

**OPEN MINUTES OF THE NEW ZEALAND TRANSPORT AGENCY
BOARD MEETING**

HELD ON FRIDAY, 19 SEPTEMBER 2008

**IN THE NEW ZEALAND TRANSPORT AGENCY BOARD ROOM, LEVEL 2, NATIONAL
OFFICE, CHEWS LANE, VICTORIA ARCADE, 44 VICTORIA STREET, WELLINGTON**

PRESENT:

Brian Roche	Garry Moore
Christine Caughey	Paul Fitzharris
Grahame Hall	Bryan Jackson
Alick Shaw	Mike Williams

IN ATTENDANCE:

Geoff Dangerfield	Julia Shackleton
Richard Braae	John Clark
Colin Crampton	Roly Frost
Wayne McDonald	Ian Gordon
Deborah Hume	Simon Whitely
Dave Whiteridge	Mark Yaxley
Rosalie Orr	Ian Hunter
Peter Kippenberger	Tommy Parker
Denise Beazley	Janice McDougall
David Silvester	

Sandy Fong (Item 4)	Lyndon Hammond (Item 6)
Michelle McCormick (Item 5)	Bernie Cuttance (Item 7)
Michelle Lewis (Item 7)	

1 Confirmation of the 25 August 2008 Open meeting Minutes

Resolved:

That the New Zealand Transport Agency Board confirms the Open minutes of the 25 August 2008 New Zealand Transport Agency Board meeting.

Brian Roche / Bryan Jackson

2 Matters arising from the 25 August 2008 Open meeting Minutes

There were no matters arising from the Open minutes of the 25 August 2008 New Zealand Transport Agency Board meeting.

3 Ngauranga to Airport Corridor Plan

Board paper 08/09/0044

Resolved:

That the New Zealand Transport Agency Board

- a. **notes** the Ngauranga to Airport Corridor Plan will be considered by the regional transport committee and prioritised alongside other funding requests for the region;
- b. **notes** that the NZ Transport Agency would encourage early progress of the grade separation and bus priority measures around the Basin Reserve; and
- c. **supports** the final Ngauranga to Airport Corridor Plan.

Bryan Jackson / Alick Shaw

4. New Zealand Transport Agency's Approach to Research – 2009/2012

Board paper 08/09/0036

Resolved:

That the New Zealand Transport Agency Board:

- a **approves** the NZ Transport Agency's *Approach to Research* 2009/2012;
- b **approves** the NZ Transport Agency managing the 2009/12 Research Programme in accordance with the *Approach to Research* 2009/2012; and

- c **notes** that it is intended to regularly review the *Approach to Research* during 2009/2012 to ensure the Research Programme's relevance as the NZ Transport Agency develops.

Garry Moore / Brian Roche

5. Procurement Procedure for SuperGold Card

Board paper 08/09/0058

Resolved:

That the New Zealand Transport Agency Board:

- a. **approves**, for the 2008/2009 financial year, the SuperGold Card public transport scheme ("the Scheme"), as outlined in General Circular 08/09, for funding under section 20 of the Land Transport Management Act;
- b. **approves**, for the 2008/2009 financial year, the Scheme as being exempt from procurement procedures requirements as an approved administrative activity under section 26(b) of the Land Transport Management Act;
- c. **approves**, as a condition of funding approval, only those public transport operators that sign the individual (standard form) contracts prepared by the NZ Transport Agency, may claim a refund from regional councils under the Scheme; and
- d. **requests** the Chief Executive to review the Scheme's funding assessment and its status as an administrative activity exempt from having a procurement procedure, prior to the Board considering the Scheme for inclusion in the 2009/12 National Land Transport Programme.

Bryan Jackson / Garry Moore

6 Walking and Cycling Initiatives in New Zealand

Board paper 08/09/0056

Resolved:

That the New Zealand Transport Agency Board:

- a. **notes** Board paper 08/09/0056 and Attachment 1, which outlines the breadth of New Zealand Transport Agency's walking and cycling activities;

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- b. **invites** the Chief Executive to be active and directive in the New Zealand Transport Agency's walking and cycling initiatives, and come back to the Board by the end of February 2009.

Brian Roche / Alick Shaw

7 Domestic sea Freight Development Procurement Procedure

Board paper 08/09/0060

Resolved:

That the New Zealand Transport Agency Board:

- a. **approves**, under section 25(1) of the Land Transport Management Act 2003, a procurement procedure, to be referred to as the *Procurement procedure for domestic sea freight development*, described in the document published by the NZ Transport Agency and entitled "*Domestic sea freight development fund guide for applicants*" (Attachment 1) and in Board paper 08/09/0060.
- b. **delegates** authority to the Chief Executive to approve (under section 25(1) of the Land Transport Management Act 2003) any minor amendments to the *Procurement procedure for domestic sea freight development* that may be required;
- c. **notes** the reasons for this decision as set out in Attachment 2 to Board paper 08/09/0060.

Bryan Jackson / Grahame Hall

External presentations

Fran Wilde, Chair and Joe Hewitt, Manager, Transport Strategy Development, from Greater Wellington Regional Council, gave a presentation on the Ngauranga to Airport Strategic Study, in relation to Open Agenda Item 3.

Next meeting

The next meeting of the New Zealand Transport Agency Board is confirmed for **Friday, 31 October 2008** in the NZ Transport Agency Board Room, Level 2, National Office, Chews Lane, Victoria Arcade, 44 Victoria Street, Wellington, commencing at 8:00am.