April 2009 and 12 May 2009 Board meetings' minutes

There were no matters arising from the 24 April 2009 and 12 May 2009 New Zealand Transport Agency Board meetings' minutes.

### 3c Update from the 12 May 2009 Remuneration and HR Board Committee meeting

#### **Resolved:**

That the New Zealand Transport Agency Board **receives** the update from the Committee Chair of the 12 May 2009 Remuneration and HR Board Committee meeting.

Brian Roche / Christine Caughey

### 4c Chief Executive's Report for May 2009

Board paper 09/05/0191

#### **Resolved:**

That the New Zealand Transport Agency Board

- a **receives** the Chief Executive's Report;
- b **receives** Attachment 1 to the Chief Executive's Report, Major Business Updates and Attachment 2, the Actions arising from previous Board meetings' document;
- c **approves** an amended financial assistance rate of 60% for the \$28,126,000 Christchurch City Council Passenger Transport Interchange property purchase phase, thereby increasing the NLTP share up to \$16,875,600 to be funded from Canterbury R funds;
- d **delegates** authority to the Chief Executive to enter into a Funding Agreement for the Macroscopic and property purchase phases of the Christchurch City Council Passenger Transport Interchange Project, and enter into variations of that Funding Agreement where the implications of the variation are not significant;
- e **approves** the Toll System Project's construction funding being used to fund the initial operating costs over and above the steady state projections for the Northern Gateway Toll Road's tolling scheme;

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- f **agrees** to invite the Secretary of Transport to join the Audit, Risk and Assurance Board Committee as an advisor;
- g **receives** the verbal report on the Auckland Integrated Fares System from the Chief Legal Advisor;
- h **requests** the Chief Executive to prepare a paper for the Board that outlines options for net or gross funding approaches for the NZ Transport Agency's investment in assets that replace or upgrade assets of similar functionality;
- i **delegates** the Board Chair and Chief Executive the authority to approve funding for an amount up to \$33 million and a facility of capitalised interest up to \$7 million; and
- j **approves** a 12 month extension to the initial term of the Licensys NZ Holdings Ltd. agreement.

Grahame Hall / Garry Moore

**5c Finance Report for the 10 months ending 30 April 2009**

Board paper 09/05/0195

**Resolved:**

That the New Zealand Transport Agency Board:

- a. **receives** the Finance Report for the 10 months ending 30 April 2009; and
- b. **agrees** to take Board paper 09/05/0195 out of Committee once the Board has received the Finance Report for the 10 months ending 30 April 2009.

Bryan Jackson / Brian Roche

**6 2008/2009 NLTP: Adjustments under Delegated Authority (April 2009 Review)**

Board paper 09/05/0194

**Resolved:**

That the New Zealand Transport Agency Board:

- a **notes** the adjustments to the 2008/2009 NLTP arising from the April 2009 review, as summarised in Board paper 09/05/0194, which have been approved under delegated authority;
- b **notes** that \$116.57 million remains as unallocated from within the provisions set aside in the programme for project approvals, as shown in Attachment 1 to Board paper 09/05/0194; and

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- c **notes** the 2008/2009 NLTP Situation Summary as shown in Attachment 3 to Board paper 09/05/0194.

Paul Fitzharris / Grahame Hall

**7c NZ Transport Agency 2009/2012 Statement of Intent**

Board paper 09/05/0193

**Resolved:**

That the New Zealand Transport Agency Board:

- a. **agrees** that the draft 2009/2012 Statement of Intent be provided to the Minister of Transport on 29 May 2009;
- b. **delegates** finalising the 2009/2012 Statement of Intent to the Chair and Chief Executive;
- c. **delegates** finalising the 2009/2010 Output Agreement to the Chair and Chief Executive; and
- d. **agrees** to keep Board paper 09/05/0193 in Committee indefinitely.

Grahame Hall / Alick Shaw

**8c Investment and Revenue Strategy – Draft Investment Direction and Assessment Criteria**

Board paper 09/05/0200

**Resolved:**

That the New Zealand Transport Agency Board:

- a **agrees** the draft Investment direction and assessment criteria in Attachment 1 to Board paper 09/05/0200
- b **agrees** that the draft Investment direction and assessment criteria in Attachment 1 to Board paper 09/05/0200, be used to develop the draft National Land Transport programme (NLTP) that is to be considered by the Board at its June 2009 meeting;
- c **notes** that the basis of the working draft of the Investment and Revenue Strategy will be shared with regional transport committees to enable the RLTPs to take account of this change of prioritisation; and
- d **agrees** to keep Board paper 09/05/0200 in Committee until the 2009/2012 NLTP is finalised, in order to allow the Board to make changes and finalise the investment and revenue strategy before finalising the 2009/2012 NLTP.

Bryan Jackson / Garry Moore

**9c People and Capability Quarterly Report**

Board paper 09/05/0198

**Resolved:**

That the New Zealand Transport Agency Board **receives** Board paper 09/05/0198.

Brian Roche / Paul Fitzharris

**10c NZ Transport Agency: SH1 Victoria Park Tunnel – Construction Funding**

Board paper 09/05/0196

**Resolved:**

That the New Zealand Transport Agency Board.

- a **approves** funding for the detailed design and construction, including \$45.45 million property purchase, of the NZ Transport Agency's Victoria Park Tunnel Project, at an estimated cost of \$406.45 million, of which \$300 million will be funded from R funds and \$106.45 million from N funds;
- b **approves** the NZ Transport Agency's use of a Project Alliance procurement procedure for the construction of this project;
- c **notes** that the 95<sup>th</sup> percentile construction cost is estimated at \$466 million and the 5<sup>th</sup> percentile at \$370 million;
- d **notes** the reasons for this decision are as set out in the Reasons for recommendation section as amended by the Board; and
- e **agrees** to keep Board paper 09/05/0196 in Committee until the Board has published the notice of decision.

Grahame Hall / Paul Fitzharris

**11c Auckland Integrated Fares' System**

Board paper 09/05/0192

**Resolved:**

Board paper 09/05/0192 was withdrawn by the Chief Executive and will be resubmitted to a later Board meeting.

**12c State Highway 25: Declaration of Limited Access Road (Part)**

Board paper 09/05/0201

**Resolved:**

That the New Zealand Transport Agency Board **approves** the declaration of State Highway 25 Kuaotunu Bridge to Centennial Drive Whitianga, as set out under the Government Roading Powers Act 1989.

Brian Roche / Garry Moore

**External presentations**

Tony Marryatt, Chief Executive and Jane Parfitt, General Manager, City Environment from Christchurch City Council; Jill Atkinson, Director Regional Programmes Transport and Robert Woods, Manager Regional Programmes Transport from Environment Canterbury; and James Caygill, Implementation Manager, Greater Christchurch Urban Development Strategy, gave a presentation on Christchurch's Passenger Transport Interchange.

**Next meeting**

The next meeting of the New Zealand Transport Agency Board is confirmed for **Wednesday, 8 July 2009** in the NZ Transport Agency Board Room, Level 2, National Office, Chews Lane, Victoria Arcade, 44 Victoria Street, Wellington, commencing at 8:00am.